

**BOROUGH OF MOUNT ARLINGTON
COUNCIL MEETING MINUTES
OCTOBER 6, 2015**

1. Call to Order

- 2. Adequate notice** of this meeting of the Mayor and Borough Council of the Borough of Mount Arlington was given as required by the Open Public Meetings Act as follows: Notice was published in the Daily Record and Roxbury Register on December 11, 2014; notice was posted on the bulletin board in the main hallway of the Municipal Building on December 3, 2014 and has been available to the public; notice of this meeting is on file in the office of the Borough Clerk.

In accordance with the Open Public Meetings Act (N.J.S.A. 10:4-1 et seq.), the Borough Council opens every public meeting for comments of the public. However, in accordance with N.J.S.A. 10:4-12: "Nothing in this Act shall be construed to limit the discretion of a public body to permit, prohibit or regulate the active participation at any meeting,...."

Speakers at Borough meetings shall have five minutes to present their comments to the Borough Council so as not to consume time that would otherwise be allotted to other persons who wish to speak.

3. Flag Salute

Borough Attorney Matthew O'Donnell led the flag salute, followed by a moment of silence.

4. Roll Call

Councilwoman Danchuk, Councilman Cangiano, Council President Sorge, Councilman Sadow, Councilman Windish, Councilman Stanzilis. Matthew O'Donnell, Esq., Borough Attorney, and Carolyn Rinaldi, CFO/Municipal Administrator, were also present. Mayor Ondish was absent.

5. Presentations/Mayor's Appointments

Mount Arlington Firefighter Mike Foote presented a Certificate of Appreciation to the Mayor and Council in appreciation of their support of the Wetdown in August, 2015.

6. Tax and Utility Report for the Month of August, 2015

Total Tax Collections:	\$1,890,748.19
Total Utility Collections:	\$ 164,855.29

7. Finance Report for the Month of August, 2015

Current Fund:	
Total Receipts:	\$2,275,032.42
Total Disbursements:	\$3,279,602.68

8. OPRA Report

No Council discussion.

9. Approval of Minutes

September 1, 2015 Council Meeting

Motion to Approve: Councilman Cangiano

Second: Councilman Windish

Roll:

Aye: Danchuk, Cangiano, Sadow, Windish, Stanzilis, Council President Sorge

None Opposed

Motion Approved.

10. Mayor's Report

The Mayor was absent this evening.

11. Chief of Police Report

- Chief Licata thanked Council for their continued support of the FOP Golf Outing and the 5K which was held this past weekend.
- Narcan, the substance used to save a life in a heroin overdose, is being rolled out in Morris County; they are working on training and policy approval now.
- The County offices working on body cameras and motor vehicle recorders/in-car cameras.
- All generator grants were approved, 3 permanent generators and one portable generator, and hopefully we will receive the money soon.
- The Department has been very busy with routine matters.
- There was a break in Verizon service on Windemere Avenue; they are repairing the fiber optic cable and will probably be there past midnight tonight.
- Council President Sorge thanked the Department and OEM for staying on top of the approaching storm over the weekend.

12. Municipal Administrator's Report

- 2015 Best Practice Inventory: As CFO, Ms. Rinaldi has to complete this annually. Ms. Rinaldi read the memo, which is part of the report, into the record. The Borough is 100% compliant and we will continue to receive our aid.
- Ms. Rinaldi asked Council to schedule another Council meeting for October 27, 2015; as we get closer to the end of the year, certain business must be discussed and completed. Council agreed to that meeting date.
- With regard to the Green Acres diversion, we are required to hold another Public Hearing as part of the process. We are still waiting for Green Acres application approval, at which time we must give thirty days' notice of the Public Hearing.

13. Council Committee Reports

Councilman Stanzilis:

- There will be a Memorial Concert for Christopher D'Amico, Jr., at Horseshoe Lake on Sunday, October 11th from 12:00 to 6:00 pm. Roxbury Township Manager Chris Rath and Recreation Department Dave Stierli have been extremely helpful.
- Councilman Stanzilis attended the 5K; it was a great event.
- Acknowledged Mrs. Ondish, the Mayor's mother, in the audience tonight.

Councilman Windish:

- Stated that there were several ordinances read and approved by the Land Use Board, which are on tonight's agenda for second reading.

Councilman Sadow:

- The Seniors have worked through a process concerning membership issues and have resumed their by-laws by including members from immediate contiguous streets to the Borough. This has been traditional for the Club, they had rescinded it for a brief period, but now it is back in force.

Councilman Cangiano:

- Mayor Ondish was noted in the October issue of Sustainable Jersey; there was a three -page article written about the Mayor as Sustainability Hero and Sustainable Board member.
- New Jersey Natural Gas reached out to the Borough regarding the next step in providing gas to the Lake Rogerene area. Administrator Rinaldi is meeting with NJ Natural tomorrow morning. Councilman Cangiano stated this will be the first public utility in the Rogerene area, other than electricity.
- Recreation is doing well. They are researching automated registration programs; Roxbury uses a program through Dick's Sporting Goods that is absolutely free of charge.

- Board of Health met this month; no issues with health and safety. The new Health Officer Trevor was present at the meeting.

Councilwoman Danchuk:

- Council has a copy of the DPW report; report shows Department is busy.
- The new Health Officer came to Lake Rogerene recently due to the air quality with the rock crushing. The residents were very impressed with Trevor and he is continuing to work with them.
- Attended a Flood Mitigation meeting last month; it has been quiet because we haven't had any rain or storms so homeowners are not very anxious to sell their property.
- Shred Day is October 17, 2015.

14. Public Comment

None.

15. New Business

None.

16. Old Business

Landfill Redevelopment Project

- Borough Engineer Stan Puszcz stated at the last meeting he discussed reservations and concerns expressed by the DEP: 1) tree clearing for the direct easement for direct power to come from the landfill to Decker School; and, 2) we not exceed 3% of impervious coverage. We need some impervious coverage for the solar project and for every area of impervious coverage, we have to provide stormwater management as well. We evaluated whether or not we could follow the original plan, solar on top of parking. If we aggregate Borough properties, we are subject to a higher regulation from the DEP. Mr. Puszcz recommended we proceed with the solar project that is entirely feeding the distribution system for a third party power generator and at this point in time, we not incorporate the parking element. We will be able to achieve the solar project by a critical date of December 31, 2106 whereby the solar developer will be able to exercise the tax credit. Councilman Cangiano thanked Mr. Puszcz for his work and agrees with the recommendation to proceed with the solar only right now; agrees with the parking project but not at this location. Councilman Sadow agreed and noted that residents did voice their concerns over parking in this location. Councilman Windish stated this was originally a parking project with solar added, which now has changed; residents were looking forward to having parking within the Borough. Councilman Windish stated the parking segment to him is part and parcel of the entire project; now that we have timelines the parking may or may not happen.

Motion to Accept the Recommendation of the Borough Engineer: Councilman Sadow
 Second: Councilman Cangiano
 Roll:
 Aye: Danchuk, Cangiano, Sadow, Stanzilis, Council President Sorge
 Opposed: Windish
 Motion Approved.

17. Resolutions

2015-111 Resolution of the Mayor and Borough Council of the Borough of Mount Arlington, in the County of Morris, State of New Jersey, Approving the Check Register Dated October 6, 2015.

Motion to Approve: Councilman Sadow
 Second: Councilman Stanzilis
 Roll:
 Aye: Danchuk, Cangiano, Sadow, Windish, Stanzilis, Council President Sorge
 None Opposed
 Motion Approved.

- 2015-112** Resolution of the Mayor and Borough Council of the Borough of Mount Arlington, in the County of Morris, State of New Jersey, Approving the Supplemental Check Register Dated October 6, 2015.

Motion to Approve: Councilman Cangiano

Second: Councilman Stanzilis

Roll:

Aye: Cangiano, Sadow (noted that he thought this was going to be a vote on the O'Donnell and/or McElroy issues specifically to require a reason for abstention, a "no" vote or a "yes" vote, and he did not hear that.), Windish, Stanzilis, Council President Sorge

Abstain: Danchuk (litigation)

None Opposed

Motion Approved.

- 2015-113** Resolution of the Mayor and Borough Council of the Borough of Mount Arlington, in the County of Morris, State of New Jersey, Authorizing Temporary Suspension of Parking Restrictions on Seasons Drive as Set Forth in New Jersey Traffic Code 39:4-138.

Motion to Approve: Councilman Stanzilis

Second: Councilman Cangiano

Roll:

Aye: Danchuk, Cangiano, Sadow, Windish, Stanzilis, Council President Sorge

None Opposed

Motion Approved.

- 2015-114** Resolution of the Mayor and Borough Council of the Borough of Mount Arlington, in the County of Morris, State of New Jersey, Authorizing the Solicitation of Qualifications for Professional Services Pursuant to N.J.S.A. 19:44A-20.4, 20.5 et seq. Pursuant to a "Fair and Open" Process.

Motion to Approve: Councilman Sadow

Second: Councilman Cangiano

Roll:

Aye: Danchuk, Cangiano, Sadow, Windish, Stanzilis, Council President Sorge

None Opposed

Motion Approved.

- 2015-115** Resolution of the Mayor and Borough Council of the Borough of Mount Arlington, in the County of Morris, State of New Jersey, Naming National Benefit Services LLC. as the Borough's Flexible Spending Account Provider.

Motion to Approve: Council President Sorge

Second: Councilman Stanzilis

Roll:

Aye: Danchuk, Cangiano, Sadow, Windish, Stanzilis, Council President Sorge

None Opposed

Motion Approved.

- 2015-116** Resolution of the Mayor and Borough Council of the Borough of Mount Arlington, in the County of Morris, State of New Jersey, Approving and Authorizing the Execution of an Amendment to the Municipal Shared Services Defense Agreement Between the Borough of Mount Arlington and the Municipal Group

Motion to Approve: Councilman Stanzilis

Second: Councilwoman Danchuk

Roll:
Aye: Danchuk, Cangiano, Sadow, Windish, Stanzilis, Council President Sorge
None Opposed
Motion Approved.

18. Ordinances – Introduction

12-15 An Ordinance of the Mayor and Borough Council of the Borough of Mount Arlington, in the County of Morris, State of New Jersey, To Electronically Codify and Supplement Chapter 17, Land Development Code.

The Borough Attorney read Ordinance 12-15 by Title.
Motion: Councilman Stanzilis stated that Ordinance 12-15 be introduced by Title and passed on First Reading and that a meeting be held on November 10, 2015 at 7:00 p.m. at the Municipal Building, 419 Howard Boulevard, Mount Arlington, NJ, for a Public Hearing, consideration of Second Reading and Passage of said Ordinance, and that the Clerk be directed to publish, post and make available said Ordinance in accordance with the requirements of law.
Second: Councilman Cangiano
Council Discussion:
Administrator Rinaldi stated this is the electronic codification of the Land Use Code, Chapter 17.
Roll:
Aye: Danchuk, Cangiano, Sadow, Windish, Stanzilis, Council President Sorge
None Opposed
Motion Approved.

19. Ordinances – Second Reading

08-15 An Ordinance of the Mayor and Borough Council of the Borough of Mount Arlington, in the County of Morris, State of New Jersey, to Amend the Land Use Ordinance of the Borough of Mount Arlington to Update Public Notice and Submission Requirements and Incorporate Highlands Council Call-Up Provisions for Applications for Development in the Highlands Preservation Area.

Council President Sorge opened the Hearing to the Public on Ordinance #08-15 and read the Ordinance by title.
No Public Comment; Council President Sorge closed the Hearing to the Public.
Councilman Cangiano stated, I move for adoption and final passage of Ordinance #08-15.
Second: Councilman Sadow
Council Discussion:
Planner Jessica Caldwell was present and explained the Highlands Council has the ability to call-up any decision for review that the Borough makes within the Highlands Preservation Area; it is a standard land use application procedure.
Roll:
Aye: Danchuk, Cangiano, Sadow, Windish, Stanzilis, Council President Sorge
None Opposed.
Motion Approved.

Council President Sorge declared that Ordinance #08-15 is passed on second reading and directed the Clerk to publish the notice of adoption as required by law.

- 09-15** An Ordinance of the Mayor and Borough Council of the Borough of Mount Arlington, in the County of Morris, State of New Jersey, to Allow the Municipality to Conduct Highlands Area Exemption Reviews for the Highlands Preservation Area Pursuant to the Highlands Area Delegated Exemption Certification Program.

Council President Sorge opened the Hearing to the Public on Ordinance #09-15 and read the Ordinance by title.

Attorney O'Donnell stated this includes the \$100 non-refundable application fee and the Board recommends that the following (read provision into the record) be incorporated in our ordinance. The ordinance to be published will incorporate this change.

No Public Comment; Council President Sorge closed the Hearing to the Public.

Councilman Cangiano stated, I move for adoption and final passage of Ordinance #09-15.

Second: Councilman Stanzilis

No further Council discussion.

Roll:

Aye: Danchuk, Cangiano, Sadow, Windish, Stanzilis, Council President Sorge
None Opposed.

Motion Approved.

Council President Sorge declared that Ordinance #09-15 is passed on second reading and directed the Clerk to publish the notice of adoption as required by law.

- 10-15** An Ordinance of the Mayor and Borough Council of the Borough of Mount Arlington, in the County of Morris, State of New Jersey, to Amend the Land Use Ordinance of the Borough of Mount Arlington.

Borough Attorney O'Donnell opened the Hearing to the Public on Ordinance #10-15 and read the Ordinance by title.

No Public Comment; Attorney O'Donnell closed the Hearing to the Public.

Council President Sorge stated, I move for adoption and final passage of Ordinance #10-15.

Second: Councilman Cangiano

Council Discussion: Councilman Cangiano questioned the checklist requirements, stating that it might be confusing to potential developers. Planner Caldwell pointed out that the ordinance states the questionnaire is for informational purposes only and it is only for site plan and subdivision approvals; it is only for major developments.

Roll:

Aye: Danchuk, Cangiano, Sadow, Windish, Stanzilis, Council President Sorge
None Opposed.

Motion Approved.

Attorney O'Donnell declared that Ordinance #10-15 is passed on second reading and directed the Clerk to publish the notice of adoption as required by law.

- 11-15** An Ordinance of the Mayor and Borough Council of the Borough of Mount Arlington, in the County of Morris, State of New Jersey, Adopting a Redevelopment Plan for Block 8, Lot 3, in the Borough of Mount Arlington.

Council President Sorge opened the Hearing to the Public on Ordinance #11-15 and read the Ordinance by title.

No Public Comment; Council President Sorge closed the Hearing to the Public.

Councilman Sadow stated, I move for adoption and final passage of Ordinance #11-15.

Second: Councilman Cangiano

No Council Discussion.

Roll:

Aye: Danchuk, Cangiano, Sadow, Windish, Stanzilis, Council President Sorge
None Opposed.

Motion Approved.

Council President Sorge declared that Ordinance #11-15 is passed on second reading and directed the Clerk to publish the notice of adoption as required by law.

20. Motions

None.

21. Executive Session

2015-117 Resolution of the Mayor and Borough Council of the Borough of Mount Arlington, in the County of Morris, New Jersey, Authorizing An Executive Session of the Mayor and Borough Council and Excluding the Public from That Portion of the Meeting.

- Attorney-Client Privilege:
 - Professional Services (discussion cancelled)
 - Landfill
 - Contract Negotiations
 - Approval of Executive Minutes: September 1, 2015

Action May or May Not Be Taken.

Motion to Go Into Executive Session: Councilman Sadow

Second: Councilman Stanzilis

Roll:

Aye: Danchuk, Cangiano, Sadow, Windish, Stanzilis, Council President Sorge
None Opposed

Motion Approved.

Motion to Return to Open Session: Council President Sorge

Second: Councilman Cangiano

Roll:

Aye: Danchuk, Cangiano, Sadow, Windish, Council President Sorge
Absent: Stanzilis (left meeting early)
None Opposed

Motion Approved.

Motion to Approve the Executive Minutes of September 1, 2015: Councilman Windish

Second: Councilwoman Danchuk

Roll:

Aye: Danchuk, Cangiano, Sadow, Windish, Council President Sorge
Absent: Stanzilis
None Opposed

Motion Approved.

22. Adjourn

Motion to Adjourn: Councilman Windish

Second: Council President Sorge

Roll:

All in Favor: Aye

Absent: Stanzilis

None Opposed

Motion Approved.



Linda DeSantis, RMC
Borough Clerk

Minutes Approved at Council Meeting of November 10, 2015.

Borough of Mt. Arlington

Tax & Utility Office

To the Mayor & Council of the Borough of Mt. Arlington

I hereby submit my report of collections for:

The Month of August 2015

Dated: September 3, 2015

Completed by: Jon Rheinhardt, CTC

Tax Collections:

<u>Description</u>	<u>Account #</u>	<u>Collections</u>
Current Taxes	4-01-17-001-001	\$ 1,876,443.14
2014 Taxes	4-01-15-499-200	1,731.61
2014 Taxes (Collected at Tax Sale)		
Prepaid Taxes	4-01-17-001-004	11,362.87
Municipal Redemption	4-01-17-004-001	
Interest & Costs	4-01-08-112-000	1,210.57
Interest & Costs (Collected at Tax Sale)		
Return Check Fee	4-01-16-500-017	
Tax Searches	4-01-08-105-010	
Duplicate Bills	4-01-16-500-016	
O/S Lien Red./Subs	4-01-17-004-002	
O/S Lien Red. Int.	4-01-17-004-003	
O/S Lien Red. 6% YEP	4-01-16-500-025	
O/S Lien Red. Rec. Fee	4-01-17-004-003	
Misc. Copies	4-01-16-500-017	
Tax Sale Costs	4-01-16-500-018	
Tax Sale Costs (Collected at Tax Sale)		
Tax Sale Premiums	Trust Account	
6% Year End Penalty	4-01-16-500-025	
Tax Paid Certification	4-01-16-500-013	
Redemption Calculation Fee		
Total Tax Collections		<u>\$ 1,890,748.19</u>

Utility Collections:

Solid Waste		\$ 35,861.54
Sewer		106,397.73
Water		22,596.02
Sewer Connection Fee Install Plan		
Total Utility Collections		<u>\$ 164,855.29</u>
Total Collections for the Month		<u>\$ 2,055,603.48</u>

BOROUGH OF MOUNT ARLINGTON
FINANCE OFFICE

Finance Report Current Fund

August 2015

Receipts	2,275,032.42
Disbursements	3,279,602.68

Borough of Mount Arlington
Municipal Administrator
419 Howard Boulevard
Mount Arlington, NJ 07856
(973) 398-6832 ext. 116 -- (973) 398-9087 Fax
crinaldi@mtarlingtonboro.com

DATE: October 6, 2015

TO: Mayor & Borough Council

FROM: Carolyn Rinaldi, CFO 

RE: 2015 Best Practices Inventory Questionnaire

Each Municipality is required to complete and submit the Best Practices Worksheet to the Division of Local Government Services to determine how much of each municipality's final 5% allocation of its CMPTRA and ETR aid will be disbursed, as per Local Finance Notice 2015-17 dated September 9, 2015. As stated in the Notice, the inventory "encourages municipalities to embrace practices that promote financial accountability, sound management and transparency".

The Chief Financial Officer is responsible for completing the questionnaire, but must be discussed with the Governing Body to ensure that you are apprised of the responses. The deadline for submission is October 16, 2015.

Where applicable, I have provided comments. As per the criteria set for withholding aid, Mount Arlington's questionnaire responses indicate that we are in compliance with Best Practices standards and will continue to receive 100% of aid disbursed.

Should you have any questions, please let me know.