

**BOROUGH OF MOUNT ARLINGTON
COUNCIL MEETING MINUTES
JANUARY 16, 2018
7:00 p.m.**

1. Call to Order

- 2. Adequate notice** of this meeting of the Mayor and Borough Council of the Borough of Mount Arlington was given as required by the Open Public Meetings Act as follows: Notice was published in the Daily Record and the Roxbury Register on December 14, 2017 and posted on the bulletin board in the main hallway of the Municipal Building on December 6, 2017; notice of this meeting is on file in the Office of the Borough Clerk.

In accordance with the Open Public Meetings Act (N.J.S.A. 10:4-1 et seq.), the Borough Council opens every public meeting for comments of the public. However, in accordance with N.J.S.A. 10:4-12: "Nothing in this Act shall be construed to limit the discretion of a public body to permit, prohibit or regulate the active participation at any meeting,...."

Speakers at Borough meetings shall have five minutes to present their comments to the Borough Council so as not to consume time that would otherwise be allotted to other persons who wish to speak.

At the mandate of Council President, all Councilpersons shall not discuss or address in the Public portion of this meeting any matter that is: 1) pending litigation; 2) ongoing investigation of any type; 3) potential litigation; and 4) personnel or any comments regarding any Borough employee without being given Rice Notice.

3. Flag Salute

The Mayor asked for a moment of silence to remember Father Desmond O'Connor, our Parish Priest, who passed away last week.

4. Roll Call

Councilman Delaney, Councilman Loughridge, Council President Sorge, Councilman Sadow, Councilman Cangiano, Councilman Windish, Mayor Stanzilis. Elizabeth Valandingham, Esq., Borough Attorney, and Carolyn Rinaldi, CFO/Borough Administrator, were also present.

5. Presentations

None

6. Tax and Utility Report for the Month of December, 2017

Total Tax Collections:	\$1,165,500.33
Total Utility Collections:	\$ 158,174.10

7. Finance Report for the Month of December, 2017

Current Fund:	
Total Receipts:	\$1,319,621.30
Total Disbursements:	\$1,928,157.47

8. Approval of Minutes

December 19, 2017

Regular Meeting

Motion to Approve: Council President Sorge

Second: Councilman Cangiano

Roll Call:

Aye: Delaney, Loughridge, Sadow, Cangiano, Windish, Council President Sorge

None Opposed

Motion Approved

January 4, 2018 Re-Organization Meeting

Motion to Approve: Council President Sorge

Second: Councilman Sadow

Roll Call:

Aye: Delaney, Loughridge, Sadow, Cangiano, Windish, Council President Sorge

None Opposed

Motion Approved

9. Mayor's Report

- The Mayor stated Father Desmond O'Connor was the Associate Pastor for over thirty years in Mount Arlington; prior to that, he had served over thirty years in Nigeria during some really horrible times there where his life was even threatened. Father was born in 1926 in Ireland and he passed ten days short of turning 92 years old. Father O'Connor was very active with the parish up until he became ill just a short while before his death. The Mayor stated Father was an amazing man and had quite an influence on this town; this was a loss but also a blessing in our hearts and lives all these years. Hats Off to Father O'Connor and may he rest in peace.

10. Chief of Police Report

- The Chief of Police stated that the police statistical numbers are on the website but he did want to point out a few numbers from 2017 which are firsts in the history of the department. Usually we are around 10,000 incident numbers a year but we were in the 12,000's at the end of 2017. We went from 1,100 tickets a year to 1,600 in 2017 and increased arrests from 170 to 273. While the Chief was preparing the year end reports, he noted we had zero officer complaints in 2017; we had that so much more activity and zero complaints for the year. The Mayor and Council responded with a round of applause.

- The Mayor commended Sergeant Matthew Green and Detective Joseph Farina for directing traffic in the cold weather during Father O'Connor's funeral mass at the church. Chief Licata stated both Green and Farina not only offered their assistance but stood outside the church the whole time. The Mayor requested Chief Licata let them know how much their efforts were appreciated.

11. Borough Administrator's Report

- Borough Hall had a tremendous amount of activity at the end of the year with pre-paid taxes; Ms. Rinaldi commended the staff for handling that surprise at the end of the year. We were inundated with residents who were anxious, who needed some guidance, and it was a challenge to get them through that when a lot of it concerned their personal finances; there is a balance of giving direction as far as municipal finance goes versus giving personal financial advice. Ms. Rinaldi expressed her compliments to the Tax Department and the staff for helping people through that last week. Just to give an idea, there was \$1.3 million in collections this December as compared to \$400,000 last December. Again, thanks to the staff at Borough Hall for managing those couple of days.

- Attended the JIF Re-Organization Meeting; there are 43 member municipalities. Anytime there are over 7 municipalities in a JIF, an Executive Committee must be appointed and Ms. Rinaldi was appointed to the Committee again this year; she was also appointed Head of the Safety Committee for the JIF. The JIF will be initiating cyber-security policies which Council had started to implement in our Personnel Policies Handbook but there are some checks and balances that we will look at in the new year with Nissivoccia to make sure we are in compliance.

- Ms. Rinaldi spoke with Council President Sorge regarding adding a resolution to tonight's agenda; late Friday after the packets were sent out we received approval from the Morris County Municipal Court Manager to hire an Interim Deputy Court Administrator as our first court night is January 23rd. We need a Court Administrator to be on the bench with the Judge and a Deputy Court Administrator to manage the office; the person being hired is our interim person, the part-time Deputy position has not yet been finalized.

12. Council Committee Reports

Councilman Delaney:

- No report

The Mayor stated that Volunteer Fireman Mike D'Arco took one of the pumpers over to the Church today for Father O'Connor's mass; he parked it in front of the church and was greeting guests.

Councilman Loughridge:

- The Land Use Meeting will be held on January 24, 2018.

Councilman Sadow:

- The School Board met for Super Sunday; it's always great to see the kids accept their awards for Honor Roll. The event also included recognition to retired Board Member John Longtine for his eight years of service and recognition to Julie Crawford for work with the Robotics Team. Councilman Sadow said he was most impressed with the micro-bead elimination project - eliminating micro-beads from the wastewater system and how the micro-beads in various household products are contaminating and causing problems with our systems. The Mayor stated that he finds it incredible that this micro-bead topic is not really known to the public; the micro-beads are getting into everything we eat as well because it is getting to the cellular level of anything or anyone who consumes water.
- Councilman Sadow asked about the letter from Bohler Engineering that Council received in their packet. Stan Puszcz, Borough Engineer, stated the letter was addressed to the Borough Environmental Commission and since the Borough does not have one, it was forwarded to Council. Bohler Engineering, on behalf of their client QuickChek, is applying to the NJDEP for a treatment works approval; they are looking to connect into the sewer system operated by Suez and are within Suez franchise service area. Mr. Puszcz continued this merely relates to a sewer connection; anything else that relates to anything in the future is really going to be a Land Use Board matter if and when they deal with it.
- The Library Board had their Re-Organization meeting recently. The Library is instituting a new software program, which is County-wide, and utilizing a new transportation distribution vendor. Moving forward, it looks like we are going to have a great year in the Library and there may be lots of new things to come.
- The Economic Development Committee will be meeting on January 29th. We are looking forward to giving some projects names and preparing some projects for Council's approval going forward.
- The Finance Committee will be putting a budget together in the next two months.

Councilman Cangiano:

- Councilman Cangiano stated his daughter is on the Robotics Team and noted the Director of the Musconetcong sewerage plant graciously agreed to give the students a tour of the plant with regard to their micro-bead project. The wastewater treatment plant operator was not very informed of the micro-bead issue and was very impressed with the research the Robotics Team. The Mayor stated this is a major issue that has gone under the radar and it is interesting that young people are the ones bringing it to our attention; he has been hearing about it for over a year now and it is really going to be a major issue. The Mayor suggested inviting Ms. Crawford' students to give a brief presentation to Council. Administrator Rinaldi stated the students are scheduled to come to the Council meeting of February 6th; the Clerk will contact Ms. Crawford regarding the Robotics Team as well.
- We have a Water/Sewer Committee meeting this week; the Agenda includes our asset management plan and improvements for Windermere, along with reviewing other projects.
- Councilman Cangiano is the Liaison of the DPW Committee and stated that sadly, Aitor Ostolaza will be leaving our DPW at the end of this month to work with NJ Transit. Mr. Ostolaza wrote a letter to Council thanking them for the thirteen years of employment. Councilman Sadow spoke with Aitor, who thankfully is planning to remain as a volunteer with our Fire Department. The Mayor spoke with Aitor as well and congratulated him on taking this opportunity.

Councilman Windish:

- As he stated at the Re-Organization meeting, Councilman Windish requested to transfer out of the Chair position on the Police Committee to another committee in which he had better expertise. Councilman Windish stated the Recreation and Land Use meetings have resident and public speaking opportunities so he will be attending those meetings where he will be happy to contribute if something should come up; he would be more than happy to help. Councilman stated he came up through the Board of Education and was the only resident in the last thirty years on the building project, which we did, and became President of the Board and transferred over to here. As far as Land Use, Councilman Windish stated he will attend the meetings and keep abreast and if something should slip he would be happy to offer his opinions and proceed from there.

Council President Sorge:

- No report

13. Public Comment

None

14. New Business

None

15. Old Business

None

16. Resolutions:**Voted By Consent****2018-27 through 2018-35**

- 2018-27** Resolution of the Mayor and Borough Council of the Borough of Mount Arlington, in the County of Morris, State of New Jersey, Approving Transfer of Funds
- 2018-28** Resolution of the Mayor and Borough Council of the Borough of Mount Arlington, in the County of Morris, State of New Jersey, Approving the Check Register Dated January 16, 2018
- 2018-29** Resolution of the Mayor and Borough Council of the Borough of Mount Arlington, in the County of Morris, State of New Jersey, Authorizing Application for a 2017 Recycling Tonnage Grant
- 2018-30** Resolution of the Mayor and Borough Council of the Borough of Mount Arlington, in the County of Morris, State of New Jersey, To Redeem a Third Party Tax Lien Certificate of Sale #17-00005 for Property Known as Block 14, Lot 7.01
- 2018-31** Resolution of the Mayor and Borough Council of the Borough of Mount Arlington, in the County of Morris, State of New Jersey, To Redeem a Third Party Tax Lien Certificate of Sale #15-00038 for Property Known as Block 105, Lot 3
- 2018-32** Resolution of the Mayor and Borough Council of the Borough of Mount Arlington, in the County of Morris, State of New Jersey, To Redeem a Third Party Tax Lien Certificate of Sale #15-00034 for Property Known as Block 98, Lot 20
- 2018-33** Resolution of the Mayor and Borough Council of the Borough of Mount Arlington, in the County of Morris, State of New Jersey, To Redeem a Third Party Tax Lien Certificate of Sale #15-00007 for Property Known as Block 22, Lot 31
- 2018-34** Resolution of the Mayor and Borough Council of the Borough of Mount Arlington, in the County of Morris, State of New Jersey, To Redeem a Third Party Tax Lien Certificate of Sale #15-00017 for Property Known as Block 38, Lot 1.01

***Added Resolution:**

- 2018-35** Resolution of the Mayor and Borough Council of the Borough of Mount Arlington, in the County of Morris, State of New Jersey, Hiring Bonnie Messina as Interim Part-Time Deputy Court Administrator

Motion to Approve By Consent: Council President Sorge

Second: Councilman Sadow

Roll Call:

Aye: Delaney, Loughridge, Sadow, Cangiano, Windish, Council President Sorge

None Opposed

Motion Approved

17. Ordinances – Introduction

None

18. Ordinances – Second Reading

None

19. Motions

- Vendor Permit – Devin Baumann, Schwan’s Home Service, Inc.,

Motion to Approve: Council President Sorge

Second: Councilman Loughridge

Roll Call:

Aye: Delaney, Loughridge, Sadow, Cangiano, Windish, Council President Sorge

None Opposed

Motion Approved

20. Executive Session

None

21. Adjourn

Motion to Adjourn: Council President Sorge


Second: Councilman Sadow

Roll Call:

All in Favor: Aye

None Opposed

Motion Approved



Linda DeSantis, RMC
Borough Clerk

Minutes Approved at Council Meeting on February 6, 2018.

Borough of Mt. Arlington

Tax & Utility Office

To the Mayor & Council of the Borough of Mt. Arlington

I hereby submit my report of collections for:

The Month of December 2017

Dated:

Completed by: Kayleen Pickering, CTC

Tax Collections:

<u>Description</u>	<u>Account #</u>	<u>Collections</u>
Current Taxes	6-01-17-001-001	\$ 125,102.31
2016 Taxes	6-01-15-499-200	34,815.41
2016 Taxes (Collected at Tax Sale)		3,389.56
Prepaid Taxes	6-01-17-001-004	841,514.84
Municipal Redemption	6-01-17-004-001	
Interest & Costs	6-01-08-112-000	12,245.31
Interest & Costs (Collected at Tax Sale)		625.37
Return Check Fee	6-01-16-500-017	
Tax Searches	6-01-08-106-010	
Duplicate Bills	6-01-16-500-016	
O/S Lien Red./Subs	6-01-17-004-002	112,072.91
O/S Lien Red. Int.	6-01-17-004-003	10,585.66
O/S Lien Red. 6% YEP	6-01-16-500-025	12,098.45
O/S Lien Red. Rec. Fee	6-01-17-004-003	208.00
Misc. Copies	6-01-16-500-017	
Tax Sale Costs	6-01-16-500-018	3,332.51
Tax Sale Costs (Collected at Tax Sale)		1,610.00
Tax Sale Premiums	Trust Account	7,900.00
6% Year End Penalty	6-01-16-500-025	
Tax Paid Certification	6-01-16-500-013	
Redemption Calculation Fee		
Total Tax Collections		<u>\$ 1,165,500.33</u>

Utility Collections:

Solid Waste		\$ 29,606.58
Sewer		89,370.49
Water		39,197.03
Sewer Connection Fee Install Plan		
Total Utility Collections		<u>\$ 158,174.10</u>
Total Collections for the Month		<u>\$ 1,323,674.43</u>

BOROUGH OF MOUNT ARLINGTON
FINANCE OFFICE

Finance Report Current Fund

December 2017

Receipts	1,319,621.30
Disbursements	1,928,157.47