

**BOROUGH OF MOUNT ARLINGTON
COUNCIL MEETING MINUTES
MAY 2, 2017
10:00 a.m.**

1. Call to Order

The Mayor welcomed the seventh grade students and those students from the sixth grade as well.

2. Adequate notice of this meeting of the Mayor and Borough Council of the Borough of Mount Arlington was given as required by the Open Public Meetings Act as follows: Notice was published in the Roxbury Register on January 4, 2017 and posted on the bulletin board in the main hallway of the Municipal Building on December 21, 2016. Notice of this meeting is on file in the Office of the Borough Clerk and has been made available to the public.

In accordance with the Open Public Meetings Act (N.J.S.A. 10:4-1 et seq.), the Borough Council opens every public meeting for comments of the public. However, in accordance with N.J.S.A. 10:4-12: "Nothing in this Act shall be construed to limit the discretion of a public body to permit, prohibit or regulate the active participation at any meeting...."

Speakers at Borough meetings shall have five minutes to present their comments to the Borough Council so as not to consume time that would otherwise be allotted to other persons who wish to speak.

3. Flag Salute

The Mayor asked for a moment of silence to honor those great men and women who have given the ultimate sacrifice to protect our freedoms and for those serving in the armed services around the world, and for our local law enforcement.

4. Roll Call

Councilman Delaney, Councilman Loughridge, Council President Sorge, Councilman Sadow, Councilman Windish, Mayor Stanzilis. Matthew O'Donnell, Esq., Borough Attorney, and Carolyn Rinaldi, CFO/Municipal Administrator, were also present. Councilman Cangiano was absent.

5. Presentations

- Julie Crawford, MAPS Science and Enrichment Teacher, introduced the sixth grade students who gave a presentation of their Powersave Program.
- The Mayor stated Councilman Cangiano was absent but he is our liaison to Sustainable Jersey and a member of our Green Team, helping us to achieve Bronze Certification in the Borough, and working our way toward Silver.
- The Mayor introduced Mike Obremski, our JCP&L representative/liaison.
- Each Councilmember introduced themselves to the students, giving a brief summary of their individual roles and responsibilities in the Borough. The Mayor stated that public service is the common thread among the Council. We have to be frugal and stewards of spending money but we have to also think about what is it we want as a town; what are the services we want, the quality of those services, quality of our beach, our roads, there are so many things that we take for granted. Mayor Stanzilis stated he is here to do the work of the people, to do what's right for this town and share his vision of where he thinks this town should go and work with the team of Councilmembers to achieve our shared vision.
- The Mayor introduced the Borough Professionals, each giving a brief summary of their roles in the Borough: Matthew O'Donnell, Borough Attorney; Linda DeSantis, Borough Clerk; Carolyn Rinaldi, Borough Administrator/CFO/QPA; Chief of Police Keith Licata.

- The Mayor thought it appropriate to move the following resolution to this part of the meeting.

Motion to Approve: Council President Sorge

Second: Councilman Sadow

Roll Call

All in Favor: Aye

Absent: Cangiano

None Opposed

Motion Approved

- 2017-67** Resolution of the Mayor and Borough Council of the Borough of Mount Arlington, in the County of Morris, State of New Jersey, Authorizing Assignment of Officer Joseph Farina to the Detective Bureau

The Mayor read the resolution in its entirety into the record.

Motion to Approve: Councilman Delaney

Second: Councilman Windish

Roll Call

Aye: Delaney, Loughridge, Sadow, Windish, Council President Sorge

Absent: Cangiano

None Opposed

Motion Approved

- The Mayor introduced Borough Engineers, Stan Puszczyk and James Landry, who delivered a brief summary of their role working with the Borough. The Mayor also recognized the Board of Education President Sheila Studint,

- MAPS Teacher Ms. Longo called on the students to ask their questions. The questions pertained to updating the Sandra Drive tennis courts, the fences toward the back of the courts, placing a recycling bin at the apartments on Sandra Drive, parking on snow covered streets which deters plowing, missing sidewalks and the poor condition of some existing sidewalks, any plans to monitor the ramp coming off of Route 80, any plans to control the speed on Cove Road, any plans to add new sports to the recreation program, problem of speeding on Kadel Drive, any plans for sidewalks on James Drive, any plans to make renovations to the basketball court by Firemen's Field, how will the new Woodmont apartment complex affect our schools, any plans for sidewalks on Bensen, concern with school buses and missing No Parking signs on Cove Road, possibility of adding more street lights on Howard Boulevard, and the possibility of placing speed limit signs or speed bumps on Reba Road.

- The Mayor thanked the students for attending the meeting and stated New Jersey is ranked second in the country for education, right behind Massachusetts; Mount Arlington, Morris County, ranks as one of the finest school districts in New Jersey.

Motion to Take a Break While the Students Left: Council President Sorge

Second: Councilman Windish

Roll Call

All in Favor: Aye

Absent: Cangiano

None Opposed

Motion Approved

Motion to Return to Open Session: Council President Sorge

Second: Councilman Windish

Roll Call

All in Favor: Aye

Absent: Cangiano

None Opposed

Motion Approved

6. Tax and Utility Report for the Month of January, 2017

Total Tax Collections: \$1,980,485.13
 Total Utility Collections: \$ 363,830.27

Tax and Utility Report for the Month of February, 2017

Total Tax Collections: \$2,414,974.74
 Total Utility Collections: \$ 313,300.00

Tax and Utility Report for the Month of March, 2017

Total Tax Collections: \$ 121,695.02
 Total Utility Collections: \$ 111,053.81

7. Finance Report for the Month of February, 2017

Current Fund:
 Total Receipts: \$2,970,678.69
 Total Disbursements: \$1,984,246.98

Finance Report for the Month of March, 2017

Current Fund:
 Total Receipts: \$ 284,753.87
 Total Disbursements: \$1,831,716.11

8. Approval of Minutes

March 28, 2017 Special Meeting

Motion to Approve: Council President Sorge

Second: Councilman Delaney

Roll Call

Aye: Delaney, Loughridge, Sadow, Windish, Council President Sorge

Absent: Cangiano

None Opposed

Motion Approved

April 4, 2017 Regular Meeting

Motion to Approve: Council President Sorge

Second: Councilman Delaney

Roll Call

Aye: Delaney, Loughridge, Windish, Council President Sorge

Abstain: Sadow (absent)

Absent: Cangiano

None Opposed

Motion Approved

9. Mayor's Report

None

10. Chief of Police Report

None

11. Municipal Administrator's Report

None

12. Council Committee Reports

None

13. Public Comment

None

14. New Business

None

15. Old Business

None

16. Resolutions**Consent Vote for 2017-68****Through 2017 86**

- 2017-68** Resolution of the Mayor and Borough Council of the Borough of Mount Arlington, in the County of Morris, State of New Jersey, Approving the Check Register Dated May 2, 2017
- 2017-69** Resolution of the Mayor and Borough Council of the Borough of Mount Arlington, in the County of Morris, State of New Jersey, Authorizing Temporary Parking Restrictions and Road Closures During the Memorial Day Parade
- 2017-70** Resolution of the Mayor and Borough Council of the Borough of Mount Arlington, in the County of Morris, State of New Jersey, Endorsing Submission of the 2016 Recycling Tonnage Grant Application to the New Jersey Department of Environmental Protection
- 2017-71** Resolution of the Mayor and Borough Council of the Borough of Mount Arlington, in the County of Morris, State of New Jersey, Appointing Lifeguards for the 2017 Season
- 2017-72** Resolution of the Mayor and Borough Council of the Borough of Mount Arlington, in the County of Morris, State of New Jersey, Approving Change Order for Engineers Cost for the Henry Court and Schmitz Terrace Water Project
- 2017-73** Resolution of the Mayor and Borough Council of the Borough of Mount Arlington, in the County of Morris, State of New Jersey, Authorizing the Receipt of Bids (Henry Court and Schmitz Terrace Water Project)
- 2017-74** Resolution of the Mayor and Borough Council of the Borough of Mount Arlington, in the County of Morris, State of New Jersey, Authorizing the Receipt of Bids (2017 Municipal Roads Rehabilitation Project)
- 2017-75** Resolution of the Mayor and Borough Council of the Borough of Mount Arlington, in the County of Morris, State of New Jersey, Approving Appointment for Dog/Cat Census
- 2017-76** Resolution of the Mayor and Borough Council of the Borough of Mount Arlington, in the County of Morris, State of New Jersey, Authorizing Execution of Gabel Associates Proposal to Provide Energy Consulting Services to the Borough of Mount Arlington
- 2017-77** Resolution of the Mayor and Borough Council of the Borough of Mount Arlington, in the County of Morris, State of New Jersey, Hiring Lucy Decena as Alternate Part-Time Dial-A-Ride Driver
- 2017-78** Resolution of the Mayor and Borough Council of the Borough of Mount Arlington, in the County of Morris, State of New Jersey, Authorizing Reduction of the Site and Improvement Bonds for Shadow Woods Development
- 2017-79** Resolution of the Mayor and Borough Council of the Borough of Mount Arlington, in the County of Morris, State of New Jersey, Authorizing Reduction of the Site and Improvement Bonds for Fieldstone Development

- 2017-80** Resolution of the Mayor and Borough Council of the Borough of Mount Arlington, in the County of Morris, State of New Jersey, To Redeem a Third Party Tax Lien Certificate #16-00030 Redeemed Within 10 Days of Tax Sale for Property Known as Block 122, Lot 19
- 2017-81** Resolution of the Mayor and Borough Council of the Borough of Mount Arlington, in the County of Morris, State of New Jersey, To Redeem a Third Party Tax Lien Certificate #16-00007 Redeemed Within 10 Days of Tax Sale for Property Known as Block 26, Lot 19
- 2017-82** Resolution of the Mayor and Borough Council of the Borough of Mount Arlington, in the County of Morris, State of New Jersey, To Redeem a Third Party Tax Lien Certificate of Sale #16-00013 for Property Known as Block 56, Lot 16
- 2017-83** Resolution of the Mayor and Borough Council of the Borough of Mount Arlington, in the County of Morris, State of New Jersey, To Redeem a Third Party Tax Lien Certificate of Sale #16-00021 for Property Known as Block 103, Lot 1
- 2017-84** Resolution of the Mayor and Borough Council of the Borough of Mount Arlington, in the County of Morris, State of New Jersey, To Redeem a Third Party Tax Lien Certificate of Sale #16-00009 for Property Known as Block 35, Lot 25
- 2017-85** Resolution of the Mayor and Borough Council of the Borough of Mount Arlington, in the County of Morris, State of New Jersey, To Redeem a Third Party Tax Lien Certificate of Sale #16-00003 for Property Known as Block 21, Lot 6
- 2017-86** Resolution of the Mayor and Borough Council of the Borough of Mount Arlington, in the County of Morris, State of New Jersey, To Redeem a Third Party Tax Lien Certificate of Sale #15-00032 for Property Known as Block 90, Lot 22

Motion to Approve Resolutions 2017-68 Through 2017-86: Council President Sorge

Second: Councilman Loughridge

Roll Call

Aye: Delaney, Loughridge, Sadow, Windish, Council President Sorge

Absent: Cangiano

None Opposed

Motion Approved

17. Ordinances – Introduction

- 06-17** Ordinance of the Mayor and Council of the Borough of Mount Arlington, County of Morris and State of New Jersey, Authorizing and Appropriating \$750,000.00 for 2017 Municipal Roads Rehabilitation

Motion: Councilman Sadow, stating the ordinance be introduced today, May 2, 2017, and will be further considered after a Public Hearing to be held on June 13, 2017 at 7:00 p.m. at the Municipal Building, 419, Howard Boulevard, Mount Arlington, NJ.

Second: Council President Sorge

No further Council discussion.

Roll Call

Aye: Delaney, Loughridge, Sadow, Windish, Council President Sorge

Absent: Cangiano

None Opposed

Motion Approved

18. Ordinances – Second Reading

None

19. Motions

Vendors Permit:

- Application for Andrew Patin, Hot Dog Truck in Lee's Park

Motion to Approve: Councilman Sadow

Second: Councilman Delaney

Roll Call

Aye: Delaney, Loughridge, Sadow, Windish, Council President Sorge

Absent: Cangiano

None Opposed

Motion Approved

- Application for Omar Jackson, Solar Panel Canvassing

Motion to Approve: Council President Sorge

Second: Councilman Loughridge

The Clerk informed Mr. Jackson of the Borough's no call list and all the private communities that do not allow canvassing; Mr. Jackson has not followed-up since the date of his application of February, 2017. Attorney O'Donnell advised that the Governing Body can choose not to grant the permit.

Roll Call

Aye: None

Opposed: Delaney, Loughridge, Sadow, Windish, Council President Sorge

Absent: Cangiano

Motion Not-Approved

20. Executive Session

None

Councilman Windish asked about check #17-00434 on the approved check register, item IT support, \$2,335 to purchase computers for all departments. Ms. Rinaldi stated that we normally purchase about two computers a year, and we have a rotation of Borough Hall, Police Department and DPW.

21. Adjourn

Motion to Adjourn: Council President Sorge

Second: Councilman Delaney

Roll Call

All in Favor: Aye

Absent: Cangiano

None Opposed

Motion Approved



Linda DeSantis, RMC
Borough Clerk

Minutes Approved at Council Meeting of June 13, 2017.

POWERSAVE PROGRAM

This year we had the opportunity to participate in the PowerSave Program sponsored by the Alliance to Save Energy. The \$1000 grant from the New Jersey Sustainable School Program let us explore science and engineering from a practical building-wide experience, and we discovered that much effort is required to maintain and operate a facility. We also learned about energy saving protocol that building managers can implement. We helped to educate and train teachers, staff and students about steps to help save money by limiting the amount of energy required to run classrooms and offices. We also created a database using the temperature readings and light intensity data so that each room can use steps to reduce energy needs on a room by room basis.

To investigate each room in the building, we used a light meter and an infrared temperature meter to determine how well each room met requirement for classrooms and offices. Work spaces need at least 30-50 foot candles of light intensity for comfortable reading conditions. This does not apply to art and science classrooms which require higher light conditions for design and experiments. Using the data for each room, we created a spreadsheet database and used formulas to calculate the average conditions in all rooms. We then used the data to development the protocol for our light energy saving program.

For the light energy savings protocol, each room was provided a light-switch key that showed the light switch configuration that teachers and students and staff could use to save energy. There are times during the day that natural sunlight and using anywhere between one-third to one

half of the lights in the room meet the light foot candle requirements. We also promoted a Last Out, Lights Off campaign.

For heat energy savings protocol, we provided checklists to staff and teachers so that they could monitor student behavior about closing doors to keep heat or cooled air in a room. Teachers can also monitor blinds to keep the heat or cool air inside a room. Then the challenge was on to see which group could best implement the new protocols. We called our program the PowerSave Challenge.

For the PowerSave Challenge we were required to monitor room compliance at least 10 times over the course of the Program. We were pleased to find out that we were the first school out of the 21 participating schools to include the administration along with our 4 teaching teams in the Challenge. From the first year implementation, we learned that changing users' habits is a challenge and takes time to get teachers and students to comply. Rooms were rated as EnergyHogs, EnergySavers, or EnergyStars. The following slide presents a summary of the monitoring challenge by team.

We congratulate Team Integrity which is our Grade 7 and Grade 8 team for achieving the highest compliance rate overall, but it does not surprised us that the older kids understand more about how important it is to save energy costs. We just know that for next year we need more attention and education for the younger students in the building.

Our data also showed that some rooms do not meet the lights out option either due to a room's orientation relative to the sun or an obstruction. For example a large pine tree now blocks natural sunlight into Room 19. Other rooms that could not use the lights out configuration option were the Art room and Music room.

In addition to lighting and temperature, we also inventoried equipment and devices in each room and used a watt meter to determine the energy load. One important consideration about electronics is that many devices have a phantom load and are drawing energy even when powered down. By discovering and monitoring phantom loads, businesses and consumers can save a lot of money. In the near future we will be providing room specific data on energy loads so that teachers can understand the savings they can implement by powering off devices such as SMARTBoards and printers that continuously draw phantom energy.

Another energy saving action that we implemented was a Holiday Shutdown program. Teachers were provided with a detailed checklist to implement prior to each long weekend and vacation breaks.

Although we were required to implement the shutdowns only 2 times for the longer breaks, we also implemented for long weekend breaks.

The steps for the Holiday Shutdown included the following actions:

- ✓ Lights are turned off at the switch so they do not rely on sensors (currently our school does not have light sensors)
- ✓ Thermostats are adjusted to save energy
- ✓ Blinds/Curtains are drawn to save energy
- ✓ Computer Monitors are turned off so they are not in power save mode (phantom load)
- ✓ Computers in the classrooms, offices, and computer labs are shut down, not just in sleep mode)
- ✓ All other appliances and equipment are turned off (if not networked)

- ✓ Mini-refrigerators are unplugged (this saves a lot of energy but remember to clean them out, and leave the door open and let them drain while they defrost to avoid mildew)

Beyond our hands-on engineering program, the Alliance to Save Energy also provided a series of educational videos and Benchmark quizzes so that we could learn more about energy consumption and demands and energy grids. We learned about the different types of coal plants that go on and off line during peak consumer demands. We were surprised to find out the high peak plants often burn coal under conditions that generate more air pollution. Thus, the action of consumers doing something like running dishwashers and washing machines after high peak hours of 5-7 pm or before peak hour power up of 9 am does help a lot to lessen the chance that the dirtier coal plants are kicked on.

One of the challenges facing all schools is that of aging infrastructure. Mount Arlington School operates with at least 3 separate zones based on different ages of HVAC units and although a computer-based monitoring program to control heating and cooling has been in place for some time, there were major issues this year. We learned that there are classrooms in the core wing that sometimes did not heat properly and were cold at times while the wings off the core area likely had to overwork to compensate. Likewise, in warmer weather these rooms do not have air conditioned units, and again may be causing the wing area units to overwork to compensate. It would be our recommendation that the inner core area be considered for revamping so that the outer wings can function without this temperature differential draw.

In closing, the PowerSave program provided us with the opportunity to discover science and engineering from a practical view. We were able to make connections with the energy lessons and now understand that technology and engineering is applied science. We look forward to participating in the program next year and we recommend we conduct the energy audit at our K-2 school. We would like to also audit the town municipal building.

We would like to thank New Jersey Sustainable Schools and the Alliance for Energy for this program. We also recognize the role our Enrichment Teacher Ms. Crawford and our Science Teacher Mr. Malakuskie had in turn-keying this program as well as Ms. Forbes our new technology teacher for her assistance with our video production. We also acknowledge the Borough's lead in the New Jersey Sustainable Program and its liaison with the District and remember Mayor Ondish's foresight and vision. This program made science real. The PowerSave program let us make a personal connection to the slogan Think Globally, Act Locally.

Borough of Mt. Arlington

Tax & Utility Office

To the Mayor & Council of the Borough of Mt. Arlington

I hereby submit my report of collections for:

The Month of January 2017

Dated:

Completed by: Jon Rheinhardt, CTC

Tax Collections:

Description	Account #	Collections
Current Taxes	6-01-17-001-001	\$ 1,879,837.28
2016 Taxes	6-01-15-499-200	72,910.96
2016 Taxes (Collected at Tax Sale)		
Prepaid Taxes	6-01-17-001-004	
Municipal Redemption	6-01-17-004-001	
Interest & Costs	6-01-08-112-000	2,751.15
Interest & Costs (Collected at Tax Sale)		
Return Check Fee	6-01-16-500-017	20.00
Tax Searches	6-01-08-106-010	
Duplicate Bills	6-01-16-500-016	6.00
O/S Lien Red./Subs	6-01-17-004-002	24,959.74
O/S Lien Red. Int.	6-01-17-004-003	
O/S Lien Red. 6% YEP	6-01-16-500-025	
O/S Lien Red. Rec. Fee	6-01-17-004-003	
Misc. Copies	6-01-16-500-017	
Tax Sale Costs	6-01-16-500-018	
Tax Sale Costs (Collected at Tax Sale)		
Tax Sale Premiums	Trust Account	
6% Year End Penalty	6-01-16-500-025	
Tax Paid Certification	6-01-16-500-013	
Redemption Calculation Fee		
Total Tax Collections		<u>\$ 1,980,485.13</u>

Utility Collections:

Solid Waste	\$ 13,192.01
Sewer	330,010.41
Water	20,627.85
Sewer Connection Fee Install Plan	
Total Utility Collections	<u>\$ 363,830.27</u>

Total Collections for the Month \$ 2,344,315.40

Borough of Mt. Arlington

Tax & Utility Office

To the Mayor & Council of the Borough of Mt. Arlington
I hereby submit my report of collections for:

The Month of February 2017

Dated:

Completed by: Jon Rheinhardt, CTC

Tax Collections:

Description	Account #	Collections
Current Taxes	6-01-17-001-001	\$ 2,310,544.04
2016 Taxes	6-01-15-499-200	89,913.01
2016 Taxes (Collected at Tax Sale)		
Prepaid Taxes	6-01-17-001-004	
Municipal Redemption	6-01-17-004-001	
Interest & Costs	6-01-08-112-000	6,668.44
Interest & Costs (Collected at Tax Sale)		
Return Check Fee	6-01-16-500-017	
Tax Searches	6-01-08-106-010	
Duplicate Bills	6-01-16-500-016	3.00
O/S Lien Red./Subs	6-01-17-004-002	6,391.38
O/S Lien Red. Int.	6-01-17-004-003	1,402.87
O/S Lien Red. 6% YEP	6-01-16-500-025	
O/S Lien Red. Rec. Fee	6-01-17-004-003	52.00
Misc. Copies	6-01-16-500-017	
Tax Sale Costs	6-01-16-500-018	
Tax Sale Costs (Collected at Tax Sale)		
Tax Sale Premiums	Trust Account	
6% Year End Penalty	6-01-16-500-025	
Tax Paid Certification	6-01-16-500-013	
Redemption Calculation Fee		
Total Tax Collections		<u>\$ 2,414,974.74</u>

Utility Collections:

Solid Waste	\$ 83,044.58
Sewer	116,458.64
Water	113,796.78
Sewer Connection Fee Install Plan	
Total Utility Collections	<u>\$ 313,300.00</u>
Total Collections for the Month	<u>\$ 2,728,274.74</u>

Borough of Mt. Arlington

Tax & Utility Office

To the Mayor & Council of the Borough of Mt. Arlington
I hereby submit my report of collections for:

The Month of March 2017

Dated:

Completed by: Jon Rheinhardt, CTC

Tax Collections:

Description	Account #	Collections
Current Taxes	6-01-17-001-001	\$ 85,479.50
2016 Taxes	6-01-15-499-200	30,680.62
2016 Taxes (Collected at Tax Sale)		
Prepaid Taxes	6-01-17-001-004	
Municipal Redemption	6-01-17-004-001	
Interest & Costs	6-01-08-112-000	3,248.19
Interest & Costs (Collected at Tax Sale)		
Return Check Fee	6-01-16-500-017	20.00
Tax Searches	6-01-08-106-010	
Duplicate Bills	6-01-16-500-016	
O/S Lien Red./Subs	6-01-17-004-002	2,097.57
O/S Lien Red. Int.	6-01-17-004-003	117.14
O/S Lien Red. 6% YEP	6-01-16-500-025	
O/S Lien Red. Rec. Fee	6-01-17-004-003	52.00
Misc. Copies	6-01-16-500-017	
Tax Sale Costs	6-01-16-500-018	
Tax Sale Costs (Collected at Tax Sale)		
Tax Sale Premiums	Trust Account	
6% Year End Penalty	6-01-16-500-025	
Tax Paid Certification	6-01-16-500-013	
Redemption Calculation Fee		
Total Tax Collections		<u>\$ 121,695.02</u>

Utility Collections:

Solid Waste	\$ 15,439.01
Sewer	79,270.90
Water	16,343.90
Sewer Connection Fee Install Plan	
Total Utility Collections	<u>\$ 111,053.81</u>
Total Collections for the Month	<u>\$ 232,748.83</u>

BOROUGH OF MOUNT ARLINGTON
FINANCE OFFICE

Finance Report Current Fund

February 2017

Receipts	2,970,678.69
Disbursements	1,984,246.98

BOROUGH OF MOUNT ARLINGTON
FINANCE OFFICE

Finance Report Current Fund

March 2017

Receipts	284,753.87
Disbursements	1,831,716.11