

Resolution #2017 - 179

**RESOLUTION OF THE MAYOR AND BOROUGH COUNCIL
OF THE BOROUGH OF MOUNT ARLINGTON, IN THE COUNTY
OF MORRIS, NEW JERSEY, AUTHORIZING A RESERVE FOR
PRELIMINARY EXPENSES FOR ENGINEERING SERVICES FOR
2018 CAPITAL PROJECTS**

WHEREAS, the Borough of Mount Arlington has received a proposal for preliminary engineering services for 2018 capital projects from CP Professional Services, Borough Engineers, dated December 12, 2017, a copy of which is incorporated herein and,

WHEREAS, the proposal is for the preliminary engineering services for 2018 capital projects, which includes \$25,000 for project planning.

NOW THEREFORE BE IT FURTHER RESOLVED, that the amount of \$25,000 from Capital Improvement Fund be utilized to set up a Reserve for preliminary expenses for engineering services for 2018 capital projects.

I hereby certify this to be a true and correct Resolution of the Mayor and Borough Council of the Borough of Mount Arlington, adopted on December 19, 2017.



Linda DeSantis, RMC
Borough Clerk



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December 12, 2017

Carolyn Rinaldi
Borough Administrator
Borough of Mt. Arlington
419 Howard Boulevard
Mt. Arlington, New Jersey 07856

Re: Proposal for Professional Engineering Services
Preliminary Engineering for Capital Projects
Mt. Arlington Borough, Morris County, New Jersey

CP Proposal No. 17-212

Dear Ms. Rinaldi:

CP Engineers, LLC (CP) is pleased to provide this proposal for professional engineering services to the Borough of Mount Arlington for undertaking preliminary engineering services associated with capital projects. We thank you for this opportunity to submit this proposal and for allowing CP to provide our services to you.

Background

The Borough has undertaken a significant planning initiative to advocate economic development within the Borough while simultaneously ensuring the preservation, augmentation and sustainability of its infrastructure. Improvements to the municipal beach, Firemen's Field, and 404 Howard Boulevard are among the many initiatives that have been planned. Concurrent with these planning initiatives, the Borough has ensured that the sustainability and vitality of the municipal infrastructure remains in focus – water, wastewater, stormwater, roads, sidewalks, parks and recreational facilities, public safety facilities, and administrative facilities. There is also recognition that private investment within the Borough is necessary and that public and private investment leveraging strategies be identified. As such, land use policy is also integral to this process.

In evaluating large scale improvements that span multiple locations within the Borough, the Borough has begun to formulate and follow a process for establishing a comprehensive vision and a plan to execute that vision. The Mayor and Council play an integral role in this process and provide the essential leadership to ensure focus, direction and accountability.

As such, based on the work that has been undertaken and completed during calendar year 2017, we propose to undertake preliminary engineering services to advance the capital project initiatives that have been identified, including the municipal beach, related municipal infrastructure, and related land use policy initiatives.



Scope of Services

CP proposes to undertake these preliminary engineering services to establish the basis for capital project planning, design and related budgeting and scheduling. We will focus on multiple inter-related projects which will support a comprehensive undertaking over time and we will continue to work with the Borough's Grant Writer to support this work.

We will begin with a big picture view and identify the specific projects that are necessary to achieve the Borough's vision. We will focus on the elements of that vision which have already been identified (e.g., municipal beach, fireman's field, Veteran's housing @ 404, streetscapes & sidewalks, water, sewer and stormwater) and be responsive to additional areas of focus that are identified in 2018.

These efforts are intended to precede public investment into projects so that the Borough can ensure that project sequencing and project inter-relationships are incorporated into the capital pre-design planning process. As a result, projects will be more focused, more able to support the achievement of the Borough's vision and more cost-effective. Further, by initiating this work earlier in the calendar year, the Borough will be able to go out to bid earlier in the year which should result in more competitive bids. Essentially, planning and pre-design will enable the design work to be undertaken during the winter, so that the Borough can take advantage of the full construction period beginning in the spring.

Budget

Insofar as this scope is somewhat speculative at this time, we recommend that the Borough establish an initial budget of \$75,000 (\$25,000 for project planning and \$50,000 for pre-design engineering).

Authorization

CP proposes to perform these services under the terms and conditions of our current agreement. If this proposal meets with your approval, kindly indicate your acceptance by providing a resolution incorporating this proposal by reference or by signing and returning a copy of this proposal.

Please feel free to contact me with any questions or comments.

Very truly yours,

CP ENGINEERS, LLC

Stanley G. Puszcz, P.E., BCEE
Managing Partner

Accepted this _____ day of _____, 2017

By (Signature): _____

By (Printed): _____

Title: _____