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**BOROUGH OF MOUNT ARLINGTON
COUNCIL MEETING MINUTES
JANUARY 20, 2015**

1. Call to Order

- 2. Adequate notice** of this meeting of the Mayor and Borough Council of the Borough of Mount Arlington was given as required by the Open Public Meetings Act as follows: Notice was published in the Daily Record and Roxbury Register on December 11, 2014; notice was posted on the bulletin board in the main hallway of the Municipal Building on December 3, 2014 and has been available to the public; notice of this meeting is on file in the office of the Borough Clerk.

In accordance with the Open Public Meetings Act (N.J.S.A. 10:4-1 et seq.), the Borough Council opens every public meeting for comments of the public. However, in accordance with N.J.S.A. 10:4-12: "Nothing in this Act shall be construed to limit the discretion of a public body to permit, prohibit or regulate the active participation at any meeting....."

Speakers at Borough meetings shall have five minutes to present their comments to the Borough Council so as not to consume time that would otherwise be allotted to other persons who wish to speak.

3. Flag Salute

The Mayor asked for a moment of silence to remember those who put themselves in harm's way to protect our freedoms.

4. Roll Call

Councilwoman Danchuk, Council President Sorge, Councilman Sadow, Councilman Windish, Mayor Ondish, Matthew O'Donnell, Esq., Borough Attorney, and Carolyn Rinaldi, CFO/Municipal Administrator, were also present. Councilman Cangiano and Councilman Stanzilis were absent.

5. Presentations/Mayor's Appointments

The Mayor asked the Council their thoughts on appointing Alan Zackin as a grant consultant; he pursues grant opportunities and does not want to be paid anything unless we use him. Councilman Sadow stated he would like to review the fee schedule and the remainder of Council agreed.

6. Tax and Utility Report for the Month of October, 2014.

Total Tax Collections:	\$1,227,649.01
Total Utility Collections:	\$ 341,338.65

Tax and Utility Report for the Month of November, 2014.

Total Tax Collections:	\$3,023,551.02
Total Utility Collections:	\$ 187,616.29

Tax and Utility Report for the Month of December, 2014.

Total Tax Collections:	\$ 289,460.04
Total Utility Collections:	\$ 112,413.58

7. Finance Report for the Month of December, 2014.

Current Fund:

Total Receipts:	\$ 549,529.74
Total Disbursements:	\$2, 241,671.66

8. OPRA Report

The Mayor briefly explained the OPRA process and monthly report. There were 41 OPRA requests this month with three exceeding the \$100 threshold: 1) G. DellaSala, Esq. for \$156.00; 2) NJ Watchdog for \$130.00; and 3) M. McCloon for \$472.00.

9. Approval of Minutes

December 16, 2014

Regular Meeting

Motion to Approve: Council President Sorge

Second: Councilman Sadow

Discussion: Councilwoman Danchuk stated she had abstained from resolution 2014-147 and resolution 2014-149 and gave her reasons for abstention at the time of the meeting: she requested the reasons she abstained be reflected in the Minutes. The Mayor requested that if Councilwoman Danchuk abstains from a vote, would she kindly state her reasons at the time of the vote. Councilwoman Danchuk said she did but her statements were not reflected in the Minutes.

Roll:

Aye: Danchuk, Council President Sorge, Sadow, Windish

Absent: Cangiano, Stanzilis

None Opposed

Motion Approved.

January 4, 2015

Re-Organization Meeting

Motion to Approve: Council President Sorge

Second: Councilman Windish

Discussion: Councilman Sadow stated the Minutes are incomplete because Councilwoman Danchuk failed to give a reason for her abstention for our Professional Services as recommended by the Mayor. Councilwoman Danchuk stated her reasons for abstention were not stated in the previous Minutes; the Mayor stated we are catching up and we want to make sure this is corrected. Councilman Sadow stated that according to Robert's Rules, by abstaining in that circumstance you are casting either a yes vote with the majority or if the vote was tied, you would be casting a no vote and a Motion would not pass. It is important to understand that an abstention is not a vote of any type, it is a non-vote, and we are permitted to ask for, and I am asking for, the reason for the abstention especially since we cannot conduct Borough business without our professionals. Councilman Sadow continued that to abstain from voting on the entire slate, aside from being somewhat disrespectful to the professionals we are hiring, leaves the Council wondering why you abstained. Councilwoman Danchuk questioned why we were changing these Minutes but not the others, regarding abstentions. Councilman Sadow stated these Minutes are incomplete and he would vote to accept the Minutes as incomplete with completion coming perhaps at the next meeting. With ShadowWoods and Valley Road, we know why you are abstaining, it is clear. Councilwoman Danchuk stated she voted no to the Professionals at the last Re-Organization Meeting and explained her reasons. Councilwoman Danchuk stated the Re-Organization Meeting is a very happy time and when she voted no last year and stated her reasons, there was banter back and forth; this year she decided to abstain so it would be a nice meeting, everyone would get sworn in, etc. Councilwoman Danchuk stated she is very unhappy with our Borough Attorney and would not vote for him; she does not feel Attorney O'Donnell correctly represents the Borough. Councilman Sadow stated you certainly have the right to vote no, you certainly have the right to vote yes and you have the right with explanation to abstain. Councilman Sadow stated he understands that you would like to have harmony but that is not a reason to abdicate your responsibility as an elected official; your job is to vote no or vote yes or tell us why you abstain. The Mayor stated we will table these Minutes until the next meeting.

Motion to Table the January 4, 2015 Meeting Minutes: Council President Sorge

Second: Councilman Sadow

Roll:

All in Favor: Aye

Absent: Cangiano, Stanzilis

None Opposed

Motion Approved.

The Mayor asked Councilwoman Danchuk if she would like to give the Borough Attorney a reason why she is unhappy with him. Councilwoman Danchuk stated she does not feel he is giving the Councilmembers good legal advice. The Clerk asked Council if moving forward, from the Re-Organization Meeting on, should all Minutes reflect the reason a Councilmember abstains from a Motion? The Borough Attorney stated yes, the Minutes should include the basis for abstention.

10. Mayor's Report

- The Mayor thanked all who sent condolences for his father's passing; he was immensely touched by the outpouring of kindness. The Mayor also thanked Chief Licata for having the Officers at the wake.
- The Mayor stated John Hudak, Esq., our Bond Counsel, spoke to the Mayor regarding his upcoming appointment as a Superior Court Judge, probably in March. Mr. Hudak has to step down as our Bond Counsel but we did appoint an alternate, John Cantalupo, Esq.
- The Mayor stated that there will be a 100th Anniversary for the NJLM in May and urged all Council to attend. At the event, the League will also be honoring William Dressel, League President, who will be retiring at the end of June. The Mayor confirmed with Council that we prepare a Proclamation for Bill Dressel for his 41 years of service to the League.
- The Mayor performed a wedding two weeks ago.
- The calendar has been mailed out; the Mayor has received some feedback on his calendar message. The Mayor encourages everyone to give feedback and keep in touch so we are all on the same page and work on issues before they become larger issues.

11. Chief of Police Report

- The new hire, Joseph Parichuk, started the Police Academy today and the Chief looks forward to Joe being back in twenty-two weeks.
- The Police Department is implementing a new computer program, Power DMS, which is a program associated with accreditation for departments. It is a system used for uploading policies, training materials, and has digital tracking and sign-off for training and policy review; it greatly reduces liability by having these records easily accessible to you. There is an annual user fee for the program however part of it includes all mandatory training for the year, the monthly training module which all gets completed at headquarters, so the user fees are easily erased by the savings of overtime for officers who otherwise had to attend mandatory training. The program also allows the officers to access all policies from their computers in headquarter and from their vehicles. Municipal Administrator Rinaldi and the Chief approached the JIF because they handle funding regarding accreditation but the JIF did not feel it applied to this program.
- Chief Licata had a CERT meeting last night; we now have about ten on our team. CERT Team has come a long way; we have improved training for the team, a more consistent meeting schedule, and a really good group of volunteers.
- Councilman Sadow asked Chief Licata about a traffic accident about two weeks ago on Howard Boulevard by the new Quick Chek site. Chief Licata will get information regarding that incident and report back to Councilman Sadow. Chief Licata stated the department has been keeping an extra eye on that area due to the construction.
- Chief Licata stated that on with all the ice on Sunday morning, we had zero accidents. The Mayor credited Paul Nelson and DPW for taking care of the roads the night before and again in the morning.
- The Mayor inquired about the removal of the speed sign on Bertrand Island Road. The Chief stated it was removed to preserve the solar panel from the ice and snow. The Chief stated that where they were going to place more solar panel signs, he utilized a trailer to get more signs out and in areas that have more room to place the signs. Administrator Rinaldi stated the plan is to purchase more provided there are suitable locations. Chief Licata stated we made the push in 2013 with the signs, handing out pamphlets, posting information on Facebook but he has not seen any complaints from residents. The Mayor stated that he would like to see a speed sign in the Rogerene area; Chief Licata stated he cannot fit a trailer there so he will have one placed in that area.
- Councilwoman Danchuk researched an OPRA the Borough received from NJWatchdog.gov which refers to statute 39-75 and asked the Chief if he was aware of this issue in Roxbury. The Chief is aware of this situation regarding tinted windows; the issue stems out of Roxbury and the requestor is probably searching other towns for additional data.

12. Municipal Administrator's Report

- Currently closing out financials from last year, starting budgets and committee meetings for this year.

13. Council Committee Reports**Councilman Windish:**

- Code Committee will be meeting; met last year with Land Use Board regarding zoning issues which will now be incorporated into the Borough Code by ordinances.

Councilman Sadow:

- The Finance Committee will be meeting to prepare the 2015 budget.
- The Seniors are starting their trips already; a trip is booked for every month except August. The Seniors actually were under their budget and were discussing either returning monies or not requesting additional monies. The Seniors charge non-members an additional fee to ride the bus to the various trips.

Council President Sorge:

None.

Councilwoman Danchuk:

- DPW report is attached to the Council Meeting Minutes and placed on the website as such.

The Mayor stated that he is very happy with Matt O'Donnell's counsel.

14. Public Comment

None.

15. New Business

None.

16. Old Business

None.

17. Resolutions

2015-23 Resolution of the Mayor and Borough Council of the Borough of Mount Arlington, in the County of Morris, State of New Jersey, Authorizing A Transfer of Funds.

Motion to Approve: Council President Sorge

Second: Councilman Sadow

Roll:

Aye: Danchuk, Council President Sorge, Sadow, Windish

Absent: Cangiano, Stanzilis

None Opposed

Motion Approved.

2015-24 Resolution of the Mayor and Borough Council of the Borough of Mount Arlington, in the County of Morris, State of New Jersey, Approving the Check Register Dated January 20, 2015.

Motion to Approve: Council President Sorge

Second: Councilman Sadow

Roll:

Aye: Danchuk, Council President Sorge, Sadow, Windish

Absent: Cangiano, Stanzilis

None Opposed

Motion Approved.

2015-25 Resolution of the Mayor and Borough Council of the Borough of Mount Arlington, in the County of Morris, State of New Jersey, Authorizing 2015 Temporary Budget.

Motion to Approve: Council President Sorge

Second: Councilman Windish

Roll:

Aye: Danchuk, Council President Sorge, Sadow, Windish

Absent: Cangiano, Stanzilis

None Opposed

Motion Approved.

2015-26 Resolution of the Mayor and Borough Council of the Borough of Mount Arlington, in the County of Morris, State of New Jersey, Authorizing the Purchase of Rock Salt from Morton Salt, Inc., Under State Contract #A83330.

Motion to Approve: Council President Sorge

Second: Councilman Windish

Roll:

Aye: Danchuk, Council President Sorge, Sadow, Windish

Absent: Cangiano, Stanzilis

None Opposed

Motion Approved.

Councilman Sadow reminded Council that there was a previous discussion regarding the order of Roll Call. Administrator Rinaldi stated we will discuss the issue for the next meeting.

2015-27 Resolution of the Mayor and Borough Council of the Borough of Mount Arlington, in the County of Morris, State of New Jersey, Authorizing Removal of Item from Fixed Asset Ledger. (20013 Dodge Durango)

Motion to Approve: Council President Sorge

Second: Councilman Windish

Roll:

Aye: Danchuk, Council President Sorge, Sadow, Windish

Absent: Cangiano, Stanzilis

None Opposed

Motion Approved.

2015-28 Resolution of the Mayor and Borough Council of the Borough of Mount Arlington, in the County of Morris, State of New Jersey, Consenting to Appointment of Chief Prosecutor and Prosecutor for the Joint Municipal Court of Dover.

Motion to Approve: Council President Sorge

Second: Councilman Sadow

Roll:

Aye: Danchuk, Council President Sorge, Sadow, Windish

Absent: Cangiano, Stanzilis

None Opposed

Motion Approved.

2015-29 Resolution of the Mayor and Borough Council of the Borough of Mount Arlington, in the County of Morris, State of New Jersey, Consenting to Appointment of Chief Public Defender and Public Defender for the Joint Municipal Court of Dover.

Motion to Approve: Council President Sorge

Second: Councilman Windish

Roll:

Aye: Danchuk, Council President Sorge, Sadow, Windish

Absent: Cangiano, Stanzilis

None Opposed

Motion Approved.

- 2015-30** Resolution of the Mayor and Borough Council of the Borough of Mount Arlington, in the County of Morris, State of New Jersey, Awarding Contract for Borough-Wide Landscaping Services.

Motion to Approve: Council President Sorge

Second: Councilman Sadow

Roll:

Aye: Danchuk, Council President Sorge, Sadow, Windish

Absent: Cangiano, Stanzilis

None Opposed

Motion Approved.

- 2015-31** Resolution of the Mayor and Borough Council of the Borough of Mount Arlington, in the County of Morris, State of New Jersey, Authorizing Appointments to the Roxbury/Mount Arlington Consolidation Feasibility Study Commission.

Motion to Approve: Council President Sorge

Second: Councilman Windish

The Mayor reiterated that he had previously announced these appointments at a public meeting in open session. Councilwoman Danchuk stated she does not feel we are sending the best people to sit on the Consolidation Committee.

Roll:

Aye: Council President Sorge, Sadow, Windish

Absent: Cangiano, Stanzilis

Opposed: Danchuk

Motion Approved.

- 2015-32** Resolution of the Mayor and Borough Council of the Borough of Mount Arlington, in the County of Morris, State of New Jersey, Authorizing Execution of an Animal Control Contract for the Year 2015.

Motion to Approve: Council President Sorge

Second: Councilman Sadow

Roll:

Aye: Danchuk, Council President Sorge, Sadow, Windish

Absent: Cangiano, Stanzilis

None Opposed

Motion Approved.

- 2015-33** Resolution of the Mayor and Borough Council of the Borough of Mount Arlington, in the County of Morris, State of New Jersey, Supporting the State House Commission Pre-Application to the NJDEP Green Acres Program for the Major Disposal(s)/Diversion(s) of Parkland from the Municipal Beach, Block 18 Lot 12, for Public Transfer and Private Easement.

Motion to Approve: Council President Sorge

Second: Councilman Sadow

Roll:

Aye: Danchuk, Council President Sorge, Sadow, Windish

Absent: Cangiano, Stanzilis

None Opposed

Motion Approved.

- 2015-34** Resolution of the Mayor and Borough Council of the Borough of Mount Arlington, in the County of Morris, State of New Jersey, Supporting the State House Commission Pre-Application to the NJDEP Green Acres Program for the Major Disposal(s)/Diversion(s) of Parkland from the Municipal Beach, Block 18 Lot 12, for Public Transfer and Private Easement. (MSA)

Motion to Approve: Council President Sorge

Second: Councilman Sadow

Roll:

Aye: Danchuk, Council President Sorge, Sadow, Windish

Absent: Cangiano, Stanzilis

None Opposed

Motion Approved.

- 2015-35** Resolution of the Mayor and Borough Council of the Borough of Mount Arlington, in the County of Morris, State of New Jersey, Supporting the State House Commission Pre-Application to the NJDEP Green Acres Program for the Major Disposal(s)/Diversion(s) of Parkland from the Arlington Glen, Block 61 Lot 17.01, for Public Utility Easements.

Motion to Approve: Council President Sorge

Second: Councilman Windish

Roll:

Aye: Danchuk, Council President Sorge, Sadow, Windish

Absent: Cangiano, Stanzilis

None Opposed

Motion Approved.

18. Ordinances – Introduction

None.

19. Ordinances – Second Reading

None.

20. Motions

Vendor's Permit, Schwan's Home Service, Inc., frozen food sales, no solicitation.

Motion to Approve: Council President Sorge

Second: Councilman Windish

Roll:

All in Favor: Aye

Absent: Cangiano, Stanzilis

None Opposed

Motion Approved.

21. Executive Session

- 2015-36** Resolution of the Mayor and Borough Council of the Borough of Mount Arlington, in the County of Morris, New Jersey, Authorizing An Executive Session of the Mayor and Borough Council and Excluding the Public from That Portion of the Meeting.

- Attorney-Client Privilege:

- Approval of Executive Minutes of December 16, 2014

Action May or May Not Be Taken.

Motion to Go Into Executive Session: Council President Sorge

Second: Councilman Windish

Roll:

Aye: Danchuk, Council President Sorge, Sadow, Windish

Absent: Cangiano, Stanzilis

None Opposed

Motion Approved.

Motion to Return to Open Session: Council President Sorge

Second: Councilman Windish

Roll Call:

All in Favor: Aye

Absent: Cangiano, Stanzilis

None Opposed.

Motion Approved

Motion to Approve Executive Minutes of December 16, 2014: Council President Sorge

Second: Councilman Sadow

Roll Call:

Aye: Danchuk, Council President Sorge, Sadow, Windish

Absent: Cangiano, Stanzilis

None Opposed.

Motion Approved

22. Adjourn

Motion to Adjourn: Council President Sorge

Second: Councilman Windish

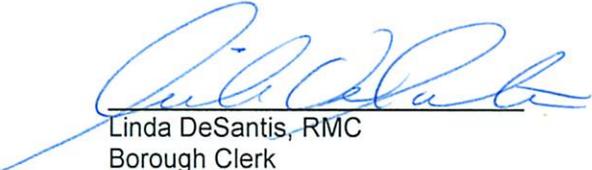
Roll Call:

All in Favor: Aye

Absent: Cangiano, Stanzilis

None Opposed.

Motion Approved



Linda DeSantis, RMC
Borough Clerk

Minutes Approved at Council Meeting of February 3, 2015.

Borough of Mt. Arlington

Tax & Utility Office

To the Mayor & Council of the Borough of Mt. Arlington

I hereby submit my report of collections for:

The Month of October 2014

Dated: November 25, 2014

Completed by: Jon Rheinhardt, CTC

Tax Collections:

<u>Description</u>	<u>Account #</u>	<u>Collections</u>
Current Taxes	4-01-17-001-001	\$ 1,184,708.83
2013 Taxes	4-01-15-499-200	
2013 Taxes (Collected at Tax Sale)		
Prepaid Taxes	4-01-17-001-004	39,406.87
Municipal Redemption	4-01-17-004-001	
Interest & Costs	4-01-08-112-000	3,533.31
Interest & Costs (Collected at Tax Sale)		
Return Check Fee	4-01-16-500-017	
Tax Searches	4-01-08-105-010	
Duplicate Bills	4-01-16-500-016	
O/S Lien Red./Subs	4-01-17-004-002	
O/S Lien Red. Int.	4-01-17-004-003	
O/S Lien Red. 6% YEP	4-01-16-500-025	
O/S Lien Red. Rec. Fee	4-01-17-004-003	
Misc. Copies	4-01-16-500-017	
Tax Sale Costs	4-01-16-500-018	
Tax Sale Costs (Collected at Tax Sale)		
Tax Sale Premiums	Trust Account	
6% Year End Penalty	4-01-16-500-025	
Tax Paid Certification	4-01-16-500-013	
Redemption Calculation Fee		
Total Tax Collections		<u>\$ 1,227,649.01</u>

Utility Collections:

Solid Waste	\$ 17,250.37
Sewer	252,230.88
Water	71,857.40
Sewer Connection Fee Install Plan	
Total Utility Collections	<u>\$ 341,338.65</u>

Total Collections for the Month \$ 1,568,987.66

Borough of Mt. Arlington

Tax & Utility Office

To the Mayor & Council of the Borough of Mt. Arlington
I hereby submit my report of collections for:

The Month of November 2014

Dated: January 15, 2015

Completed by: Jon Rheinhardt, CTC

Tax Collections:

<u>Description</u>	<u>Account #</u>	<u>Collections</u>
Current Taxes	4-01-17-001-001	\$ 3,001,997.64
2013 Taxes	4-01-15-499-200	
2013 Taxes (Collected at Tax Sale)		
Prepaid Taxes	4-01-17-001-004	19,866.46
Municipal Redemption	4-01-17-004-001	
Interest & Costs	4-01-08-112-000	1,626.92
Interest & Costs (Collected at Tax Sale)		
Return Check Fee	4-01-16-500-017	60.00
Tax Searches	4-01-08-105-010	
Duplicate Bills	4-01-16-500-016	
O/S Lien Red./Subs	4-01-17-004-002	
O/S Lien Red. Int.	4-01-17-004-003	
O/S Lien Red. 6% YEP	4-01-16-500-025	
O/S Lien Red. Rec. Fee	4-01-17-004-003	
Misc. Copies	4-01-16-500-017	
Tax Sale Costs	4-01-16-500-018	
Tax Sale Costs (Collected at Tax Sale)		
Tax Sale Premiums	Trust Account	
6% Year End Penalty	4-01-16-500-025	
Tax Paid Certification	4-01-16-500-013	
Redemption Calculation Fee		
Total Tax Collections		<u>\$ 3,023,551.02</u>

Utility Collections:

Solid Waste	\$ 33,776.47
Sewer	82,976.56
Water	70,863.26
Sewer Connection Fee Install Plan	
Total Utility Collections	<u>\$ 187,616.29</u>

Total Collections for the Month

\$ 3,211,167.31

Borough of Mt. Arlington

Tax & Utility Office

To the Mayor & Council of the Borough of Mt. Arlington
I hereby submit my report of collections for:

The Month of December 2014

Dated: January 15, 2015

Completed by: Jon Rheinhardt, CTC

Tax Collections:

<u>Description</u>	<u>Account #</u>	<u>Collections</u>
Current Taxes	4-01-17-001-001	\$ 219,424.28
2013 Taxes	4-01-15-499-200	
2013 Taxes (Collected at Tax Sale)		
Prepaid Taxes	4-01-17-001-004	59,057.27
Municipal Redemption	4-01-17-004-001	
Interest & Costs	4-01-08-112-000	8,875.67
Interest & Costs (Collected at Tax Sale)		
Return Check Fee	4-01-16-500-017	
Tax Searches	4-01-08-105-010	
Duplicate Bills	4-01-16-500-016	
O/S Lien Red./Subs	4-01-17-004-002	1,997.54
O/S Lien Red. Int.	4-01-17-004-003	53.28
O/S Lien Red. 6% YEP	4-01-16-500-025	
O/S Lien Red. Rec. Fee	4-01-17-004-003	52.00
Misc. Copies	4-01-16-500-017	
Tax Sale Costs	4-01-16-500-018	
Tax Sale Costs (Collected at Tax Sale)		
Tax Sale Premiums	Trust Account	
6% Year End Penalty	4-01-16-500-025	
Tax Paid Certification	4-01-16-500-013	
Redemption Calculation Fee		
Total Tax Collections		<u>\$ 289,460.04</u>

Utility Collections:

Solid Waste	\$ 11,597.09
Sewer	93,053.74
Water	7,762.75
Sewer Connection Fee Install Plan	
Total Utility Collections	<u>\$ 112,413.58</u>

Total Collections for the Month \$ 401,873.62

BOROUGH OF MOUNT ARLINGTON
FINANCE OFFICE

Finance Report Current Fund

December 2014

Receipts	549,529.74
Disbursements	2,241,671.66

Borough of Mt. Arlington
Department of Public Works
419 Howard Blvd.
Mt. Arlington, NJ 07856
Tel: 973-398-4200
Fax: 973-398-3344

Paul A. Nelson, CPWM
Supervisor of Public Works

December 1, 2014

To: Councilwoman Paula Danchuk

Monthly Report for November 2014:

Buildings and Grounds:

The borough hall, police station, concession stand bathrooms and the civic center are cleaned every Monday, Wednesday and Friday borough hall is cleaned on Tuesdays on meeting nights. Garbage's are emptied, floors vacuumed and floors mopped. Bathroom fixtures are cleaned and sanitized and all paper products are restocked. Light fixtures are checked and bulbs or ballast are replaced as needed. Outside areas are policed for debris and garbage and for any evident problems. Exit signs and emergency lighting are checked on a weekly basis. Already bagged garbage and recycling is collected from the library 2 or more times per week.

Weekly town garbage cans are emptied at the parks beach and playgrounds. These areas are also checked for debris and hazards. All playgrounds components are checked for any damage or unsafe conditions and safety surface is redistributed evenly thru out area. This procedure is everyday do to use. This is completed in the spring, summer and fall months only. Winter months are bi weekly

- Install wreaths and sprays on street light posts along Howard Blvd.\
- Install holiday decorations on buildings.
- Install digital thermostats at boro hall for heat.

Roads:

- Salted town roads and parking lots 3 times in December 2 minor snow falls and 1 freezing rain storm.
- Street light wiring repair and ballast replacement.
- Patch various pot holes

Vehicle Maintenance:

Vehicle checks are performed daily before the work day starts this includes, all fluids, lights, tires and overall body and interior inspection. Fluids are added if needed, when repair condition is present it is noted on the daily vehicle check sheet. If repair is not an emergency or a safety related problem vehicle may be used only after mechanic clears it

- repair snow plow pivot pin
- Replace transmission shift cable on dump truck
- Repairs made to rack truck exhaust.
- Repaired fire dept rescue truck on-spot chain system

Maintenance performed during the month included:
See Chief Licatas report on police vehicles repaired

Sewer Utility:

All 5 pump stations are inspected every Monday, Wednesday and Friday. Every inspection day pump hours are logged, all alarms are inspected for proper operation, emergency generators fluids are checked and topped off when needed, bioxide system is checked and gallons used and left in tank are logged waste pit debris baskets are checked and cleaned if necessary. Every Friday waste pits are washed and the walls scraped down to remove grease from them.

Emergency generators are exercised once a week, this only happens when the air quality standards permit this function. I obtain this information from NJ Air. Time, date and hour meter before test and after test are logged into the generator log book, there is one log per pump station and generator sight.

- 9 sewer utility mark outs were completed
- 5 Grinder pump was replaced at 21 Hopatcong Ave, 127 McGregor Ave and 1, 3 and 25 Tuties St

Water Utility:

Monthly coli-form water samples were taken and delivered to the lab. 2 samples are collected from the main water system and 1 sample is collected from the Kadel water system. The chain of custody forms are filled out by myself and signed by the lab when the samples are delivered to them. Copies are kept on file in my office as well as the utility office.

- 9 water utility mark outs were completed.
- Quarterly town water readings were completed
- Quarterly chlorine residual report completed and mailed to NJDEP

Recycling Center:

The recycling center is only open on Saturdays from 8am to 1pm. There is a rotating schedule in place for DPW personal to work the center. There is a total for the month of January of 20 man hours of over time to run the center. Dumpster are packed to capacity before they are removed by the MUA for proper disposal..

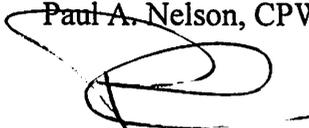
Dumpsters pulled for the month are as follows:

- Cardboard -4 Times
- Co-Mingled -2 Time
- Newspaper/Junkmail -1 Times
- Scrap Metal- 1 Times
- Grass/Leafs-0Time
- E-Waste - 1 Time

General Information

New Dial A Ride Bus was delivered .

Paul A. Nelson, CPWM Supervisor Public Works



Cc: Mayor Arthur Ondish
Administrator Carolyn Rinaldi