

**BOROUGH OF MOUNT ARLINGTON
COUNCIL MEETING MINUTES
NOVEMBER 1, 2016**

1. Call to Order

2. Adequate notice of this meeting of the Mayor and Borough Council of the Borough of Mount Arlington was given as required by the Open Public Meetings Act as follows: Notice was published in the Daily Record and the Roxbury Register on December 24, 2015; notice was posted on the bulletin board in the main hallway of the Municipal Building on December 29, 2015, and has been available to the public; notice of this meeting is on file in the Office of the Borough Clerk.

In accordance with the Open Public Meetings Act (N.J.S.A. 10:4-1 et seq.), the Borough Council opens every public meeting for comments of the public. However, in accordance with N.J.S.A. 10:4-12: "Nothing in this Act shall be construed to limit the discretion of a public body to permit, prohibit or regulate the active participation at any meeting,...."

Speakers at Borough meetings shall have five minutes to present their comments to the Borough Council so as not to consume time that would otherwise be allotted to other persons who wish to speak.

3. Flag Salute

The Mayor asked for a moment of silence for all our brave men and women serving around the world to protect our freedoms.

4. Roll Call

Councilman Delaney, Council President Sorge, Councilman Sadow, Councilman Windish, Mayor Stanzilis, Elizabeth Valandingham, Esq., Borough Attorney, and Carolyn Rinaldi, CFO/Municipal Administrator, were also present. Councilwoman Danchuk and Councilman Cangiano were absent.

The Mayor and Council took a moment to wish Borough Engineer James Landry a Happy Birthday.

5. Presentations

- Certificate of Appreciation to Jane Jameson, Former Superintendent of Schools.
Mayor Stanzilis read the Certificate into the record while presenting same to Ms. Jameson.
- Certificate of Appreciation to the Officers for Their Response to a July 14, 2016 Incident.
Mayor Stanzilis read the Certificate into the record and presented same to Sergeant Matthew Green, Sergeant James DiStasio, Patrolman Patrick DeRosa, Patrolman Greg Carson and Patrolman Ryan Sherburne.

6. Tax and Utility Report for the Month of September, 2016

None

7. Finance Report for the Month of September, 2016

Current Fund:	
Total Receipts:	\$ 470,450.21
Total Disbursements:	\$1,387,762.97

8. Approval of Minutes

September 13, 2016 Regular Meeting

Motion to Approve: Council President Sorge

Second: Councilman Delaney

Roll Call:

Aye: Delaney, Sadow, Windish, Council President Sorge

Absent: Danchuk, Cangiano

None Opposed.

Motion Approved.

October 4, 2016 Regular Meeting

Motion to Approve: Council President Sorge

Second: Councilman Delaney

Roll Call:

Aye: Delaney, Sadow, Windish, Council President Sorge

Absent: Danchuk, Cangiano

None Opposed.

Motion Approved.

9. Mayor's Report

- Attended the Halloween Bash along with Councilman Sadow, Councilman Windish, Councilman Delaney and spousal support; it was a great turnout and the Mayor publicly thanked the Recreation Department.
- Attended the Chamber of Commerce Economic Outlook luncheon and also attended the Morris County Economic Development Committee breakfast; both very enlightening. The Mayor is focused on economic development for our borough and we will be hearing a lot more about that as the year progresses.
- The Mayor performed the wedding ceremony for our former Fire Chief Steve Norman.

10. Chief of Police Report

Nothing to report

11. Municipal Administrator's Report

- Just a reminder that Sunday, November 20th at 2:00 p.m. is the Eagle Scout Award Ceremony for Ryan Mangano; the Clerk will prepare a proclamation for Mayor Stanzilis to present at the ceremony.
- As requested at our Finance Committee meeting, we have a proposal for consideration and discussion for a Community Infrastructure Development Plan. The letter and outline prepared by CP Engineers has been distributed to the governing body. Borough Engineer James Landry gave a brief description of the proposal: to work hand in hand with a designated economic development committee with both internal discussions and discussions with the public regarding multiple potential infrastructure projects such as the beach, Fireman's Field, Howard Boulevard, i.e., 404 Howard, and how this all ties together. We have three areas with a certain level of connectivity and we plan to look at individual projects for the betterment of the Borough but also how these can fit together. The plan will tie together from an economic development perspective, a recreational perspective, health and wellness; many different areas can reap larger benefits by looking at these as a whole rather than individual projects. Mayor Stanzilis is pleased with the report and the prospective economic development of our Borough, which will be a major discussion over the next few years. Councilman Sadow stated this is a global approach to the development of the Borough but this approach involves the public, the planners and soon-to-be formed economic development committee. Mr. Landry stated the proposal is to take on the process; look at what we want as a Borough and then how to achieve those goals by looking at grants, etc. Mayor Stanzilis reiterated that every project is not a singular entity because the Borough is one big organism; all these projects are all related and have an impact throughout the whole community. Council would like a resolution on the December 6, 2016 meeting, with a proposal attached, to authorize the expenditures for the preliminary process.

- Ms. Rinaldi stated attended the Open Space Presentation along with Borough Planner Jessica Caldwell and Borough Engineer James Landry; Councilman Cangiano gave the presentation and we await the outcome in November.

12. Council Committee Reports

Councilman Delaney:

- All the CERT members have been retrained in CPR by the Police Department; only two members are waiting for recertification.
- Met with various committees during the month.

Council President Sorge:

- The Fire Department is doing very well. The FEMA Assistance Firefighters Grant deadline is November 18th; Matrix will prepare the grant application with the assistance of Chief Nick Lima and Assistant Chief Mike Lima. Ms. Rinaldi stated this is an annual, very extensive application, and there is a reimbursement for the fees associated with the application should we actually receive an award.

Councilman Sadow:

- Please Vote – one week from today...
- FOP had a Golf Outing and thanked the Police Department.
- The Halloween Bash was outstanding.
- With regard to the schools, the most moving event, the Veteran's Day Ceremony, is coming up on November 9th and the Council and public are invited to join in; at MAPS at 9:00 a.m.
- The schools did go through their Park Test scores and there was discussion about the value of these Park scores; however, Mount Arlington scores are good and show a large jump in grades 5-6 which is sustained through grade 8 in much higher percentiles than state and county averages. High performance level in language arts and a good performance level in math. Councilman Sadow commended Math Teacher Julie Crawford on her sustainable efforts; they will be achieving sustainable bronze this year, and striving for silver for the very near future. Ms. Crawford is also responsible for the Green Team in grades K-8. Mr. Bernard Josefsberg, the interim superintendent, receives \$519 per diem. There is an active national search for a permanent superintendent and there have been more than 35 applicants. The search project is open to participation by the public; meetings on November 1, 2, and 11 for the public to actually participate and bring their qualification ideas to the meetings.
- All the water meters are in but there was a glitch with the software; bills are going out a little late.
- Seniors are exploding; membership is now over 220 active participants. Ms. Rinaldi and Councilman Sadow have had some preliminary discussions with the officers of the Seniors concerning consideration of a funding increase for 2017.
- The proposal from CP was the direct result of our Finance Committee meeting and the development of an action plan not only for the coming year in preparation of the budget but we always plan for 2, 5 and 10 year projects, some 20 or 30 year projects. The proposal from CP actually represents our desire to create a more rigid timeline on some of these projects and get them going. Councilman Sadow proposed that the Finance Committee, the Recreation Committee and the engineer form a sub-committee which would be the nucleus of the charrette concept for this project.

Councilman Windish:

- Councilman Windish stated he thinks it time to identify the recreation projects; while the sub-committee will be worthwhile, we need to focus on each project itself.
- December 2, 2016 is the tree lighting at Memorial Park, 6:45 pm, which is a joint effort between Recreation and the Borough. Recreation is proposing a holiday house lighting contest with several different categories. We will need to get sponsors but the start date December 19th, end date December 23rd. The Recreation programs are growing but the biggest impact is the increase in adult participation.
- Recreation is still searching for an online payment plan; doing this function manually is very cumbersome. They are looking into one specific company, Ms. Rinaldi will get additional information; startup costs could be \$2,500 - \$3,000 range. Ms. Rinaldi stated the Recreation Commission has been actively pursuing this option but we run into a problem because the Commission is a municipal

entity and most programs on the market are not suitable for a municipal entity. We have one company that meets the criteria necessary.

13. Public Comment

None

14. New Business

CP Engineers Proposal for Borough Hall Space Planning.

CP Engineer James Landry stated the Borough Hall building was originally a bank building. We are presently utilizing the main office areas and the council chambers; very heavily used downstairs and sparsely used upstairs; there are steel joists and concrete between each floor so structurally, it basically opens up the entire section to do whatever you want with a lot of flexibility. CP has proposed taking a look at this on a space planning view and divided that into three areas: 1) looking at what you do and coming up with a system that can maybe help things be somewhat better; 2) maybe taking out a wall here, adding one there, maybe some more minor level of internal construction; and 3) doing some space planning that would make the upstairs fully accessible to the public, which would basically require an elevator and a secondary egress. CP will evaluate these 3 scenarios and provide them to the Council; we can adjust things as we go, coordinate with Council and provide a budgetary estimate. Councilman Windish asked if the engineers have looked at the footprint of the building; Mr. Landry stated they have just glanced at the plans and noted the above 3 different areas. The third option would not expand the footprint by very much but by putting in an elevator and a secondary egress there would be an expansion of the outside walls. Mr. Landry stated that we can always add options, including more expansion of the outer walls. The building does have one load-bearing wall, in the vault in the basement. Mayor Stanzilis stated we will be looking for a long-term solution. Councilman Sadow stated we have to take into consideration if this building is going to be the municipal building for the Borough for the foreseeable future. The Mayor stated that the Borough is one large organism, this project will impact all the other pieces, all relative to each other. The Mayor publicly thanked Mr. Landry for his efforts on this issue. Ms. Rinaldi confirmed that a resolution authorizing CP Engineers to move ahead will be on the December 6, 2016 agenda.

15. Old Business

None

16. Resolutions

2016-161 Resolution of the Mayor and Borough Council of the Borough of Mount Arlington, in the County of Morris, State of New Jersey, Approving A Transfer Resolution

Motion to Approve: Councilman Sadow

Second: Council President Sorge

Roll Call:

Aye: Delaney, Sadow, Windish, Council President Sorge

Absent: Danchuk, Cangiano

None Opposed.

Motion Approved.

2016-162 Resolution of the Mayor and Borough Council of the Borough of Mount Arlington, in the County of Morris, State of New Jersey, Approving Change Order #2 for the 2016 Road Restoration Project

Motion to Approve: Council President Sorge

Second: Councilman Delaney

Roll Call:

Aye: Delaney, Sadow, Windish, Council President Sorge

Absent: Danchuk, Cangiano

None Opposed.

Motion Approved.

2016-163 Resolution of the Mayor and Borough Council of the Borough of Mount Arlington, in the County of Morris, State of New Jersey, Approving A Change Order #1 for the Howard Boulevard at Oneida Avenue Project

Motion to Approve: Council President Sorge

Second: Councilman Windish

Roll Call:

Aye: Delaney, Sadow, Windish, Council President Sorge

Absent: Danchuk, Cangiano

None Opposed.

Motion Approved.

2016-164 Resolution of the Mayor and Borough Council of the Borough of Mount Arlington, in the County of Morris, State of New Jersey, Approving Change Order #2 for the Howard Boulevard at Oneida Avenue Project

Motion to Approve: Council President Sorge

Second: Councilman Delaney

Roll Call:

Aye: Delaney, Sadow, Windish, Council President Sorge

Absent: Danchuk, Cangiano

None Opposed.

Motion Approved.

2016-165 Resolution of the Mayor and Borough Council of the Borough of Mount Arlington, in the County of Morris, State of New Jersey, Approving Change Order for Engineers Cost for the Howard Boulevard at Oneida Avenue Project

Motion to Approve: Council President Sorge

Second: Councilman Sadow

Roll Call:

Aye: Delaney, Sadow, Windish, Council President Sorge

Absent: Danchuk, Cangiano

None Opposed.

Motion Approved.

Vote By Consent:

2016-166 Resolution of the Mayor and Borough Council of the Borough of Mount Arlington, in the County of Morris, State of New Jersey, Approving the Check Register Dated November 1, 2016

2016-167 Resolution of the Mayor and Borough Council of the Borough of Mount Arlington, in the County of Morris, State of New Jersey, Approving the Supplemental Check Register Dated November 1, 2016

Motion to Approve: Council President Sorge

Second: Councilman Sadow

Roll Call:

Aye: Delaney, Sadow, Windish, Council President Sorge

Absent: Danchuk, Cangiano

None Opposed.

Motion Approved.

2016-168 Resolution of the Mayor and Borough Council of the Borough of Mount Arlington, in the County of Morris, State of New Jersey, Authorizing the Sale of Fire Department Pagers

Motion to Approve: Council President Sorge
Second: Councilman Delaney
Roll Call:
Aye: Delaney, Sadow, Windish, Council President Sorge
Absent: Danchuk, Cangiano
None Opposed.
Motion Approved.

2016-169 Resolution of the Mayor and Borough Council of the Borough of Mount Arlington, in the County of Morris, State of New Jersey, Hiring Henry Osorio as Part-Time Cleaning Person for the Municipal Buildings

Motion to Approve: Council President Sorge
Second: Councilman Sadow
Councilman Sadow stated that he had discussed this with Ms. Rinaldi; if you calculate this hourly salary, this position will pay potentially \$15,000-\$17,000 per year if all twenty hours are utilized. Councilman Sadow has no problem with that but wanted to round out the full potential extent of this resolution; Councilman Sadow stated this position is unlikely to require 20 hours per week every week. Mayor Stanzilis stated this is the standard rate.
Roll Call:
Aye: Delaney, Sadow, Windish, Council President Sorge
Absent: Danchuk, Cangiano
None Opposed.
Motion Approved.

2016-170 Resolution of the Mayor and Borough Council of the Borough of Mount Arlington, in the County of Morris, State of New Jersey, Authorizing Release of Payment and Performance Bonds for Succasunna Road Reconstruction Project

Motion to Approve: Councilman Sadow
Second: Councilman Delaney
Roll Call:
Aye: Delaney, Sadow, Council President Sorge, Mayor Stanzilis
Abstain: Windish (resident of Succasunna Road)
Absent: Danchuk, Cangiano
None Opposed.
Motion Approved.

2016-171 Resolution of the Mayor and Borough Council of the Borough of Mount Arlington, in the County of Morris, State of New Jersey, Authorizing the Execution and Recordation of the Permanent Non-exclusive Access and Maintenance Easement Located Over a Portion of Block 82.01, Lot 1

Motion to Approve: Council President Sorge
Second: Councilman Windish
Roll Call:
Aye: Delaney, Sadow, Windish, Council President Sorge
Absent: Danchuk, Cangiano
None Opposed.
Motion Approved.

2016-172 Resolution of the Mayor and Borough Council of the Borough of Mount Arlington, in the County of Morris, State of New Jersey, Adopting Amended Personnel Policies and Procedures

Motion to Approve: Council President Sorge

Second: Councilman Delaney

Administrator Rinaldi summarized the changes stating they are in accordance with the JIF. Section One is a modification to the anti-discrimination policy, Americans with Disabilities Act policy, and employment application to comply with the NJ Pregnant Workers Fairness Act which amended the law against discrimination, to prevent discrimination based upon pregnancy, childbirth or pregnancy related medical conditions. It also requires employers to provide reasonable accommodations. Section Two is a communication media policy to reflect changes in technology and practices of government. Section Five is an addition of I-9 language for employment procedures and open public meeting act procedures concerning personnel matters; the Appendix contains the current model of an employment application and the current CEPA Notice for 2016.

Roll Call:

Aye: Delaney, Sadow, Windish, Council President Sorge

Absent: Danchuk, Cangiano

None Opposed.

Motion Approved.

2016-173 Resolution of the Mayor and Borough Council of the Borough of Mount Arlington, in the County of Morris, State of New Jersey, Authorizing Execution of An Interlocal Services Agreement Between the Borough of Mount Arlington and the Township of Roxbury for Fire Hydrant Maintenance and Service

Motion to Approve: Council President Sorge

Second: Councilman Sadow

Roll Call:

Aye: Delaney, Sadow, Windish, Council President Sorge

Absent: Danchuk, Cangiano

None Opposed.

Motion Approved.

17. Ordinances – Introduction

- 09-16** Ordinance of the Mayor and Borough Council of the Borough of Mount Arlington, in the County of Morris, State of New Jersey, Amending the Code of the Borough of Mount Arlington Chapter 25 Criminal History Background Checks of Employees and Volunteers, Sections 25-2. Request for Criminal Background Check; Costs; and 25-3. Conditions Under Which Person is Disqualified From Service

The Mayor read Ordinance **09-16** by Title.

Motion: Council President Sorge stated that Ordinance **09-16** be introduced by Title and passed on First Reading and that a meeting be held on December 6, 2016 at 7:00 p.m. at the Municipal Building, 419 Howard Boulevard, Mount Arlington, NJ, for a Public Hearing, consideration of Second Reading and Passage of said Ordinance, and that the Clerk be directed to publish, post and make available said Ordinance in accordance with the requirements of law.

Second: Councilman Sadow

Council Discussion: None

Aye: Delaney, Sadow, Windish, Council President Sorge

Absent: Danchuk, Cangiano

None Opposed.

Motion Approved.

- 10-16** Ordinance of the Mayor and Borough Council of the Borough of Mount Arlington, in the County of Morris, State of New Jersey, Amending Chapter 137, Snow and Ice Removal, of the Code of the Borough of Mount Arlington to Include a New Section 137-5. Maintenance on Certain Nonpublic Streets

The Mayor read Ordinance **10-16** by Title.

Motion: Council President Sorge stated that Ordinance **10-16** be introduced by Title and passed on First Reading and that a meeting be held on December 6, 2016 at 7:00 p.m. at the Municipal Building, 419 Howard Boulevard, Mount Arlington, NJ, for a Public Hearing, consideration of Second Reading and Passage of said Ordinance, and that the Clerk be directed to publish, post and make available said Ordinance in accordance with the requirements of law.

Second: Councilman Windish

Council Discussion: Councilman Sadow stated the ordinance addresses a long-standing problem that needs resolution but cautioned Council about the implications for any inaccessible sidewalk or way to petition the Borough in the future for similar treatment. Councilman Windish stated this has been ongoing, it is a case by case basis, and we are all aware of the implications. Councilman Windish stated he is in favor of this specific case on this specific item; we haven't changed anything, we haven't done anything differently at all. Councilman Sadow stated the reason for the change in policy was because of an insurance edict that said we would not be covered; when they reversed, we then reversed. Councilman Windish stated that if this issue arises again, we now have set a precedent.

Aye: Delaney, Sadow (for introduction), Windish, Council President Sorge

Absent: Danchuk, Cangiano

None Opposed.

Motion Approved.

- 11-16** Ordinance of the Mayor and Borough Council of the Borough of Mount Arlington, in the County of Morris, State of New Jersey, Supplementing Borough Ordinance #06-15 Appropriating \$12,250.00 for the Howard Boulevard at Oneida Avenue Project

The Mayor read Ordinance **11-16** by Title.

Motion: Council President Sorge stated that Ordinance **11-16** be introduced by Title and passed on First Reading and that a meeting be held on December 6, 2016 at 7:00 p.m. at the Municipal Building, 419 Howard Boulevard, Mount Arlington, NJ, for a Public Hearing, consideration of Second Reading and Passage of said Ordinance, and that the Clerk be directed to publish, post and make available said Ordinance in accordance with the requirements of law.

Second: Councilman Delaney

Council Discussion: None

Aye: Delaney, Sadow, Windish, Council President Sorge

Absent: Danchuk, Cangiano

None Opposed.

Motion Approved.

18. Ordinances – Second Reading

None

19. Motions

None

20. Executive Session

2016-174 Resolution of the Mayor and Borough Council of the Borough of Mount Arlington, in the County of Morris, New Jersey, Authorizing An Executive Session of the Mayor and Borough Council and Excluding the Public from That Portion of the Meeting.

Attorney Client Privilege:

- Litigation
- Personnel/Contracts
- Approval of Executive Minutes: October 4, 2016

Action May or May Not Be Taken.

Motion to Go Into Executive Session: Council President Sorge

Second: Councilman Windish

Roll Call:

Aye: Delaney, Sadow, Windish, Council President Sorge

Absent: Danchuk, Cangiano

None Opposed.

Motion Approved.

Motion to Return to Open Session: Councilman Windish

Second: Council President Sorge

Roll Call:

All in Favor - Aye

Absent: Danchuk, Cangiano

None Opposed.

Motion Approved.

Added Resolution

2016-175 Resolution of the Mayor and Borough Council of the Borough of Mount Arlington, in the County of Morris, New Jersey, Authorizing Retro-Active Payment from January 1, 2016 to Police Officers Joseph Parachuk, Ryan Sherburne and Matthew Fortunato In Accordance With the Step Increases in the FOP Contract

Motion to Approve: Council President Sorge

Second: Councilman Sadow

Roll Call:

Aye: Delaney, Sadow, Windish, Council President Sorge

Absent: Danchuk, Cangiano

None Opposed.

Motion Approved.

Motion to Approve the Executive Session Minutes of October 4, 2016: Council President Sorge

Second: Councilman Sadow

Roll:

Roll Call:

Aye: Delaney, Sadow, Windish, Council President Sorge

Absent: Danchuk, Cangiano

None Opposed

Motion Approved.

20. Adjourn

Motion to Adjourn: Council President Sorge

Second: Councilman Windish

Roll Call:

All in Favor - Aye

Absent: Danchuk, Cangiano

None Opposed.

Motion Approved.



Linda DeSantis, RMC
Borough Clerk

Minutes Approved at Council Meeting on December 6, 2016.

Proclamation in Honor of

Jane Jameson

Superintendent of Mount Arlington


Schools

Whereas, the Mayor and Borough Council wish to publicly acknowledge and thank Jane Jameson for her years of service with the Mount Arlington Board of Education - three years as Principal and fourteen years as Superintendent of Schools; and

Whereas, Jane Jameson has dedicated these years with the utmost devotion, commitment and allegiance to serving the students and families of the Borough of Mount Arlington, never wavering in her sense of duty, responsibility and loyalty; and

Whereas, Ms. Jameson has devoted countless hours working as a member of the Friends of the Library Committee, the Green Team/Sustainable Jersey Committee, the Mayor's Wellness Committee, the Board of Education Borough Working Committee, and the Mayor's Book Club.

Now, Therefore, Be It Known, that the Mayor and Borough Council of the Borough of Mount Arlington wish to show their appreciation and express their gratitude to Jane Jameson for her years of service and continuous efforts in providing the best educational environment for our Mount Arlington children.



Michael Stanzilis, Mayor
November 1, 2016



PROCLAMATION
IN HONOR OF
SERGEANT MATTHEW GREEN
BOROUGH OF MOUNT ARLINGTON
POLICE DEPARTMENT

WHEREAS, the Mayor and Borough Council wish to publicly express their gratitude to Sergeant Matthew Green for his bravery, courage and heroic actions in saving a young man's life in the wooded area behind Elizabeth Way in the Lake Rogerene section of the Borough on July 14, 2016; and

WHEREAS, the young man was approximately 100 yards into the woods on the embankment of a rocky cliff and after disarming the male of his assault rifle, two semi-automatic pistols, hunting knife and additional ammunition, Sergeant Green located a gunshot wound to the young man's chest; and

WHEREAS, though the incident took place in 95 degree weather and the terrain was hazardous, making this rescue even more difficult and taxing, the young man was carried on a reeve's board up the rocky terrain and out of the woods, where he was turned over to medics and transported to the hospital by medivac helicopter; and

WHEREAS, if it were not for the immediate action taken by Sergeant Green, a young man's life might not have been saved.

NOW, THEREFORE, BE IT PROCLAIMED, by the Mayor and Borough Council of the Borough of Mount Arlington that they wish to honor and recognize the bravery, diligence and professionalism of Mount Arlington Police Department Sergeant Matthew Green.



Michael Stanzilis, Mayor
November 1, 2016



PROCLAMATION
IN HONOR OF
SERGEANT JAMES DiSTASIO
BOROUGH OF MOUNT ARLINGTON
POLICE DEPARTMENT


WHEREAS, the Mayor and Borough Council wish to publicly express their gratitude to Sergeant James DiStasio for his bravery, courage and heroic actions in saving a young man's life in the wooded area behind Elizabeth Way in the Lake Rogerene section of the Borough on July 14, 2016; and

WHEREAS, the young man was approximately 100 yards into the woods on the embankment of a rocky cliff and after disarming the male of his assault rifle, two semi-automatic pistols, hunting knife and additional ammunition, Sergeant DiStasio located a gunshot wound to the young man's chest; and

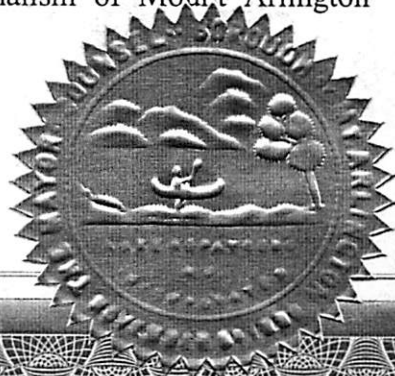
WHEREAS, though the incident took place in 95 degree weather and the terrain was hazardous, making this rescue even more difficult and taxing, the young man was carried on a reeve's board up the rocky terrain and out of the woods, where he was turned over to medics and transported to the hospital by medivac helicopter; and

WHEREAS, if it were not for the immediate action taken by Sergeant DiStasio, a young man's life might not have been saved.

NOW, THEREFORE, BE IT PROCLAIMED, by the Mayor and Borough Council of the Borough of Mount Arlington that they wish to honor and recognize the bravery, diligence and professionalism of Mount Arlington Police Department Sergeant James DiStasio.



Michael Stanzilis, Mayor
November 1, 2016



PROCLAMATION
IN HONOR OF
PATROLMAN GREG CARSON
BOROUGH OF MOUNT ARLINGTON
POLICE DEPARTMENT


WHEREAS, the Mayor and Borough Council wish to publicly express their gratitude to Patrolman Greg Carson for his bravery, courage and heroic actions in saving a young man's life in the wooded area behind Elizabeth Way in the Lake Rogerene section of the Borough on July 14, 2016; and

WHEREAS, the young man was approximately 100 yards into the woods on the embankment of a rocky cliff and after disarming the male of his assault rifle, two semi-automatic pistols, hunting knife and additional ammunition, Patrolman Carson located a gunshot wound to the young man's chest; and

WHEREAS, though the incident took place in 95 degree weather and the terrain was hazardous, making this rescue even more difficult and taxing, the young man was carried on a reeve's board up the rocky terrain and out of the woods, where he was turned over to medics and transported to the hospital by medivac helicopter; and

WHEREAS, if it were not for the immediate action taken by Patrolman Carson, a young man's life might not have been saved.

NOW, THEREFORE, BE IT PROCLAIMED, by the Mayor and Borough Council of the Borough of Mount Arlington that they wish to honor and recognize the bravery, diligence and professionalism of Mount Arlington Police Department Patrolman Greg Carson.



Michael Stanzilis, Mayor
November 1, 2016



PROCLAMATION

IN HONOR OF

PATROLMAN RYAN SHERBURNE

BOROUGH OF MOUNT ARLINGTON

POLICE DEPARTMENT


WHEREAS, the Mayor and Borough Council wish to publicly express their gratitude to Patrolman Ryan Sherburne for his bravery, courage and heroic actions in saving a young man's life in the wooded area behind Elizabeth Way in the Lake Rogerene section of the Borough on July 14, 2016; and

WHEREAS, the young man was approximately 100 yards into the woods on the embankment of a rocky cliff and after disarming the male of his assault rifle, two semi-automatic pistols, hunting knife and additional ammunition, Patrolman Sherburne located a gunshot wound to the young man's chest; and

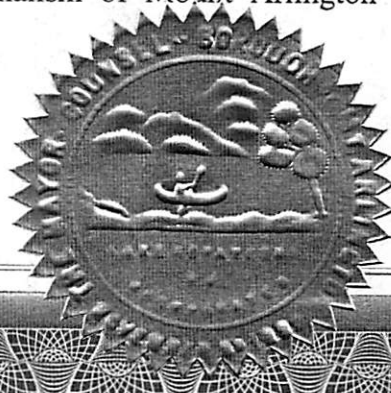
WHEREAS, though the incident took place in 95 degree weather and the terrain was hazardous, making this rescue even more difficult and taxing, the young man was carried on a reeve's board up the rocky terrain and out of the woods, where he was turned over to medics and transported to the hospital by medivac helicopter; and

WHEREAS, if it were not for the immediate action taken by Patrolman Sherburne, a young man's life might not have been saved.

NOW, THEREFORE, BE IT PROCLAIMED, by the Mayor and Borough Council of the Borough of Mount Arlington that they wish to honor and recognize the bravery, diligence and professionalism of Mount Arlington Police Department Patrolman Ryan Sherburne.



Michael Stanzilis, Mayor
November 1, 2016



PROCLAMATION

IN HONOR OF

PATROLMAN PATRICK DeROSA

BOROUGH OF MOUNT ARLINGTON

POLICE DEPARTMENT

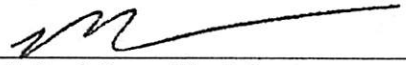
WHEREAS, the Mayor and Borough Council wish to publicly express their gratitude to Patrolman Patrick DeRosa for his bravery, courage and heroic actions in saving a young man's life in the wooded area behind Elizabeth Way in the Lake Rogerene section of the Borough on July 14, 2016; and

WHEREAS, the young man was approximately 100 yards into the woods on the embankment of a rocky cliff and after disarming the male of his assault rifle, two semi-automatic pistols, hunting knife and additional ammunition, Patrolman DeRosa located a gunshot wound to the young man's chest; and

WHEREAS, though the incident took place in 95 degree weather and the terrain was hazardous, making this rescue even more difficult and taxing, the young man was carried on a reeve's board up the rocky terrain and out of the woods, where he was turned over to medics and transported to the hospital by medivac helicopter; and

WHEREAS, if it were not for the immediate action taken by Patrolman DeRosa, a young man's life might not have been saved.

NOW, THEREFORE, BE IT PROCLAIMED, by the Mayor and Borough Council of the Borough of Mount Arlington that they wish to honor and recognize the bravery, diligence and professionalism of Mount Arlington Police Department Patrolman Patrick DeRosa.



Michael Stanzilis, Mayor
November 1, 2016



BOROUGH OF MOUNT ARLINGTON
FINANCE OFFICE

Finance Report Current Fund

September 2016

Receipts	470,450.21
Disbursements	1,387,762.97



35 Sparta Avenue
Sparta, New Jersey 07871
Phone (973) 300-9003
Fax (973) 300-4003
www.cppsc.com

October 18, 2016

Carolyn Rinaldi
Municipal Administrator
Borough of Mt. Arlington
419 Howard Boulevard
Mt. Arlington, New Jersey 07856

Re: Proposal for Professional Architectural/Engineering Services
Borough Hall Space Planning
Mt. Arlington Borough, Morris County, New Jersey

CP Proposal No. 16-169

Dear Ms. Rinaldi:

CP Engineers, LLC (CP) is pleased to provide this proposal for professional architectural/engineering services to the Borough of Mount Arlington for the Borough Hall Space Planning Project. We thank you for this opportunity to submit this proposal and for allowing CP to provide our services to you.

Background

The current Borough Hall was originally designed and constructed to be utilized as a local bank. The Borough of Mount Arlington now utilizes the space as the main administrative offices and Council Chambers. Over the years, the borough has shifted office space, moved walls and made individual adjustments to the internal configuration of the building to meet its needs at the time. Currently, Borough Hall houses the administrative functions of the Borough clerk, the tax department, the construction department, the finance department, and the governing body (mayor's office, Borough Administrator, & the Council Chambers and Land Use Board).

The intent of this project is to illustrate the existing configuration and develop a space plan to provide the Borough with a choice of schemes for the layout and use of Borough Hall that will meet the current and near future needs of the Boroughs administrative and governing functions.

Scope of Services

CP proposes to deliver this project to the Borough through the following three phase process:
Phase 1 - Development of Existing Schematic:

CP will scan the original bank maps and current evacuation plan sheets to establish a foot print and base model from which to formulate the existing structural configuration of the upper two floors of Borough Hall.

Following the establishment of the basic footprint and existing structural configuration, CP will perform a field survey of the utilization of the existing space documenting large furniture and equipment such as desks, filing cabinets and high volume copiers/printers.

Utilizing the scans and field survey information, CP will develop an existing floor plan of Borough Hall in its current configuration. This base model will provide a reference to assist with envisioning the changes that will be reflected in the proposed layouts.

Phase 2 - Preparation of Three Potential Layouts:

Using the base model of the existing Borough Hall configuration, CP will develop three potential layouts as described below:

1. The first layout will involve minimal to no construction. This scheme will work within the confines of the existing walls inside the building to modify the current layout and workspace to allow for better functionality providing for additional customer and private meeting spaces.
2. The second layout will involve some construction to reconfigure the current layout within the confines of the building. This scheme will work within the confines of the building footprint, while adjusting or removing the internal walls to develop a space planning model maximizing the uses of each individual floor to best suit the Borough's administrative functions.
3. The third layout will involve a more comprehensive approach to not only maximize each floor's use, but will include the elements of an elevator and secondary egress from the second floor to make this level fully open and accessible to the public.
4. Upon completion of the three schemes, CP will submit and present the layouts to the Borough Administrator and selected stakeholders for review and comment. We anticipate a maximum of three (3) rounds of comments from the Borough.
5. Upon receipt of the comments from the each submittal, CP will revise the layouts accordingly and submit the updated schemes to the Borough.

Phase 3 - Develop Budgetary Construction Cost Estimates for Each Layout:

Upon completion of the final layouts, CP will prepare a budgetary construction cost estimate for the Borough to utilize in determining the necessary cost to be allocated to design and complete the scheme selected for implementation. The cost estimates will be updated as necessary with each submittal.

Changes to the scope of work or unanticipated conditions may require additional investigation. We agree not to proceed with additional work without your approval, and not to exceed this proposed fee without your authorization.



Clarification

The proposal assumes the schemes developed for the project be limited to three variations with three rounds of review and comment. CP can provide additional layouts as requested for an agreed upon additional cost.

Cost

Based on the foregoing, CP proposes to perform this work for a Lump Sum Cost of \$14,500. CP will bill the Borough once a month on a percent complete basis.

Schedule

CP is prepared to begin work immediately upon your authorization. We anticipate submitting the first set of proposed layouts to the Borough within approximately four (4) weeks of your authorization to proceed.

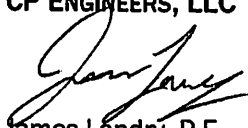
Authorization

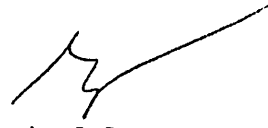
CP proposes to perform these services under the terms and conditions of our current agreement. If this proposal meets with your approval, kindly indicate your acceptance by providing a resolution incorporating this proposal as reference or by signing and returning a copy of this document to our office.

Please feel free to call me with any questions or comments.

Very truly yours,

CP ENGINEERS, LLC


James Landry, P.E.
Senior Project Manager


Stanley G. Puszcz, P.E.
Managing Member

Accepted this _____ day of _____, 2016

By (Signature): _____

By (Printed): _____

Title: _____

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