

**BOROUGH OF MOUNT ARLINGTON
BOARD OF HEALTH MEETING MINUTES
February 10, 2015 - 6:00 PM**

Reorganization and Regular Meeting

Meeting called to order by the Chris Anderson at 6:00 p.m

Adequate notice of this meeting was advertised in the Daily Record and the Roxbury Register. Notice posted on Bulletin Board in the Lobby of the Borough Hall.

“Pledge of Allegiance to the Flag” recited.

Roll Call. Present: C. Anderson, L. Tuorinsky, A. Puskas, R. Morance, P. DiGeronimo, A. Cangiano, F. Wilpert. Absent: A. Westerfield, L. O’Reilly-Stanzilis.

C. Anderson announces that the meeting will start with the Reorganization. I will step down so that Frank Wilpert, Health Officer can conduct this part of the meeting.

Frank Wilpert takes the leadership role to conduct nominations and voting for Board positions.

Motion to nominate a President of the Board of Health: L. Tuorinsky nominates Christopher Anderson, second by P. DiGeronimo. Yes: L. Tuorinsky, A. Puskas, R. Morance, P. DiGeronimo, C. Anderson. Motion approved.

F. Wilpert explains that A. Cangiano and he do not vote unless there is a tie.

Motion to nominate Vice President of the Board: P. DiGeronimo nominates Ann Marie Westerfield second by L. Tuorinsky. Yes: C. Anderson, L. Tuorinsky, A. Puskas, R. Morance, P. DiGeronimo. Motion approved.

Motion to nominate Administrative Secretary of the Board: Anderson nominates Debra Halik, Term Expires 12/31/15 and second by L. Tuorinsky. All in Favor: Aye. Absent: A. Westerfield and L. O’Reilly-Stanzilis. Opposed: None. Motion approved.

Reappointments:

Motion by L. Tuorinsky to reappointment of **Anne Puskas** to 3-year term, expires 12/31/2017, second by P. DiGeronimo. Yes: C. Anderson, L. Tuorinsky, A. Puskas, R. Morance, P. DiGeronimo. Motion approved.

Motion by L. Tuorinsky to reappointment of **Roy Morance** to 3-year term, expires 12/31/2017, second by P. DiGeronimo. Yes: C. Anderson, L. Tuorinsky, A. Puskas, R. Morance, P. DiGeronimo. Motion approved.

Meeting was turned over to Chris Anderson, President.

Motion by P. DiGeronimo to accept the second (2nd) Tuesday of the month for Regular Meetings for the year 2015 and January 2016 as follows: (All Meetings will begin at 6:00 p.m.), second by Morance. Yes: C. Anderson, L. Tuorinsky, A. Puskas, R. Morance, P. DiGeronimo. Motion approved.

Regular Meeting Dates

January 13, 2015 – Reorganization – cancelled. Rescheduled for February 10, 2015

March 10, 2105

May 12, 2015

September 8, 2015

November 24, 2015

January 12, 2016 – Reorganization/Regular Meeting.

C. Anderson states that the minutes from the September 9th meeting are not available this evening and will be available at the March 10th meeting. Motion by A. Puskas, second by P. DiGeronimo. All in Favor: Aye. Absent: A. Westerfield and L. O'Reilly-Stanzilis. Opposed: None. Motion approved.

Health Officer's Reports

Approval of the Sanitarian's Reports.

C. Anderson asks everyone to take a minute to review all the reports that F. Wilpert had put together since our last meeting.

F. Wilpert points out that in the packet are lists of the Board of Health member's phone numbers and addresses, a list of Emergency Numbers and a list of the Membership with e-mail addresses.

F. Wilpert starts with the September report. There were 11 inspections completed. One unsatisfactory, which was Napoli Pizza. We asked them to voluntarily close. They in fact are no longer in business and have moved out of town. Wilpert states that a new Pizza Restaurant is moving into town and will be opening shortly. It's Vinny and Son Pizza/Resturant. We have completed a pre-operational inspection, so that unsatisfactory becomes a satisfactory.

F. Wilpert clarifies that the reports being discussed are September, October and November and December is on a separate sheet. I was reading to you the inspections that were conducted from September through November. During that time is when Napoli's was closed. Bagel Mike's had a conditional and was re-inspected and found to be satisfactory. Same holds true for Pat's Tavern.

Court Cases:

Robert Stahlhut, S.R.E.H.S. issued a summons to the owner of Frank's Pizza for failure of employees to properly wash hands and for improper usage of dry cloths in the prep area. Re-inspections were conducted and the issues have been corrected. Update: The owner of Frank's Pizza, Francisco Mejia, pleaded guilty and was assessed \$500.00 fine plus court fees.

Complaints:

- September 2, 2014 – 714 Reba Road – Complaint was that garbage and trash thrown all over the property. Robert Stahlhut inspected the property and the landlord of the property indicated that the tenant was moving out and that the property would be cleaned up. On September 9th the property was re-inspected and found cleaned up. The complaint was abated as of September 9th and no further action would need to be taken.
- October 28, 2014 - Mr. John Kalikas, complained to the NJ Poison Control that after eating a T-bone steak at Pub 199 he had become ill shortly thereafter. Robert Stahlhut inspected. He also called Mr. Kalikas and left a message. No return call. Robert Stahlhut also spoke with Bruce Ruch from Poison Control regarding the details of the complaint; which did not include any medical treatment. After a lot of investigation and much discussion he was the only individual that became ill. Having only one complaint does not constitute a food borne illness or problem. Robert Stahlhut advised Mr. Ruch that a full Chapter 24 Food Protection and Safety Evaluation would be conducted. An inspection was conducted and everything was found to be satisfactory. Bottom line the temperatures and preparations were all found to be satisfactory. No further action taken.
- November 14, 2014 – Mr. John Miksits, D.O.T., at 11 Howard Blvd. The complaint was that there was an odor that smelled like bad perfume. Robert Stahlhut discussed it with Mr. Miksits and advised him that it would be monitored. R. Stahlhut went out on two separate occasions and received no further correspondence from Mr. Miksits. The complaint was dismissed and no further action was taken.

F. Wilpert points out that the December report is included in the handouts. There were no complaints that month.

There were nine (9) inspections. Two conditional inspections: Davy Dogs and Metro Mart. I also have January's report which indicates that both were re-inspected and satisfactorily corrected their problems. The January report was handed out this evening, we can go over that report as well.

We continued with January's report.

Complaints:

- F. Wilpert states that there was an anonymous complaint about dog waste not being cleaned up not near the area of #2 Prospect around the mailbox. Stahlhut inspected the area which had snow and found that there was not evidence of the dog waste materials around the mailbox. He received no further correspondence as of January 15th. We will keep an eye on it after the snow is no longer there.
- January 15, 2015 - Lauren Schagelin at 28 Sunset Terrace, Windemere Castle. No heat and previous heating disruptions. Stahlhut contacted the owner of the condo unit whom sublets the unit to Ms. Schagelin, the owner was already aware of the problem and had already invested money to upgrade and fix the problem. Stahlhut did confirm with the tenant that the heat had been restored the following morning. Bottom line the complaint was referred to Thomas Mahoney, Building Department to discuss heating issues since it was a potential on-going problem.
- January 30, 2015 – 86 Maple Ave. Complaint from Marianne Knott, Season Glen Property Manager. Neighboring condo occupants were concerned about unsanitary

conditions; a hoarding type of condition. A nuisance to the neighbors about bugs and odors. Stahlhut did speak with Marianne Knott to discuss. He said it was an ongoing problem. A notice was issued by the Management Company to clean up. A truck came and two dumpsters full of trash were taken out; within the last 10 days. However, the neighbors are still concerned. I made an appointment with Marianne Knott to assess the problem. We will continue to monitor the situation. I walked the two adjacent condos, 94 and 96; they presently don't have any bug issues. We will continue to monitor with Ms. Knott make sure there are no public health issues will arise.

C. Anderson made a comment that there was another case of bug infestation at 75 Schmitz Terrace and the disposition was that a Judge was postponing the hearing to January 15th. Wilpert will check with R. Stahlhut on the status of that.

F. Wilpert asks the Board if they had any questions on the Environmental Reports. No further comments or questions were made.

Nursing Reports:

C. Anderson asks if everyone wants to take a minute to go through the Nursing Reports prior to F. Wilpert addressing it.

F. Wilpert points out that October was a very busy month. We administered a 127 flu shots in Mount Arlington.

C. Anderson asks if there is a legal requirement for measles, mumps and rubella shots. F. Wilpert says that the school nurses are on top of that. H. Giles visits with the school nurses and goes over the audit with them. Any child found that is deficient; they get a notice and they have a certain amount of time to correct it. That takes place in early September or October. They either get the shots or they are not allowed back in school. I have not heard of any kids in Mount Arlington that have not complied. Unless Mount Arlington has received some transfers that I am not aware of.

C. Anderson states that we never see this on the Nursing Reports. F. Wilpert says that it is usually a school nurse report. We are required to oversee the school nurses. I get notices from the State on any deficiencies and we follow up on those.

C. Anderson says that he has had a couple of neighbors approach him about this subject. F. Wilpert states that the State of NJ is about the best in the country on the status of immunization in schools. We are at about 95% as far as compliance with immunization, shots and inoculations. The reason is because we have a lot of school mandates and kids are not allowed into school without them, barring any religious exemption. School Audits are listed on the Nursing Reports.

F. Wilpert continues with the Nursing Report:

October 2014 - Adult Services – a couple of services were done. 16 residences had the SMA testing done and a few attended clinics we had in Mt. Olive. On page 2 under Health Education it lists all the workshops H. Giles was involved with.

There was a workshop on Care Giving with the Visiting Nurses Association at the Senior Club on March 26th. Also free Diabetes education. He listed all the screenings that took place. As well as the flu shot clinics that started in September and carried on into October and November.

We prepared for Ebola. A lot of information was sent out to the Board members to keep you apprised of the latest. We are now at a point that we do a 21 day monitoring. If someone travels overseas to an area that has been affected by Ebola they are given a kit and instructions when they get off the plane and they are monitored for 21 days. We just finished monitoring someone in Mt. Olive and he was fine. We are taking a proactive approach.

C. Anderson asks if there are any questions or comments about either of the reports.

Motion by P. DiGeronimo to accept both the Sanitarian Reports and Nursing Reports, second by L. Tuorinsky. All in Favor: Aye. Absent: A. Westerfield and L. O'Reilly-Stanzilis. Opposed: None. Motion approved.

Correspondence:

F. Wilpert mentioned in the beginning in the meeting the member lists and emergency lists. If there are any corrections, please give them to Debra.

New Business:

C. Anderson asks if anyone has any new business to discuss. No response from the Board.

Open to the Public.

This portion was open to the Public. There being no comments, this portion of the meeting was closed to the public.

Old Business:

C. Anderson asks if anyone has any old business to discuss. No response from the Board.

Open to the Public.

Mayor Ondish spoke to the Board. He states that he wanted to show up to the Re-org meeting, to let all of them know that they are doing a great job. Andrew reports back to me about what's going on. I want to thank you as a group for all your hard work. It is important business and it is an important part of the Borough. I want to thank you on behalf of the Borough for volunteering. Mayor states that F. Wilpert is doing a great job and you cannot retire for four more years.

Mayor asks that he be copied on all reports. It is discussed that reports will be sent to the Mayor and members via e-mail.

Mayor makes a comment why Laura Stanzilis was not at the meeting. He also asks that if anyone is not being able to make the meetings to let him know so he can appoint someone else; if needed. Members state that it has not been a problem.

My staff at Borough Hall is great which makes my job a lot easier. Our tax rate is the 6th lowest in the County. He states that by what you are doing (volunteering) helps with that.

C. Rinaldi speaks about Ordinance changes. I know you have meeting minutes from September that will be useful to us. We have a Code Committee that will meet in about two (2) weeks and would like to meet on a more regular basis. The information comes from various Boards as well as

employee suggestions. I would like to have a draft of what was discussed at the September meeting. L. Tuorinsky stated that Pattie typed up the meeting minutes; she had called me up with a question on them. F. Wilpert said it was a great meeting and we discussed a lot of what needed to be taken out or changed.

Mayor Ondish talks about projects that are and will be taking place in town.

C. Anderson states that we appreciated the Mayor's kind words and appreciate his support. We have done some great things as a Board: The Mayor's Wellness Committee, Vaccines, etc.

A. Puskas clarifies for D. Halik, Administrative Secretary what reports need to be distributed to the Board for the meetings.

L. Tuorinsky welcomes D. Halik to the Board, as does every other Board member.

Motion to adjourn by A. Puskas second by R. Morance. All in favor. Motion approved

Respectfully submitted,

Debra Halik
Board of Health Administrator

Approved: May 12, 2015