

**BOROUGH OF MOUNT ARLINGTON
COUNCIL MEETING MINUTES
MARCH 3, 2015**

1. Call to Order

2. Adequate notice of this meeting of the Mayor and Borough Council of the Borough of Mount Arlington was given as required by the Open Public Meetings Act as follows: Notice was published in the Daily Record and Roxbury Register on December 11, 2014; notice was posted on the bulletin board in the main hallway of the Municipal Building on December 3, 2014 and has been available to the public; notice of this meeting is on file in the office of the Borough Clerk.

In accordance with the Open Public Meetings Act (N.J.S.A. 10:4-1 et seq.), the Borough Council opens every public meeting for comments of the public. However, in accordance with N.J.S.A. 10:4-12: "Nothing in this Act shall be construed to limit the discretion of a public body to permit, prohibit or regulate the active participation at any meeting,...."

Speakers at Borough meetings shall have five minutes to present their comments to the Borough Council so as not to consume time that would otherwise be allotted to other persons who wish to speak.

3. Flag Salute

Present Colors and Flag Salute led by Cub Scout Pack 60. (Postponed due to weather).

The Mayor asked for a moment of silence to remember those who put themselves in harm's way to protect our freedoms.

4. Roll Call

Councilwoman Danchuk, Councilman Cangiano, Council President Sorge, Councilman Sadow, Mayor Ondish, Matthew O'Donnell, Esq., Borough Attorney, and Carolyn Rinaldi, CFO/Municipal Administrator, were also present. Councilman Windish and Councilman Stanzilis were late.

5. Presentations/Mayor's Appointments

- Cub Scout Pack 60 Presentation to Mayor and Council. (Postponed due to weather)
- Certificate of Appreciation to Emil Cardona (Postponed due to weather)
- Fire Department Fundraiser Proposal
 - Mount Arlington Fire Department member Mike Foote spoke on behalf of the Fire Department, requesting permission to hold a fundraiser, a Wet-Down for the new 3,000 gallon tanker. The Fire Department submitted a proposal to Borough Risk Manager Rich Allocca, who approved the proposal, confirming all points on the proposal must be met.
 - The Wet-Down will be August 1, 2015 at 111 Howard Boulevard, beginning at 4:00 p.m., with the Mayor and Council give opening speeches between 4 and 5, and the Wet-Down held from 5:00 p.m. – 7:00 p.m. After 7:00 p.m., there will be no more water but the party will be held until 10:00 p.m., with a DJ and food.
 - The Mayor stated the Fire Department asked if we could provide police officers that day in order to maintain safety; the Mayor said he would much rather support a wet-down than have the volunteers do bucket collections in the middle of the roads. Ms. Rinaldi stated the Borough will assist the Fire Department in obtaining necessary licenses, permits, and approvals for the event.

Motion to Allow the Fire Department Fundraiser on August 1, 2015: Council President Sorge

Second: Councilman Cangiano

Roll:

Aye: Danchuk, Cangiano, Sadow, Council President Sorge

Absent: Windish, Stanzilis

None Opposed

Motion Approved.

6. OPRA Report

The Mayor briefly explained the OPRA process and monthly report. There were 21 OPRA requests in February, 2015; we have spent \$1,468.00 on OPRA requests year to date. There was only one new request in February which exceeded the \$100 threshold: \$104 request from Patty Simari regarding information on pension loans.

7. Approval of Minutes

February 3, 2015

Council Meeting

Motion to Approve: Council President Sorge

Second: Councilman Sadow

Councilman Cangiano had two corrections (typographical errors) that Council agreed should be corrected.

Roll:

Aye: Danchuk, Cangiano, Sadow, Council President Sorge

Absent: Windish, Stanzilis

None Opposed

Motion Approved.

February 17, 2015

Council Meeting

Motion to Approve: Council President Sorge

Second: Councilwoman Danchuk

Roll:

Aye: Danchuk, Sadow, Council President Sorge

Abstain: Cangiano (absent 02/17/15)

Absent: Windish, Stanzilis

None Opposed

Motion Approved.

8. Mayor's Report

- The Mayor read his report into the record.
- The Mayor stated Walt Wurster, member of Lake Hopatcong Foundation and a Mount Arlington resident, has volunteered to fill the vacancy on the Recreation Committee; the Mayor would like to appoint Mr. Wurster at the next Council meeting.
- The Mayor had previously mentioned that Alan Zackin, who does election law and grant writing, was interested in doing grant work for the Borough, at which time Council asked for Mr. Zackin's fee schedule. We are in receipt of his fee schedule for Council review; the Mayor would like to appoint Mr. Zackin at the next Council meeting.

9. Chief of Police Report

- The Department will be re-activating the Neighborhood Watch Program with assistance from the CERT TEAM as they are looking to get involved in anything relating to communications for safety issues and emergencies. Social media will be incorporated into the Neighborhood Watch Program to make it easier to obtain and disseminate information. Planning a kick-off meeting in April; the flyers are currently being developed for circulation. Chief Licata will notify the Mayor and Council as plans progress.
- Councilwoman Danchuk requested updated Police Department Monthly Reports; the last one she saw was December, 2014. The Chief will forward the reports to the Clerk.
- The Mayor publicly thanked Chief Licata and the Department for their excellent service to the Borough.

10. Municipal Administrator's Report

- We are advertising for lifeguards; on the website, on the signs, in the newspapers.
- NJ Forestry Services Grant has funding available to Mount Arlington in the amount of \$108,600 to plant 362 trees. We have the grant application, which must be completed within sixty days but to even qualify for the funds, the Borough has to have a Community Forestry Management Plan in place, or as part of the application process, we must show our intent to create such a plan simultaneously. Councilwoman Danchuk and Tom Mahoney have recently gone through some training with the Shade Tree Commission for certification. Administrator Rinaldi stated this compensation is in lieu of the reforestation for the rock fall mitigation program on Route 80.

Councilwoman Danchuk stated we did get a grant to do the Forestry Management Plan, \$3,000 and when she talked to the Forestry Management they gave her a list and the class of registered foresters who are allowed to do your plan; the plan will cost about \$6,000, we have the \$3,000 grant towards it. Councilwoman Danchuk stated the forestry Plan entails planting, maintenance and prevention; supposedly this saves us money on insurance Councilman Cangiano stated he thinks we should at least investigate what it would cost, who we can get to do it and if it is even suitable to have a Forestry Plan in Mount Arlington. The Mayor stated he thought it would be wise to move forward. The Mayor thought it might be a good idea to have an arborist attend our next meeting to explain what he does. Councilman Sadow stated we have \$3,000 toward formation of the Forestry Management Plan, an arborist will charge a fee to assess the Borough, so he feels it is reasonable to authorize \$3,000 to determine if we want to apply for this grant. The Mayor stated we can put together a commission for forestry; Council can put the word out and have any volunteers reach out to the Mayor.

Motion to Authorize \$3,000 for the Preparation of a Forestry Management Plan:
Councilman Sadow.

Second: Councilwoman Danchuk

Roll:

Aye: Danchuk, Cangiano, Sadow, Council President Sorge

Absent: Windish, Stanzilis

None Opposed

Motion Approved.

- Administrator Rinaldi distributed drafts of ordinances, as discussed by the Code Committee, to be reviewed and discussed prior to introduction at the April Council meeting.
- The April Agenda will also include an Ordinance for the Landfill; we have a reserve for the landfill and we will have to start to access that account, beginning with the RFP's being prepared.

11. Council Committee Reports

Councilwoman Danchuk:

- Flood Mitigation Committee meeting at the County on February 23, 2015.
- DPW Report was distributed to Council. DPW has been helping residents with frozen pipes and water meters; the check register reflects DPW overtime was about \$7,000 last month. The Mayor stated last year was hard as well but we budget for this overtime. Councilman Sadow stated that a few years ago we started a Snow Trust, which is money designated to cover the storms for the year. The Snow Trust was renamed an Emergency Fund.

Councilman Cangiano:

- Code Committee is performing an ongoing process of housekeeping, ensuring sections and language is consistent throughout the code. The Committee has consulted with the Board of Health, Borough Planner, Recreation Department, and Land Use Board. Administrator Rinaldi stated that the drafts distributed tonight will be on for introduction at the April 7, 2015 Council meeting, at which time she will have further information regarding the Docks & Piers and Tree Protection ordinances.
- Councilman Cangiano stated we are looking at adjusting the hours of the Borough Hall employee's. Starting with once a month, ideally moving to twice a month, the Borough Hall will remain open until 7:30 p.m., closing at 12:30 p.m. the following Friday. The idea is to have the staff available to the public in the evening; the Mayor added that he would plan on being at Borough Hall if residents wanted to meet with him. Council President Sorge commended Administrator Rinaldi and the Borough Hall staff for being open to changing work hours to accommodate the public.
- Administrator Rinaldi stated there is one more draft ordinance regarding filming in the Borough, i.e., motion picture filming.
- The Board of Health just recently held their Re-Organization meeting which went well; Councilman Cangiano thanked the Mayor and Administrator for attending.
- Recreation Committee continues to do good work; upcoming events include the Easter Egg Hunt on March 28th and a Youth Clean-Up on March 29th.

Council President Sorge:

- Nothing to report.

Councilman Sadow:

- Will notify the Seniors that the Mayor will be attending an upcoming meeting; usually attends twice a year.

- Both Councilman Sadow and Gail Delaney, Alternate Representative, attended a CDRS meeting last night where grants were awarded to several towns, totaling more than \$360,000. The grants were awarded on the basis of improvements, usually referring to water and road facilities, but there are other divisions that pertain to housing services and facility improvements. The Borough was given a grant last year for \$80,000 for one of our road/water projects but it was taken from under us because we are doing too well and no longer qualify. We were looking to work in the tract which is mostly the eastern part of Kadel; by the 2000 census, the area was within the guidelines for low and moderate income but in the 2010 census, it was outside of the criteria.

12. Public Comment

Gene Paradiso, 206 Howard Boulevard:

- Thanked everyone who participated in the school clothing drive.
- Wanted to confirm that Council is being notified on upcoming Eagle Scout ceremonies; Mayor stated that Councilman Stanzilis usually notifies the Mayor but asked Mr. Paradiso to send reminders as well.

*Councilman Windish arrived at the meeting.

- The consolidation commission will be meeting again tomorrow night; will review more resumes and listen to interested candidates. Currently have enough candidates to fill the commission.
- Mr. Paradiso stated that as per the agenda, there is a resolution on tonight to authorize money in response to Councilwoman Danchuk's lawsuit to rescind the censure. Mr. Paradiso stated he is astounded as to how it got this far, and as he read the censure resolution, he feels some of the points listed are a bit petty. Mr. Paradiso stated Council is looking at wasting a lot of money for something that could have been settled a whole lot easier; does not think the taxpayers want to see their money spend this frivolously.

Marlene Ackerman, 56 Rogerene Way:

- Asked if Mount Arlington was participating in the trail project which is to be going around the entire Lake Hopatcong? Mayor Ondish stated the only way that we can participate is by having people walk on the sidewalks; that is the only property available for Mount Arlington.
- Ms. Ackerman had sent an email to the Mayor and Council regarding recycling, shortly after the announcement of single stream recycling. She encourages recycling and would like Council to consider mandating covers on the recycling containers due to the amount of litter and debris caused by knocked over cans. Administrator Rinaldi will look into the contract. Administrator Rinaldi also stated that if anyone is looking to email the Mayor and/or Council, please send it to the Clerk and she will redirect it to Council.
- Invited anyone to attend the meeting tomorrow night about the consolidation study. Councilman Sadow stated he will not be at the meeting but Chief Fernandez will attend; the committee needs to have a reliable calendar for the meetings, which Mr. Paradiso is working on.
- Ms. Ackerman is very disappointed that the Council could not cooperate and resolve this issue with Councilwoman Danchuk.

* - Councilman Windish reported that the Code Committee has met and reiterated the facts surrounding revising certain ordinances, i.e., housekeeping, as discussed earlier in the meeting when he was not present.

13. New Business

None.

14. Old Business

None.

15. Ordinances – Introduction

01-15 An Ordinance of the Mayor and Borough Council of the Borough of Mount Arlington, in the County of Morris, State of New Jersey, to Exceed the Municipal Budget Appropriation Limits and to Establish a CAP Bank (NJSA 40:A4-45.14) for the Calendar Year 2015.

The Mayor read Ordinance 01-15 by Title.

Motion: Councilman Sadow stated that Ordinance 01-15 be introduced by Title and passed on First Reading and that a meeting be held on April 7, 2015 at 7:00 p.m. at the

Municipal Building, 419 Howard Boulevard, Mount Arlington, NJ, for a Public Hearing, consideration of Second Reading and Passage of said Ordinance, and that the Clerk be directed to publish, post and make available said Ordinance in accordance with the requirements of law.

Second: Councilman Windish

No Council Discussion.

Roll Call:

Aye: Danchuk, Cangiano, Sadow, Windish, Council President Sorge

Absent: Stanzilis

None Opposed.

Motion Approved.

16. Resolutions

2015-49A Resolution of the Mayor and Borough Council of the Borough of Mount Arlington, County of Morris, State of New Jersey, Authorizing the Borough to Retain Special Legal Counsel as a Result of a Lawsuit Filed Against the Mayor and Council by Councilwoman Paula Danchuk.

Motion to Approve: Council President Sorge

Second: Councilman Windish

Councilwoman Danchuk asked each Councilmember if they read the Complaint:

Cangiano - yes, Sadow – yes, Council President Sorge – no, Windish – this is pending litigation and has no comment going forward. Councilwoman Danchuk stated this has not been discussed at any Council meetings or Executive Sessions and yet Council is being asked to vote for a resolution and allow the amount of \$75,000 to be appropriated for this when the easiest solution is just to remove the censure. The Mayor stated that anytime something like this comes up and is directed to an attorney, the issue becomes between the attorneys and we have no comment.

Roll:

Aye: Cangiano, Sadow, Windish, Council President Sorge

Opposed: Danchuk

Absent: Stanzilis

Motion Approved.

2015-50 Resolution Providing for the Sale and Issuance of Not to Exceed \$4,500,000 Aggregate Principal Amount of General Obligation Refunding Bonds, Series 2015 (The "Refunding Bonds") of the Borough of Mount Arlington, in the County of Morris, State of New Jersey (the "Borough"), Authorized by a Refunding Bond Ordinance Heretofore Duly Adopted by the Borough Council on September 2, 2014, to Refund Certain General Obligation General Improvement Bonds, Series 2003A and General Obligation General Improvement Bonds, Series 2007A of the Borough, and Providing for the Form and Certain Matters With Respect to the Sale and Issuance of Said Refunding Bonds.

Motion to Approve: Councilman Sadow

Second: Council President Sorge

Borough Bond Counsel John Cantalupo was present and distributed information to Council regarding general obligation bonds, series 2015. The market is in good condition now to achieve savings for the Borough. This is very similar to a home refinancing where you are just looking to lower your debt service payments. By law, we are required to have at least 3% savings on debt service in order to go forward with the refinancing. The Borough is at 4.32% savings, annual range is between \$22,000 - \$25,000 per year. Mr. Cantalupo will prepare a prospectus for the market; this is a positive transaction to refinance, it saves the taxpayers money. The new bond will be General Obligation Refunding Bonds of 2015. The previous bonds get paid, the money gets put into an escrow fund, and they are deemed paid for purposes of your audit and on your books; we are not extending the maturity date of 2022. Mr. Cantalupo will put out a rating to the PS agencies, get a rating within two weeks, and be in the market with in three weeks. Councilman Sadow stated that due to the decisions this Council has made in the last few years, our bond rating has escalated, now being AA rating. If any residents would like to invest in this bond, they should contact their investment advisor and call RBC.

Roll:

Aye: Danchuk, Cangiano, Sadow, Windish, Council President Sorge

Absent: Stanzilis

None Opposed

Motion Approved.

- 2015-51** Resolution of the Mayor and Borough Council of the Borough of Mount Arlington, in the County of Morris, State of New Jersey, Introducing the 2015 Municipal Budget.

Motion to Approve: Councilman Sadow

Second: Council President Sorge

Councilman Sadow read a Recommendation by the Finance Committee into the record. Borough Budget Consultant Joe Kovalcik was present.

Roll:

Aye: Cangiano, Sadow, Windish, Council President Sorge

Opposed: Danchuk

Absent: Stanzilis

Motion Approved.

- 2015-52** Resolution of the Mayor and Borough Council of the Borough of Mount Arlington, in the County of Morris, State of New Jersey, Amending the 2015 Temporary Budget.

Motion to Approve: Council President Sorge

Second: Councilman Sadow

Roll:

Aye: Danchuk, Cangiano, Sadow, Windish, Council President Sorge

Absent: Stanzilis

None Opposed

Motion Approved.

- 2015-53** Resolution of the Mayor and Borough Council of the Borough of Mount Arlington, in the County of Morris, State of New Jersey, Approving the Check Register Dated March 3, 2015.

Motion to Approve with the Exception of Check #14245: Council President Sorge

Second: Councilman Windish

Roll:

Aye: Danchuk, Cangiano, Sadow, Windish, Council President Sorge

Absent: Stanzilis

None Opposed

Motion Approved.

Motion to Approve Check #14245: Councilman Windish

Second: Council President Sorge

Councilwoman Danchuk stated that last month the Mayor asked her to speak with the Administrator instead of discussing bill-related questions at a Council meeting.

Councilwoman Danchuk met with Ms. Rinaldi today because her name is on the invoice for the litigation. Councilwoman Danchuk feels that until the time she is no longer on the attorney invoices, she would prefer to continue to bring up her questions with Council.

The Mayor stated he thought that was a good idea.

Roll:

Aye: Cangiano, Sadow, Windish, Council President Sorge

Opposed: Danchuk

Absent: Stanzilis

Motion Approved.

- 2015-54** Resolution of the Mayor and Borough Council of the Borough of Mount Arlington, in the County of Morris, State of New Jersey, To Remove Item From Fixed Asset Ledger. (ID System Card Printer)

Motion to Approve: Council President Sorge

Second: Councilman Cangiano

Roll:

Aye: Danchuk, Cangiano, Sadow, Windish, Council President Sorge

Absent: Stanzilis

None Opposed

Motion Approved.

- 2015-55** Resolution of the Mayor and Borough Council of the Borough of Mount Arlington, in the County of Morris, State of New Jersey, Authorizing the Receipt of Bids. (Succasunna Road Improvements)

Motion to Approve: Council President Sorge

Second: Councilman Sadow

Roll:

Aye: Danchuk, Cangiano, Sadow, Council President Sorge

Abstain: Windish (resides on Succasunna Road)

Absent: Stanzilis

None Opposed

Motion Approved.

- 2015-56** Resolution of the Mayor and Borough Council of the Borough of Mount Arlington, in the County of Morris, State of New Jersey, Amending Resolution 2015-31, Authorizing Appointments to the Roxbury/Mount Arlington Consolidation Feasibility Study Commission, Changing "Commission" to "Petitioners".

Motion to Approve: Council President Sorge

Second: Councilman Sadow

Roll:

Aye: Danchuk, Cangiano, Sadow, Windish, Council President Sorge

Absent: Stanzilis

None Opposed

Motion Approved.

17. Ordinances – Second Reading

None.

18. Motions

None.

*Councilman Stanzilis arrived at the meeting.

19. Executive Session

- 2015-57** Resolution of the Mayor and Borough Council of the Borough of Mount Arlington, in the County of Morris, New Jersey, Authorizing An Executive Session of the Mayor and Borough Council and Excluding the Public from That Portion of the Meeting.

- Attorney-Client Privilege:

- Approval of Executive Minutes: February 3, 2015 and February 17, 2015

- Personnel

- Litigation - **REMOVED**

Action May or May Not Be Taken.

Motion to Go Into Executive Session: Council President Sorge

Second: Councilman Sadow

Roll:

Aye: Danchuk, Cangiano, Sadow, Windish, Stanzilis, Council President Sorge

None Opposed

Motion Approved.

Motion to Return to Open Session: Council President Sorge

Second: Councilman Cangiano

Roll Call:

All in Favor: Aye

None Opposed.

Motion Approved

Motion to Approve Executive Minutes of February 3, 2015: Council President Sorge

Second: Councilman Stanzilis

Roll Call:

Aye: Danchuk, Cangiano, Sadow, Windish, Stanzilis, Council President Sorge

None Opposed.

Motion Approved

Motion to Approve Executive Minutes of February 17, 2015: Council President Sorge

Second: Councilman Stanzilis

Roll Call:

Aye: Danchuk, Sadow, Windish, Stanzilis, Council President Sorge

Abstain: Cangiano (Absent 02/17/15)

None Opposed.

Motion Approved

20. Adjourn

Motion to Adjourn: Council President Sorge

Second: Councilman Windish

Roll Call:

All in Favor: Aye

None Opposed.

Motion Approved



Linda DeSantis, RMC
Borough Clerk

Minutes Approved at Council Meeting of April 7, 2015.

Mount Arlington Fire Department

Proposal of fundraiser to Boro of Mt. Arlington Officials

Wednesday, February 11, 2015

Wet down

1. Date of event will be August 1st,2015 and a Million dollar insurance binder will be obtained
2. Location will be at 111 Howard Boulevard, Mt. Arlington
3. Wet down hours will be 4:00pm for members, their families and township Officials. 5:00pm to 7:00pm will be fire departments will be able to wet down tender "9". There will be no water after 7:00pm. Event will end at 10:00pm.
4. ID's will be require in order to obtain a wristband to drink in the fenced in beer garden
5. There will be clear wet down mugs so we may observe patrons and no beverages will be allowed outside the beer garden.
6. Only 2 Trucks will be allowed to enter wet down location to spray water on tender "9" FOG ONLY under a controlled order.
7. No Mt. Arlington Firemen will be permitted to participate in water portion of wet down.
8. Parking will be in area of 111 Howard Boulevard and Valley Road. Signs will be posted as advised by Mt. Arlington PD. Also checking into additional parking at 200 and 400 Valley Road.
9. Fire Chief will obtain mutual aid coverage with surrounding townships to assure proper fire protection for our residents during the event.
10. Light towns will be positioned in the area to secure proper visibility over the event and parking area.
11. All safety precautions will be utilized during the event. Ie: safety vest, lighting, etc...

Since our Council meeting on 2/3/2015

2/4/15- Attended Mayors Legislative Day in Trenton

Attended Bergenfield Mayors Book Club Kick off meeting in Bergenfield

Attended my Clean Communities Board Meeting in New Brunswick

2/5/15- Attended Mayors Book Club Kick off in Englewood

2/9/15- Officiated Wedding here at Borough Hall

2/10/15- Attended County Administrator Bonani's fathers wake in Morristown

Attended Board of Health Reorg Meeting at Borough Hall

2/11/15- Attended League of Municipalities Education Foundation Meeting in Trenton

Met with RACES members about antenna on Schmitz Water Tank

Attended Master Plan Committee meeting

Attended meeting with Fire Dept

2/17/15- Attended special Council Meeting

2/18/15- Attended Morris County League of Municipalities Dinner at Birchwood Manor

2/19/15- Sat on Panel for Leadership Morris at Picatinny Arsenal addressing Leadership Morris group. 6th year in a row I have attended.

Officiated wedding at Borough Hall

2/20/15- Officiated wedding at Borough Hall

2/24/15- Attended Library Board of Trustees Reorg Meeting at Library

2/25/15- Attended wake for Francis Lella, longtime resident of the Borough

Attended Land Use Meeting

2/26/15- Attended Sustainable Jersey Executive Board Meeting in Woodbridge

Finance Committee 2015 Budget

These remarks are offered as a recommendation by the Finance Committee to the Council to introduce tonight and subsequently adopt the 2015 budget. The budget has been examined by the Finance Committee as well as by our Budget Consultant Joe Kovalcik, our Auditor Bud Jones and by our CFO Carolyn Rinaldi.

This year's budget continues along the path of fiscal strengthening through prudent spending and planned saving. In addition, the rate of tax increase continues to decline while still funding debt service, contractual pension and healthcare cost increases and retirement of the bond anticipation note.

The fund balance continues to increase thereby demonstrating ongoing budgetary strength. This track record of ongoing monetary health improves our bond rating and will help us to borrow at best available rates.

We will refund our outstanding municipal debt and consolidate the amount of \$5,427,000 into a single bond, which will mature in 2022. The net savings to the Borough will be in the vicinity of 4.32% or about \$20,000/year until maturity as a result of this refinancing.

In the capital improvement arena, the news is also quite good. This year, we expect to finally start and finish the reconstruction of Succasunna Road. This project is fully funded and adds no long-term debt. Using the previously completed road study as a guide plans for the next several road improvements are

underway. These include safety and traffic improvements to the Howard/Oneida intersection and reconstruction of Kadel in conjunction with water main replacement. Some of the funding for these projects is expected to come from the county and it is hoped that some additional funding may be available from grants. The borough will fund the balances for these upcoming projects.

The borough has been diligently investigating possible sources of revenue. Utilizing funds from previous trusts assigned to the landfill, a feasibility study and proposals for a solar energy installation and a parking facility take us one step closer to a greener future for Mount Arlington.

Perhaps the most exciting development is the fleshing out of a long-term plan to

provide new modern recreational facilities for our entire Borough and, as part of the same initiative, completion of the beach project. As this is a project with a long life span, it is recommended that this project be funded by bond. The borrowing environment is favorable and as mentioned, our bond rating continues to improve. As for paying for this project, funding may come from multiple sources. These may include, but are not limited to, as yet unaccounted funds from the redevelopment project currently under construction, funds made available by retirement of currently outstanding debt, monies derived from the solar/parking redevelopment at the land fill as well as possible grants.

On balance, the Finance Committee is proud to present this year's budget!

Borough of Mt. Arlington
Department of Public Works
419 Howard Blvd.
Mt. Arlington, NJ 07856
Tel: 973-398-4200
Fax: 973-398-3344

Paul A. Nelson, CPWM
Supervisor of Public Works

March 2 ,2015

To: Councilwoman Paula Danchuk

Monthly Report for February 2015:

Buildings and Grounds:

The borough hall, police station, concession stand bathrooms and the civic center are cleaned every Monday, Wednesday and Friday borough hall is cleaned on Tuesdays on meeting nights. Garbage's are emptied, floors vacuumed and floors mopped. Bathroom fixtures and cleaned and sanitized and all paper products are restocked. Light fixtures are check and bulbs or ballast are replaced as needed. Outside areas are policed for debris and garbage and for any evident problems. Exit signs and emergency lighting are checked on a weekly basis. Already bagged garbage and recycling is collected from the library 2 or more times per week.

Weekly town garbage cans are emptied at the parks beach and playgrounds. These areas are also checked for debris and hazards. All playgrounds components are checked for any damage or unsafe conditions and safety surface is redistributed evenly thru out area. This procedure is everyday do to use. This is completed in the spring, summer and fall months only. Winter months are bi weekly

- Remove snow from sidewalks and building walk ways after snow storms.
- Emergency generator preventative maintenance was performed on building units

Roads:

Salt and plow roads 2/1,2,3,5,9,14,15,17,22,23/15

Remove snow from fire hydrants

Remove snow from intersections, dead ends,schools,buildings and road edges

Clear storm drains of snow

Vehicle Maintenance:

Vehicle checks are performed daily before the work day starts this includes, all fluids, lights, tires and overall body and interior inspection. Fluids are added if needed, when repair condition is present it is noted on the daily vehicle check sheet. If repair is not an emergency or a safety related problem vehicle may be used only after mechanic clears it event

Repairs to salt and plow trucks
Repairs to fire trucks

Maintenance performed during the month included:
See Chief Licatas report on police vehicles repaired

Sewer Utility:

All 5 pump stations are inspected every Monday, Wednesday and Friday. Every inspection day pump hours are logged, all alarms are inspected for proper operation, emergency generators fluids are checked and topped off when needed, bioxide system is checked and gallons used and left in tank are logged waste pit debris baskets are checked and cleaned if necessary. Every Friday waste pits are washed and the walls scraped down to remove grease from them.

Emergency generators are exercised once a week, this only happens when the air quality standards permit this function. I obtain this information from NJ Air. Time, date and hour meter before test and after test are logged into the generator log book, there is one log per pump station and generator sight.

- 4 sewer utility mark outs were completed
- Preventative maintenance was completed on all sewer pump station generators

Water Utility

Monthly coli-form water samples were taken and delivered to the lab. 2 samples are collected from the main water system and 1 sample is collected from the Kadel water system. The chain of custody forms are filled out by myself and signed by the lab when the samples are delivered to them. Copies are kept on file in my office as well as the utility office.

- 4water utility mark outs were completed.
- State mandated THM/HAA-5 water samples were completed
- Assisted multiple residents with water problems due to frozen pipes
- replace multiple frozen water meters that were leaking

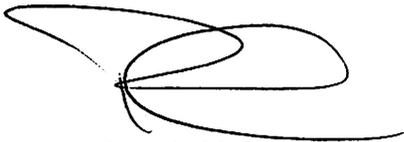
Recycling Center:

The recycling center is only open on Saturdays from 8am to 1pm. There is a rotating schedule in place for DPW personal to work the center. There is a total for the month of January of 20 man hours of over time to run the center. Dumpster are packed to capacity before they are removed by the MUA for proper disposal..

Dumpsters pulled for the month are as follows:

- Single Stream -3
- Scrap Metal- 0 Times
- Grass/Leafs-0Time
- E-Waste – 0 Time

General Information



Paul A. Nelson, CPWM Supervisor Public Works

Cc: Mayor Arthur Ondish
Administrator Carolyn Rinaldi