

The re-organization/regular meeting of the Board of Health was called to order by Board President Anderson at 6:00 pm. Adequate notice of this meeting has been submitted to the Roxbury Register and Daily Record and notice is posted on the bulletin board.

The members saluted the flag.

ROLL CALL: Present: Anderson, Tuorinsky, Westerfield, Puskas, Morance. Present and waiting for appointment: O'Reilly-Stanzilis, DiGeronimo. Municipal Administrator Rinaldi, Councilman Cangiano and Health Officer Wilpert also present.

RE-ORGANIZATION

The Board calls for an adjournment Sine Die and asks Health Officer Frank Wilpert to continue with the appointments and nominations of officers for this part of the meeting. Member Puskas made a motion to adjourn sine die; seconded by Vice President Tuorinsky. Health Officer Frank Wilpert opens the meeting of the Board of Health of the Borough of Mt. Arlington.

Health Officer Frank Wilpert asked for a motion to approve the following appointments:

- Laura O'Reilly-Stanzilis / Re-Appointment / Term Expires 12/31/16
- Patti DiGeronimo / Re-Appointment / Term Expires 12/31/16
- Patricia E. Simari / BOH Administrator Appointment / Term Expires 12/31/14

President Anderson made a motion to approve these appointments; seconded by Member Puskas.

Health Officer Frank Wilpert asked BOH Administrator P. Simari to take the Roll Call.

ROLL CALL: Anderson, yes; Tuorinsky, yes; Westerfield, yes; Puskas, yes; Morance, yes. Thank you.

Member Westerfield made a motion to appoint Christopher Anderson as President; seconded by Member O'Reilly-Stanzilis.

President Anderson made a motion to appoint Anne Marie Westerfield as Vice-President; seconded by Member DiGeronimo.

Member Puskas made a motion to approve these appointments; seconded by Member Westerfield.

ROLL CALL: Anderson, yes; Tuorinsky, yes; Westerfield, yes; Puskas, yes; Morance, yes; O'Reilly-Stanzilis, yes; DiGeronimo, yes. Thank you.

Health Officer Frank Wilpert adjourns the sine die meeting and President Anderson reopens the meeting, asking P. Simari to take the roll call.

Vice President Westerfield made a motion to adjourn and re-open; seconded by Member DiGeronimo.

ROLL CALL: Anderson, yes; Tuorinsky, yes; Westerfield, yes; Puskas, yes; Morance, yes; O'Reilly-Stanzilis, yes; DiGeronimo, yes. Thank you.

President Anderson asked for a motion to approve the resolution listed:

RESOLUTION DESIGNATING THE MEETING DATES

Member Morance made a motion to approve this resolution; seconded by Member Tuorinsky.

ROLL CALL: Anderson, yes; Tuorinsky, yes; Westerfield, yes; Puskas, yes; Morance, yes; O'Reilly-Stanzilis, yes; DiGeronimo, yes. Thank you.

P. Simari mentioned that the November meeting will be the third Tuesday of the month, November 18, 2014, rather than the second Tuesday of the month, November 11, 2014 as the offices are closed the 11th for Veterans Day. Municipal Administrator C. Rinaldi commented that we may be missing members that day due to the League of Municipality Convention.

President Anderson asked for a motion to approve the minutes of November 19, 2013. Member O'Reilly-Stanzilis noted that the November 19, 2013 minutes had an error: National Association of Local Boards of Health is the incorrect title; it should read New Jersey Local Boards of Health Association. The minutes will be amended. Vice President Westerfield made a motion to approve the minutes, as amended, seconded by Member Morance. No Roll Call Necessary.

Discussion regarding the Health Officer's Reports. F. Wilpert informed the Board of a septic repair plan that had been denied for a property on Hover Drive. The plan was incomplete; we are waiting for amended plans and will further review once new plans are submitted.

Food Establishment inspections were satisfactory, all are listed on the report.

F. Wilpert spoke briefly regarding the Bed Bug case discussed at prior meetings, which is currently being handled by the Courts; we are waiting for a new date to be set by the Judge. Information is provided in the report.

F. Wilpert informed the Board of an issue with mold in a rental property on Rogerene Way. R. Stahlhut, senior inspector, conducted an inspection and found the issue minor in nature. B. Stahlhut suggested remedies and informed the tenant to keep the Health office posted.

A Notice of Violation (NOV) was issued to a property owner on Elizabeth Way for failure to clean up dog feces. A re-inspection showed the property had been cleaned; R. Stahlhut will conduct follow-up inspections on this property.

F. Wilpert informed the Board of an issue regarding no heat in a rental. Brief discussion. Apparently, the tenant has no lease and has not paid the rent for a short period of time. Member O'Reilly-Stanzilis asked that if the tenant has no lease and is not paying rent, is the landlord required to provide heat. F. Wilpert mentioned this is really a landlord/tenant issue. This property has also been referred to the Zoning Officer as there may be a possible violation.

Brief discussion regarding garbage overflowing at a property on Altenbrand Ave. A Notice of Violation (NOV) was issued and the problem has been abated. President Anderson asked if after an NOV is issued and the problem is NOT abated, what is the next step. F. Wilpert explained that a summons would then be issued but we try to avoid doing such.

Brief discussion on Nurse's Report. The recent flu clinic was discussed and F. Wilpert informed the Board that planning has begun for the next clinic. President Anderson asked how many flu vaccines were administered in 2013; F. Wilpert explained that including all the communities that Mt. Olive serves there were approximately 890 flu vaccine doses administered.

F. Wilpert mentioned that St. Clare's has dismissed employees from their Community Health Program, and has closed the program, which will affect some of the health services we provide. This impacts workers compensation cases, and referrals to the on staff physician who was also dismissed. C. Rinaldi mentioned that she had just heard about this today from the President of the Mt. Arlington Senior's Club; there are many outreach programs in where St. Clare's had met with our Seniors providing educational format and health screenings and now that is over. Many community based programs will no longer be available. F. Wilpert mentioned that this will also impact our Health Fair; he also mentioned that he is exploring other avenues. President Anderson asked what other towns are affected by this; F. Wilpert said all towns in the North West area and named several towns in this area. A. Westerfield asked why this is happening, if it is budgetary reasons. F. Wilpert explained it is due to the sale of the hospital. Further brief discussion ensued.

President Anderson asked for a motion to approve the Health Officer's Reports dated November through December 2013. Member DiGeronimo made a motion to accept the Health Officer's Reports; seconded by Member Puskas.

CORRESPONDENCE

President Anderson went over the correspondence:

The Board of Health 2014 Member Information and if there are any changes to be made to your information to please let P. Simari know.

New Jersey Local Boards of Health Association Newsletter; brief discussion regarding the upcoming election and that your ballot must be mailed in. Member O'Reilly-Stanzilis explained that the NJLBHA is looking for members and that if anyone is interested in representing this area to let her know. F. Wilpert informed the Board of an online course to be taken through the NJLBHA on how to be a Health Member. F. Wilpert encouraged the Board to visit the NJLBHA website to view all the interesting information available.

NEW BUSINESS

F. Wilpert thanked the Board and the Council for approving the Health Services Contract for the next three years. He stated that he enjoys working with everyone on the Board; he feels the Mayor and Council are great and easy to deal with. Kudos to everyone that sits on the Board, you take an active interest in the welfare and safety of the town and he appreciates the renewal of the contract and the opportunity to serve the Board and the Council. C. Anderson thanked F. Wilpert for his services and let him know that we appreciate his presence and his work. L. Tuorinsky mentioned that she has seen three other health departments work with the Board over her tenure and she does appreciate F. Wilpert's guidance. F. Wilpert thanked everyone.

L. O'Reilly-Stanzilis asked to comment on the Nurse's Report. She spoke of the Mayors Wellness Committee and Health Nurse Helen Giles involvement in that committee; Helen worked very hard in getting the Wellness Challenge through its success. L. O'Reilly-Stanzilis explained to the Board of the objective of the committee and explained the participation throughout the wellness challenge. Although there were not that many people who participated to the end, there were enough to say that the challenge was a success. L. O'Reilly-Stanzilis would like to congratulate Helen Giles for her efforts and her professional performance in completing this event. F. Wilpert agreed with her and mentioned that there was a booth at the League convention regarding the Mayors Wellness campaign and what it is all about. President Anderson inquired as to issuing a letter of recognition of some sort to Helen Giles for all her efforts. C. Rinaldi stated that would be a great gesture as Helen is a huge asset to the Borough of Mt. Arlington and it would be nice to acknowledge her. C. Rinaldi suggested we address a letter to Mt. Olive and copy our Mayor & Council. C. Anderson mentioned that we could take note and work on a letter to submit regarding this. Brief discussion further on this matter. C. Anderson asked that this be added to the next meeting agenda.

OLD BUSINESS

Open to the Public

Member Tuorinsky welcomed and thanked Councilman Cangiano back as the Board of Health liaison.

Closed to the Public

Board Comment

L. O'Reilly-Stanzilis thanked F. Wilpert for referring her to the NJLBHA as being involved is such a wonderful opportunity. F. Wilpert told her she was very welcome and he knew she could do it. She is doing a wonderful job. A. Westerfield thanked L. O'Reilly-Stanzilis for all she does.

Member Tuorinsky made a motion to adjourn; seconded by Vice President Westerfield.

MEETING ADJOURNED

Patricia Simari, Board of Health Administrator