

**BOROUGH OF MOUNT ARLINGTON
COUNCIL MEETING MINUTES
DECEMBER 5, 2017
7:00 p.m.**

1. Call to Order

2. Adequate notice of this meeting of the Mayor and Borough Council of the Borough of Mount Arlington was given as required by the Open Public Meetings Act as follows: Notice was published in the Roxbury Register on January 4, 2017 and posted on the bulletin board in the main hallway of the Municipal Building on December 21, 2016. Notice of this meeting is on file in the Office of the Borough Clerk and has been made available to the public.

In accordance with the Open Public Meetings Act (N.J.S.A. 10:4-1 et seq.), the Borough Council opens every public meeting for comments of the public. However, in accordance with N.J.S.A. 10:4-12: "Nothing in this Act shall be construed to limit the discretion of a public body to permit, prohibit or regulate the active participation at any meeting,...."

Speakers at Borough meetings shall have five minutes to present their comments to the Borough Council so as not to consume time that would otherwise be allotted to other persons who wish to speak.

At the mandate of Council President, all Councilpersons shall not discuss or address in the Public portion of this meeting any matter that is: 1) pending litigation; 2) ongoing investigation of any type; 3) potential litigation; and 4) personnel or any comments regarding any Borough employee without being given Rice Notice. Should any Councilperson discuss any of these issues in Open Session, the Borough Chief of Police will remove that Council person from the dais.

3. Flag Salute

In the Mayor's absence, Council President Sorge asked for a moment of silence to remember those protecting us around the world and for those who have lost their lives while protecting us.

4. Roll Call

Councilman Delaney, Councilman Loughridge, Council President Sorge, Councilman Cangiano, Councilman Windish. Matthew O'Donnell, Esq., Borough Attorney, and Carolyn Rinaldi, CFO/Borough Administrator, were also present. Mayor Stanzilis arrived later (7:20 p.m.) and Councilman Sadow was absent.

5. Presentations

None

6. Tax and Utility Report for the Month of October, 2017

Total Tax Collections: \$2,680,707.81
Total Utility Collections: \$ 246,483.32

7. Finance Report for the Month of October, 2017

Current Fund:
Total Receipts: \$2,807,976.41
Total Disbursements: \$1,342,492.99

8. Approval of Minutes

November 1, 2017

Regular Meeting

Motion to Approve: Councilman Cangiano

Second: Councilman Loughridge

Roll Call:

Aye: Delaney, Loughridge, Windish, Council President Sorge

Absent: Sadow

Abstain: Cangiano (absent 11/01/17)

None Opposed

Motion Approved

10. Chief of Police Report

- The Chief stated nothing to report except the handling of traffic during the gas line installations.

11. Borough Administrator's Report

- Ms. Rinaldi stated that our Borough Engineer Stan Puszcz will be giving a report on our capital projects, our plans for moving forward, and actions that may or may not have to be taken before the end of the year:

Mr. Puszcz reminded Council that a year ago, Mayor Stanzilis embarked on a mission to create a vision for the Borough, a Race to the Bottom. The start was recognizing that the Borough, over the course of time, invests a significant amount of money into the Borough. Our purpose wasn't just to manage the investments of the Borough but to look at our economic development and grant programs to enable us to carry our mission forward. This really is a vestment process on many different levels; there are committees that have been established and missions created, looking at economic development, utilities, finance and recreation components, not to mention our roadway infrastructure and pedestrian infrastructure. This past year many of the foundations for the future have been planned; there's been much activity with water and sewer, not just finishing the infrastructure but looking forward to sustain that infrastructure. We are looking at a roadway infrastructure; what infrastructure simply needs to be maintained, what infrastructure needs reconstruction, drainage work, etc. The mantra is that as we work through this methodically, we make sure that we are doing things right and bundling things together, making sure we do not work on only one project but look at that project and figure out how to leverage all the objectives to the Borough. Going forward into the new year we are looking into a series of projects; the beach project, which involves roads, pedestrian access, parking, critical utilities (water and sewer), may also involve engaging the Land Use Board.

The Mayor joined the meeting at this time.

Mr. Puszcz continued stating our goal next year is to hit the ground running in January, not only advancing our projects but to make sure we sustain the assets of the Borough. The Race to the Bottom is not just controlling cost but making sure that we spend money wisely. The Mayor stated that everything we do is about our mission, our Race to the Bottom, and our economic development, quality of life and services for our residents. Consultant Kovalcik commended the Mayor and Council stating where we started to where we are today is a very different picture.

- The Borough Administrator reminded Council that our next meeting is Tuesday, December 19, 2017, our last meeting of the year.

*9. Mayor's Report

- The Mayor displayed a Proclamation given to the Borough from the Morris County Board of Chosen Freeholders after they held their public meeting last week in our Borough Chambers. We have a very good relationship with the Board and they were most appreciative to use our building.
- The Mayor commended all the volunteers and work that went into the Borough Tree Lighting; it was absolutely fantastic. The Mayor publicly thanked Christina Chismar, Paul Nelson and the DPW, Police Department and the Fire Department. The Mayor also thanked the volunteers for the tree lighting and the refreshments/Santa at the Civic Center; Gail Delaney, Patti DeGeronimo, Bernie

Goodman, Isabella Hughes, Eddie and Lisa Marie Botero, Kim Rutsky, Dennis and Lynn Keenan, and Cub Scouts from Pack 60, and of course the guest of honor, Santa Claus.

- The Fire Department will be riding through town with Santa Claus on the truck on Sunday, December 17th.

12. Council Committee Reports

Councilman Delaney:

- Recently Councilman Delaney was asked about the Police Department activity. Councilman Delaney read statistics into the record from the October 2017 Police Report. Councilman Delaney stated that our Police have built an excellent rapport with the residents and he has personally witnessed their helpfulness during the construction and detours along Howard Boulevard.

- Councilman Delaney stated that all court matters have to be reviewed and approved by the County Assignment Judge. The Judge, Prosecutor and Public Defender will be appointed at our December 19, 2017 Council meeting, with a start date of January 1, 2018. Wharton will also be approving these appointments at their next December meeting. We will be appointing a Court Administrator but that individual will begin working now; the entire Court office, etc. needs to be up and running on January 1, 2018. Deputy Court Administrators will be hired as well, again the entire process going before the Assignment Judge.

Councilman Loughridge:

- Councilman Loughridge spoke with Kathy Appleby in the Construction Office and everything seems to be moving along.

- Councilman Loughridge did speak with the Administrator regarding unregistered vehicles and Ms. Rinaldi outlined the procedures with the Police, etc.

Councilman Cangiano:

- Attended the Board of Health meeting on November 13, 2017.

- The Clerk and members of the Board of Health attended the Rabies Clinic last week; 123 dogs and cats were immunized.

- On November 21, 2017 Councilman Cangiano attended his monthly Musconetcong Sewerage Authority meeting. Councilman Cangiano publicly thanked the Director of the MSA as he recently gave our students, Julie Crawford's Robotics Team, a tour the plant; the students are working on a project that involves wastewater in the community.

- The Water and Sewer Committee: the water project on Schmitz Terrace is essentially complete and the Councilman has received kudos and compliments that Kadel is now paved. Councilman Cangiano stated that next year he would like to follow-up on some of the initiatives the Committee has started, looking at our upkeep and maintenance of the system, reassessing the rates, and looking at a self-sustaining system for both water and sewer. With regard to the beach project, one of the requirements is to have the beach be served by water and sewer. Borough Administrator Rinaldi stated that with regard to the water and sewer at the beach, we are pursuing the asset management funding with Millennium.

- Councilman Cangiano stated there has been quite a bit of activity in the Lake Rogerene area with regard to septic; the ground conditions are terrible for septic because it is all rock. The entire neighborhood is underutilized because homes go up for sale but are not purchased because they have trouble installing septic systems. Councilman Cangiano wants to follow up with the Health Officer to see what type of options there are, trying to help these folks get systems put in; the State regulations are very strict but they have a hard time meeting the requirements due to the small lots. Councilman Cangiano also wants to inquire about what options are available, which also ties into expanding the system to provide water and sewer services to these areas. Administrator Rinaldi stated she will start to research so that it is prepared for the next committee meeting.

Councilman Windish:

- The Recreation Commission has been busy; the tree lighting, the recent Trunk or Treat, the sports are all busy.

- The Code Committee, Technology Committee, Water and Sewer Committee and the Zoning Committee have not met.

- Councilman Windish asked that Council be notified of any changes or proposed changes to the committees for the new year. Mayor Stanzilis stated that by ordinance, he has to have that information to Council two weeks prior to the Re-Organization meeting but the Mayor plans to distribute it prior to that two week period.

Council President Sorge:

- Council President speaks with Administrator Rinaldi daily and keeps his finger on the pulse of the Borough.

- Council President Sorge will be scheduling a meeting with the Fire Department in the near future. Administrator Rinaldi stated that we received the Assistant to Firefighters Grant and Chief Lima just turned in the paperwork for the Purchase Order; Chief Lima is on top of the paperwork in a timely manner regarding purchase orders, etc. The Mayor stated we received a \$220,000 grant for scott-paks (the Borough obligation is 5% for an award of that nature). Administrator Rinaldi stated we will be placing an order for the Fire Chief's vehicle as well.

13. Public Comment

None

14. New Business

None

15. Old Business

None

16. Resolutions - Voted By Consent

2017-163 through 2017-172

2017-163 Resolution of the Mayor and Borough Council of the Borough of Mount Arlington, in the County of Morris, State of New Jersey, Requesting Approval of Items of Revenue and Appropriation N.J.S.A.40A:4-87 (FEMA Assistance to Firefighters Grant)

2017-164 Resolution of the Mayor and Borough Council of the Borough of Mount Arlington, in the County of Morris, State of New Jersey, Requesting Approval of Items of Revenue and Appropriation N.J.S.A.40A:4-87 (Kadel Drive Roadway Improvements)

2017-165 Resolution of the Mayor and Borough Council of the Borough of Mount Arlington, in the County of Morris, State of New Jersey, Requesting Approval of Items of Revenue and Appropriation N.J.S.A.40A:4-87 (NJ Dept. of Highway Traffic Safety, "Drive Sober or Get Pulled Over")

2017-166 Resolution of the Mayor and Borough Council of the Borough of Mount Arlington, in the County of Morris, State of New Jersey, Requesting Approval of Items of Revenue and Appropriation N.J.S.A.40A:4-87 (NJ Dept. of Highway Traffic Safety Distracted Driving)

2017-167 Resolution of the Mayor and Borough Council of the Borough of Mount Arlington, in the County of Morris, State of New Jersey, Requesting Approval of Items of Revenue and Appropriation N.J.S.A.40A:4-87 (US Dept. of Justice Bullet Proof Vest Partnership)

2017-168 Resolution of the Mayor and Borough Council of the Borough of Mount Arlington, in the County of Morris, State of New Jersey, Approving Transfer of Funds

2017-169 Resolution of the Mayor and Borough Council of the Borough of Mount Arlington, in the County of Morris, State of New Jersey, Authorizing Issuance of Towing Licenses for the Period of January 1, 2018 Through December 31, 2018

2017-170 Resolution of the Mayor and Borough Council of the Borough of Mount Arlington, in the County of Morris, State of New Jersey, Designating Council Meeting Dates for the Year 2018

2017-171 Resolution of the Mayor and Borough Council of the Borough of Mount Arlington, in the County of Morris, State of New Jersey, Establishing Holiday Schedule and Closure of Borough Hall Offices for Calendar Year 2018

2017-172 Resolution of the Mayor and Borough Council of the Borough of Mount Arlington, in the County of Morris, State of New Jersey, Approving and Authorizing the Payment of Escrow Fees in the Superior Court of New Jersey, Law Division, Morris County Declaratory Judgement Action For The Special Regional Master, Richard B. Reading, Expert Fees

Motion to Approve By Consent: Councilman Delaney

Second: Councilman Loughridge

Council Discussion:

The Mayor complimented and thanked the Chief of Police on Resolutions 2017-165, 166 and 167.

Roll Call:

Aye: Delaney, Loughridge, Cangiano, Windish, Council President Sorge

Absent: Sadow

None Opposed

Motion Approved

17. Ordinances – Introduction

None

18. Ordinances – Second Reading

17-17 An Ordinance of the Mayor and Borough Council of the Borough of Mount Arlington, in the County of Morris, State of New Jersey, Amending and Supplementing the Borough Code to Include a New Item to Chapter 4 Administration of Government, Section 4-14 Police Department, O. Class II Special Police Officers

The Mayor opened the Hearing to the Public on Ordinance #17-17 and read the Ordinance by title.

No Public Comment; the Mayor closed the Hearing to the Public.

Councilman Delaney stated, I move for adoption and final passage of Ordinance #17-17

Second: Councilman Cangiano

No Council Discussion

Roll Call:

Aye: Delaney, Loughridge, Cangiano, Windish, Council President Sorge

Absent: Sadow

None Opposed

Motion Approved

18-17 Bond Ordinance of the Mayor and Borough Council of the Borough of Mount Arlington, in the County of Morris, State of New Jersey, Reappropriating \$95,578.67 Proceeds of Obligations Not Needed for their Original Purpose in Order to Provide for the Acquisition of a Pole Barn Storage Facility for the Department of Public Works in and By the Borough of Mount Arlington, in the County of Morris, New Jersey

The Mayor opened the Hearing to the Public on Ordinance #18-17 and read the Ordinance by title.

No Public Comment; the Mayor closed the Hearing to the Public.

Councilman Loughridge stated, I move for adoption and final passage of Ordinance #18-17

Second: Councilman Delaney

No Council Discussion

Roll Call:

Aye: Delaney, Loughridge, Cangiano, Windish, Council President Sorge

Absent: Sadow

None Opposed

Motion Approved

- 19-17** Bond Ordinance of the Mayor and Borough Council of the Borough of Mount Arlington, in the County of Morris, State of New Jersey, Appropriating \$550,534.03, Including \$110,534.03 of Amounts Not Needed for Their Original Purposes, \$250,000 from the Capital Improvement Fund and \$40,000 from the Capital Fund Balance, and Authorizing the Issuance of \$150,000 Bonds or Notes of the Borough to Finance Henry Court and Schmitz Terrace Water Main Improvements

The Mayor opened the Hearing to the Public on Ordinance #19-17 and read the Ordinance by title.

No Public Comment; the Mayor closed the Hearing to the Public.

Council President Sorge stated, I move for adoption and final passage of Ordinance #19-17

Second: Councilman Cangiano

No Council Discussion

Roll Call:

Aye: Delaney, Loughridge, Cangiano, Windish, Council President Sorge

Absent: Sadow

None Opposed

Motion Approved

19. Motions

None

20. Executive Session

None

21. Adjourn

Motion to Adjourn: Council President Sorge

Second: Councilman Windish

All in Favor: Aye

Absent: Sadow

Motion Approved

Linda DeSantis, RMC
Borough Clerk

Minutes Approved at Council Meeting on December 19, 2017.

Borough of Mt. Arlington

Tax & Utility Office

To the Mayor & Council of the Borough of Mt. Arlington

I hereby submit my report of collections for:

The Month of October 2017

Dated:

Completed by: Kayleen Pickering, CTC

Tax Collections:

<u>Description</u>	<u>Account #</u>	<u>Collections</u>
Current Taxes	6-01-17-001-001	\$ 2,674,343.63
2016 Taxes	6-01-15-499-200	
2016 Taxes (Collected at Tax Sale)		
Prepaid Taxes	6-01-17-001-004	
Municipal Redemption	6-01-17-004-001	
Interest & Costs	6-01-08-112-000	4,077.44
Interest & Costs (Collected at Tax Sale)		
Return Check Fee	6-01-16-500-017	80.00
Tax Searches	6-01-08-106-010	
Duplicate Bills	6-01-16-500-016	
O/S Lien Red./Subs	6-01-17-004-002	2,053.35
O/S Lien Red. Int.	6-01-17-004-003	12.25
O/S Lien Red. 6% YEP	6-01-16-500-025	
O/S Lien Red. Rec. Fee	6-01-17-004-003	
Misc. Copies	6-01-16-500-017	
Tax Sale Costs	6-01-16-500-018	141.14
Tax Sale Costs (Collected at Tax Sale)		
Tax Sale Premiums	Trust Account	
6% Year End Penalty	6-01-16-500-025	
Tax Paid Certification	6-01-16-500-013	
Redemption Calculation Fee		
Total Tax Collections		<u>\$ 2,680,707.81</u>

Utility Collections:

Solid Waste		\$ 18,853.58
Sewer		154,385.85
Water		73,198.89
Sewer Connection Fee Install Plan		
Total Utility Collections		<u>\$ 246,438.32</u>

Total Collections for the Month \$ 2,927,146.13

BOROUGH OF MOUNT ARLINGTON
FINANCE OFFICE

Finance Report Current Fund

October 2017

Receipts	2,807,976.41
Disbursements	1,342,492.99