

**BOROUGH OF MOUNT ARLINGTON
COUNCIL MEETING MINUTES
SEPTEMBER 4, 2012**

1. Call to Order

- 2. Adequate notice** of this meeting of the Mayor and Borough Council of the Borough of Mount Arlington was given as required by the Open Public Meetings Act as follows: Notice was published in the Daily Record and the Roxbury Register on December 22, 2011; notice was posted on the bulletin board in the main hallway of the Municipal Building on December 14, 2011, has been available to the public, and is on file in the office of the Borough Clerk.

In accordance with the Open Public Meetings Act (N.J.S.A. 10:4-1 et seq.). The Borough Council opens every public meeting for comments of the public. However, in accordance with N.J.S.A. 10:4-12 : "Nothing in this Act shall be construed to limit the discretion of a public body to permit, prohibit or regulate the active participation at any meeting....."

Speakers at Borough meetings shall have five minutes to present their comments to the Borough Council so as not to consume time that would otherwise be allotted to other persons who wish to speak.

3. Flag Salute

The Mayor asked for a moment of silence to remember those who put themselves in harm's way to protect our freedoms, and to our local people that continually help us.

4. Roll Call

Councilwoman Danchuk, Council President Sorge, Councilman Cangiano, Councilman Stanzilis, Mayor Ondish. Matthew O'Donnell, Esq., Borough Attorney, and Carolyn Rinaldi, CFO/Municipal Administrator, were also present. Councilman Sadow and Councilman Windish were absent.

5. Presentations/Mayor's Appointments

1. Letter of Resignation from Lis Karpman, Recreation Commission Secretary.
The Mayor read the letter into the record. Ms. Karpman was not a member of the Commission so the Mayor does not have to make another appointment. The Mayor requested inviting Ms. Karpman to a Council meeting to present her with a Certificate of Appreciation.
2. Presentation by Matt Zuccaro, Digital Strategy Associates, LLC (formerly Zuccaro Web Design).
Matt Zuccaro was present and gave an overview of our current website design, introducing the option of adding a truly unique mobile app for iPhone devices.
Website Facts as generated from GoogleAnalytics:
 - Since August 2011, almost 18,000 people have visited the website.
 - 69% were new visitors, 30% returning visitors.
 - most popular page was Police Department, then News and Borough Clerk's page.
 - average time spent on the website 2 minutes, 6 seconds
 - website currently contains over 70 pages of content and has been expanded this year to include a new on-line payment system as well as Borough ordinances.
 - our website is unique because we post resolutions; we are one of the few municipalities in the County that posts this information

The contract with Digital Strategy Associates, LLC is up for renewal; the resolution authorizing the renewal will be on the September 18, 2012 agenda, possibly increasing the term from one year to two or three.

Carolyn Rinaldi spoke about an email registration process Mr. Zuccaro has been working on with Beth Dwyer. Mr. Zuccaro stated an email capture system is available, giving the Borough the ability to send email blasts. Borough Attorney O'Donnell stated these address lists are OPRA-able and advised printing a disclaimer notifying participants that although the addresses are confidential, the lists are subject to OPRA. Matt O'Donnell will work with Carolyn Rinaldi regarding

the exact disclaimer verbiage. Mr. Zuccaro will provide a GoogleAnalytics report to Council every month.

6. Utility Receipt Report for the Month of July, 2012

The Clerk read the Utility Receipt Report for July, 2012 into the record.
Grand Total: \$310,651.05

Tax Collectors' Report for the Month of July, 2012

The Clerk read the Tax Collector's Report for July, 2012 into the record.
Total Receipts: \$1,251,612.47

7. Mayor's Report

- The Mayor has been working closely with the Deputy Commissioner of the NJDOT regarding the train station. The Mayor received approval to have the train station parking turned over to us so that we could generate revenue to pay for the maintenance, and create a parking utility. However, we are still waiting for the permit for the removal of the guardrail under Route 80 so we can finish the sidewalk. The Mayor summarized stating we cannot complete the sidewalk project until the guardrail is down and can't have the guardrail removed until the MOU is signed. The Commissioner will send us the MOU along with a letter outlining the plan, but he will follow-up with a letter stating that we are moving forward with securing the lot to create a parking utility. NJ Transit has agreed to take care of the sidewalks again this winter, except in front of Morris County Marine (same area as last year). Council discussed the cost of parking, transit checks, meters, etc. The Mayor will distribute the MOU and letter to Council upon receipt.
- The Mayor was contacted by the Highlands Council regarding the Pilot program; they would like to have water conservation measures instilled within the project. The Highlands Council received authorization from the NJDEP; we will be receiving a plan and they have secured a \$25,000 grant for us to use to conform to these water conservation measures. The conservation measures would be for the entire Borough, not just the Pilot program.
- The Borough installed the street light meter for the lights on Howard Boulevard on the panel which is right behind the Ridgeview Sign. Warren Stein from Ridgeview contacted the Mayor, indicating the panel was too big and they did not like the way it looked. The Mayor suggested we screen the panel with vegetation and we are now waiting for a quote from Fullerton.

8. Chief of Police Report

- Chief Licata had submitted the monthly report for August, 2012.
- The Candlelight Vigil for Joseph Wargo will be held at the Police Station on October 16th at 8:00 p.m.
- School's Open signs have been placed throughout the Borough.
- The Police Facebook page is up and running, making the Police Department more accessible to the public. The County is devising a new Reverse 911 system and sign-up and information will be posted on the Facebook page when the transition is complete; the new system will use land line and cell phone numbers.
- The Community Outreach package is almost complete; Chief Licata provided the content but will work directly with Matt Zuccaro regarding the layout.
- The speed sign was on Reba Road for about a week; the meter read-out indicated 300 cars, and approximately 39 out of the 300 were in the range of 25 to 30 miles per hour, a very small percentage of vehicles were over the speed limit and the maximum speed of any vehicle was 36 mph. The sign is serving its purpose by lowering the speed of drivers. Chief Licata stated there is a device called the Speed Spot which is a tiny box with the same statistical information being tracked but it is not visible to the driver; this device will help the Chief obtain a baseline prior to placing the sign that drivers can see.

9. Municipal Administrator's Report

- The Billy Joel/Elton John Tribute Concert was cancelled due to inclement weather; it is rescheduled for Sunday, September 9th.
- The Candlelight Vigil for Joseph Wargo will be on October 16th; we have a Council Meeting scheduled. Council agreed to start the Council Meeting earlier and confirmed a quorum; the Clerk will advertise the Council Meeting of October 16th to begin at 5:30 p.m.
- The Police would like to place a plaque by the mulch bed and plants at the entrance of the Police station, to read, "In memory of Joseph Wargo, October 16, 2011, what we have done for ourselves alone dies with us, what we have done for others and the world remains and is immortal." Chief

Licata stated the FOP has ordered a separate plaque with Joe's picture on it for the roadside memorial. Council President Sorge requested the Council pay for the plaque at Headquarters because Joe was a Borough employee and lost his life on our time; Council agreed.

- The 5K Walk/Run is moving along very well. Paul Nelson has scheduled street sweeping for October 5, 2012 prior to the event.
- The Council preliminarily discussed and approved a Boy Scout camping event at the municipal beach but many details need to be worked out prior to such an event. The Council will further discuss this at the September 18, 2012 Council meeting.

10. Council Committee Reports

Councilman Cangiano:

1. The Sustainable Jersey application was submitted and has been under review. The Borough should receive certification this month or early October.

Councilman Stanzilis:

1. School starts this Thursday.
2. Congratulated Councilman Cangiano for the Green Team's work toward obtaining our Sustainable Jersey Certification..
3. Mayors Wellness Committee: registration for the 5K is moving along. The Committee received a \$500 grant for the 5K; Council discussed possibly adding a line item in the budget for the Committee as there was some confusion as to depositing the money from this grant. Presently, the 5K attendees include Walmart, Horizon Blue Cross/Blue Shield, a Boy Scout color guard, and past Olympian motivational speaker. Also, the Farmer's Market moving along and seems to be quite successful.
4. The Eagle Scout Ceremony for Tim Czapla is September 15th; Sean Carroll from Landing is completing his Eagle badge with a project in Mount Arlington. The Mayor will attend the Ceremony for Tim Czapla and present him with a plaque.
5. Councilman Stanzilis would like to see the Borough cut down on paper usage and suggested starting to use double-sided copies.

Councilwoman Danchuk:

1. Mentioned the Morris County Flood Mitigation Program which has helped pay for 77 properties in Morris County at a total of \$7.47 million dollars .
2. All applications have been submitted to the Open Space Committee: inspections will begin on September 22, 2012.
3. Regarding the Eagle Scouts, Councilwoman Danchuk suggested inviting them to a Council meeting. Council decided to invite Tim Czapla, and Sean Carroll when he completes his Eagle project. Council decided the attendance at the Council meeting will be for recognition only, not to present another plaque.
4. Inquired about a Sewer and Water Committee meeting and Carolyn Rinaldi stated that Paul Nelson will be at the September 18, 2012 Council meeting to discuss.
5. Regarding the fire hydrants, Patty Simari will be following up with Roxbury for more information.

11. Public Comment

None.

12. New Business

None.

13. Old Business

None.

14. Resolutions

2012-120 Resolution of the Mayor and Borough Council of the Borough of Mount Arlington, in the County of Morris, State of New Jersey, Approving the Check Register Dated September 4, 2012.

Motion to Approve: Council President Sorge

Second: Councilman Cangiano

Roll Call:

Aye: Danchuk, Council President Sorge, Cangiano, Stanzilis

Absent: Sadow, Windish

None Opposed

Motion Approved

2012-121 Resolution of the Mayor and Borough Council of the Borough of Mount Arlington, in the County of Morris, State of New Jersey, Authorizing the Disposition of Fixed Asset Item. (Police Department Computer)

Motion to Approve: Council President Sorge

Second: Councilman Stanzilis

Roll Call:

Aye: Danchuk, Council President Sorge, Cangiano, Stanzilis

Absent: Sadow, Windish

None Opposed

Motion Approved

2012-122 Resolution of the Mayor and Borough Council of the Borough of Mount Arlington, in the County of Morris, State of New Jersey, Requesting Approval of Items of Revenue and Appropriation, N.J.S.A. 40A:4-87

Motion to Approve: Council President Sorge

Second: Councilman Stanzilis

Roll Call:

Aye: Danchuk, Council President Sorge, Cangiano, Stanzilis

Absent: Sadow, Windish

None Opposed

Motion Approved

2012-123 Resolution of the Mayor and Borough Council of the Borough of Mount Arlington, in the County of Morris, State of New Jersey, Appointing Carolyn Rinaldi as Chief Financial Officer.

Motion to Approve: Council President Sorge

Second: Councilman Stanzilis

Roll Call:

Aye: Danchuk, Council President Sorge, Cangiano, Stanzilis

Absent: Sadow, Windish

None Opposed

Motion Approved

15. Ordinances – Introduction

12-12 Ordinance of the Mayor and Borough Council of the Borough of Mount Arlington, in the County of Morris, State of New Jersey, Supplementing Borough Ordinance #16-09 Appropriating \$136,778.36 for the Realignment of Howard Boulevard Improvements.

The Mayor read Ordinance 12-12 by Title.

Motion: Council President Sorge stated that Ordinance 12-12 be introduced by Title and passed on First Reading and that a meeting be held on October 2, 2012 at 7:00 p.m. at the Municipal Building, 419 Howard Boulevard, Mount Arlington, NJ, for a Public Hearing, consideration of Second Reading and Passage of said Ordinance, and that the Clerk be directed to publish, post and make available said Ordinance in accordance with the requirements of law.

Second: Councilman Cangiano.

Roll Call:

Aye: Danchuk, Council President Sorge, Cangiano, Stanzilis

Absent: Sadow, Windish

None Opposed

Motion Approved

16. Ordinances – Second Reading

11-12

An Ordinance of the Mayor and Borough Council of the Borough of Mount Arlington, In the County of Morris, State of New Jersey, Amending and Supplementing Borough Code Chapter 144 Solid Waste, Article I Recycling, Section 144-2 Definitions, to Include a New Term, Bulky Rigid Plastic Items; Article II Collection, Section 144-16 Definitions, to Include a New Term Bulky Rigid Plastic Items; and Section 144-19 Preparation for Collection and Disposal to Include a New Section S, Bulky Rigid Plastic Items.

The Mayor opened the Hearing to the Public on Ordinance #11-12 and read the Ordinance by title.

Councilman Cangiano stated, I move for adoption and final passage of Ordinance #11-12.

Second: Council President Sorge.

Roll Call:

Aye: Danchuk, Council President Sorge, Cangiano, Stanzilis

Absent: Sadow, Windish

None Opposed

Motion Approved

The Mayor declared that Ordinance #11-12 is passed on second reading and directed the Clerk to publish the notice of adoption as required by law.

17. Motions

1. Request for Solicitation Permit, Eric Benson, New Jersey Environmental Federation.

Council discussed this application, indicating the application requested distribution of political information regarding green candidates as well as environmental information.. Borough Attorney O'Donnell stated since they are a charitable organization, they are not required to pay a fee but Council has to approve the permit. Mr. Benson has been unable to appear before Council. Council discussed this does not benefit our community, there are 40+ members who need background checks at the Borough's cost; Chief Licata stated this decision should be consistent with Council's recent decision regarding distribution of energy information.. No motion was not placed on the table.

18. Executive Session

- 2012-124** Resolution of the Mayor and Borough Council of the Borough of Mount Arlington, in the County of Morris, New Jersey, Authorizing An Executive Session of the Mayor and Borough Council and Excluding the Public from That Portion of the Meeting.

Executive Topics:

Attorney Client Privilege

Potential Litigation

Personnel

Motion to Go Into Executive Session: Councilman Stanzilis

Second: Council President Sorge

All in Favor – Aye.

Absent: Sadow, Windish

None Opposed

Motion Approved

Motion to Return to Open Session: Council President Sorge
Second: Councilman Stanzilis
All in Favor – Aye.
Absent: Sadow, Windish
None Opposed
Motion Approved

Added Resolution:

2012-125 Resolution of the Mayor and Borough Council of the Borough of Mount Arlington, in the County of Morris, New Jersey, Authorizing Borough Attorney Matthew O'Donnell to Initiate the Process for the Expansion of Howard Boulevard for a Partial Taking of the Property Situated at Block 40, Lot 5.

Motion to Approve: Councilman Stanzilis
Second: Councilman Cangiano
Roll Call:
Aye: Danchuk, Council President Sorge, Cangiano, Stanzilis
Absent: Sadow, Windish
None Opposed
Motion Approved

19. Adjourn

Motion to Adjourn: Council President Sorge
Second: Councilman Cangiano
All in Favor – Aye.
Absent: Sadow, Windish
None Opposed
Motion Approved



Linda DeSantis, RMC
Borough Clerk

Minutes Approved at Council Meeting of September 18, 2012.

BOROUGH OF MT. ARLINGTON

419 HOWARD BOULEVARD
MT. ARLINGTON, NEW JERSEY 07856
TAX & UTILITY OFFICE
(973) 398-6832 EXT. 13 & 14
FAX (973) 398-2309

UTILITY RECEIPT REPORT FOR

MONTH OF JULY 2012

<u>AMOUNT</u>	<u>DESCRIPTION</u>	<u>COLLECTED IN JULY 2011</u>
\$ 35,541.91	SOLID WASTE RECEIPTS	\$ 11,994.50
\$ 209,892.62	SEWER RECEIPTS	\$ 159,171.82
\$ 65,216.52	WATER RECEIPTS (WATER REPAIR RECEIPTS INCLUDED IN WATER RECEIPT TOTAL)	\$ 37,000.38
\$ 0.00	(TRUST ACCT) SEWER CONN FEE INSTALL PLAN	\$ 0.00
\$ 310,651.05	GRAND TOTAL	\$ 208,166.70

Completed By Patricia E. Simari, CTC 

cc: Mayor & Council
C. Rinaldi
c:\trialbalance\utilityjuly12

BOROUGH OF MT. ARLINGTON
TAX & UTILITY OFFICE

To the Mayor & Council of the Borough of Mt. Arlington:
I hereby submit my report of receipts & disbursements for

The Month of July 2012

Dated August 2, 2012

Completed By Patricia E. Simari, CTC *PS*

<u>Collections:</u>	
Current Taxes (2-01-17-001-001)	\$ 1,240,856.76
2011 Taxes (2-01-17-001-003)	\$ 2.44
2011 Taxes (Collected at Tax Sale)	
Pre-Paid Taxes (2-01-17-001-004)	
Municipal Redemption (2-01-17-004-001)	
Interest & Costs (2-01-08-112-000)	\$ 1,591.53
Interest & Costs (Collected at Tax Sale)	
Return Ck. Fee (2-01-16-500-017)	
Tax Searches (2-01-08-105-010)	
Duplicate Bills (2-01-16-500-016)	\$ 15.00
3 rd Party Red./Subs (2-01-17-004-002)	\$ 8,332.67
3 rd Party Red. Int. (2-01-17-004-003)	\$ 710.07
3 rd Party Rec. Fee. (2-01-17-004-003)	\$ 104.00
Misc. Copies (2-01-16-500-017)	
Tax Sale Costs (2-01-16-500-018)	
Tax Sale Costs (Collected at Tax Sale)	
Tax Sale Premiums (Trust Account)	
6% Delinquent Penalty (2-01-16-500-025)	
Tax Paid Certification	
Redemption Calculation Fee	
Total Receipts	\$ 1,251,612.47
<u>Total Receipts July 2011:</u>	<u>\$ 880,558.87</u>