

**BOROUGH OF MOUNT ARLINGTON
COUNCIL MEETING MINUTES
NOVEMBER 7, 2018
7:00 p.m.**

1. Call to Order

- 2. Adequate notice** of this meeting of the Mayor and Borough Council of the Borough of Mount Arlington was given as required by the Open Public Meetings Act as follows: Notice was published in the Daily Record and the Roxbury Register on December 14, 2017 and posted on the bulletin board in the main hallway of the Municipal Building on December 6, 2017; notice of this meeting is on file in the Office of the Borough Clerk.

In accordance with the Open Public Meetings Act (N.J.S.A. 10:4-1 et seq.), the Borough Council opens every public meeting for comments of the public. However, in accordance with N.J.S.A. 10:4-12: "Nothing in this Act shall be construed to limit the discretion of a public body to permit, prohibit or regulate the active participation at any meeting....."

Speakers at Borough meetings shall have five minutes to present their comments to the Borough Council so as not to consume time that would otherwise be allotted to other persons who wish to speak.

At the mandate of Council President, all Councilpersons shall not discuss or address in the Public portion of this meeting any matter that is: 1) pending litigation; 2) ongoing investigation of any type; 3) potential litigation; and 4) personnel or any comments regarding any Borough employee without being given Rice Notice.

3. Flag Salute

The Mayor asked for all veterans in attendance to please sit down and asked the audience to face them with a standing ovation. The Mayor thanked the veterans for their years of service.

4. Roll Call

Councilman Delaney, Councilman Loughridge, Councilman Sadow, Councilman Cangiano, Mayor Stanzilis, Matthew O'Donnell, Esq., Borough Attorney, and Carolyn Rinaldi, CFO/Borough Administrator, were also present. Council President Sorge and Councilman Windish were absent.

5. Presentations

Mayor's Appointments:

Mayor's Wellness Committee Member

The Mayor administered the Oath of Office to Brian Kincaid

Board of Recreation Member

The Mayor administered the Oath of Office to Misty Nelson (filling vacancy)

Recognition of Volunteer Fire Department

The Mayor commended the volunteers for their hours of training, dedication to the Borough and the professionalism they exhibit. The volunteers wear their Class A uniforms with pride which reflects on how seriously they take their responsibilities. The Mayor stated statistics involving Fire Department calls and stated there are 48 volunteers receiving stipends this year. Photos and applause followed.

6. Tax and Utility Report for the Month of September, 2018

Total Tax Collections: \$169,162.65

Total Utility Collections: \$ 86,822.93

7. Finance Report for the Month of September, 2018

Current Fund:

Total Receipts: \$ 384,370.46

Total Disbursements: \$1,405,877.43

8. Approval of Minutes

October 2, 2018

Regular Meeting

Motion to Approve: Councilman Delaney

Second: Councilman Loughridge

Roll Call:

Aye: Delaney, Loughridge, Cangiano

Absent: Council President Sorge, Windish

Abstain: Sadow

None Opposed

Motion Approved

9. Mayor's Report

- The Mayor stated MAPS school does an outstanding job honoring our veterans every year. Both Council President Sorge and Councilman Windish are Vietnam veteran's and have been honored by the students. When the Mayor's son was in middle school, he had honored the Mayor's uncle who also served in Vietnam. The Mayor thanked MAPS school.
- The Mayor congratulated Council President Sorge and Raymond Simard on their victory during the General Election.

10. Chief of Police Report

None

11. Borough Administrator's Report

- Just a reminder that the Borough is again participating in the NJ Cares Coat Drive. The collection started on November 1st and will run through December 11th here at Borough Hall. We have a very generous community that turns out every year and we bring truckloads of coats to the collection site.
- Best Practices Inventory
Ms. Rinaldi read a memo into the record addressed to Mayor and Council regarding the 2018 Best Practices Inventory Questionnaire. The memo is an attachment to the Minutes.

12. Council Committee Reports

Councilman Cangiano:

- Thanked the new member of the Recreation Board, Misty Nelson, for volunteering. Councilman Cangiano stated that Recreation does an awesome job, they run many events and all the sports programs.

Councilman Sadow:

- Councilman Sadow stated:

Mount Arlington is 128 years old this week.

World War I officially ended 100 years ago.

Our newly elected Mayor received 1500 votes in the recent General Election, out-pulled everyone and was elected in a true landslide; there was a large turnout by both parties and Councilman Sadow congratulated the Mayor.

- The veteran's celebration at MAPS school every year is more and more heartfelt, more and more of a tear-jerker for happiness, and the connection that Sue Longo has fostered between the students and the veterans is something unique that you need to experience to understand. Councilman Sadow publicly thanked Sue Longo and the entire MAPS school for the veterans program. Councilman Sadow encouraged everyone to try to attend.

Councilman Delaney:

- The veteran's celebration at MAPS was a true success; it is amazing to see how the students treat the veterans. The students lined the hallways and clapped as the veterans passed, clapping until the last one had passed. Sue Longo has done this for fifteen years, a true labor of love. Mayor Stanzilis had a proclamation prepared for Ms. Longo and Councilman presented it to her in his absence.

Councilman Loughridge:

- As Liaison to the Recreation Board, Councilman welcomed Misty Nelson as a new member.

13. Public Comment

Jim Prommel, 46 Roosevelt Way:

- Mr. Prommel stated the Council Minutes of November 2017, Councilman Sadow stated, "with regard to capital projects, the road rehabilitation maintenance plan continues. We have spent between \$500,000 to \$700,000 a year over the last several years on these improvements. We expect as of the end of 2018-2019, we will have rehabilitated all the roads in the Borough." Mr. Prommel lives on an unpaved section of Roosevelt Way and wants to know when that will be paved. The Mayor stated the area is listed as unimproved. Administrator Rinaldi stated that an unimproved road is still maintained by the Borough but there is no plan in place to actually pave the road. If there are any issues with the road, Ms. Rinaldi encouraged Mr. Prommel to contact DPW and they will address it. There is an ongoing plan every year for capital improvements for paved roads but when the road is unimproved, it is not planned to be paved. Ms. Rinaldi will bring this to our Engineer to discuss for our future paving. We will be adopting our 2019 budget probably around April/May and at that time we will have a better idea of what capital projects we will be undertaking in the next year and the following several years.

14. New Business

None

15. Old Business

None

16. Resolutions

Voted By Consent

**Resolutions 2018-146, 2018-147, 2018-149
through 2018-151**

- 2018-146** Resolution of the Mayor and Borough Council of the Borough of Mount Arlington, in the County of Morris, State of New Jersey, Authorizing a Transfer of Funds
- 2018-147** Resolution of the Mayor and Borough Council of the Borough of Mount Arlington, in the County of Morris, State of New Jersey, Approving the Check Register Dated November 7, 2018
- 2018-149** Resolution of the Mayor and Borough Council of the Borough of Mount Arlington, in the County of Morris, State of New Jersey, Hiring Part-Time Seasonal Help for DPW
- 2018-150** Resolution of the Mayor and Borough Council of the Borough of Mount Arlington, in the County of Morris, State of New Jersey, to Redeem a Third Party Tax Lien Certificate of Sale #17-00029 for Property Known as Block 108, Lot 8
- 2018-151** Resolution of the Mayor and Borough Council of the Borough of Mount Arlington, in the County of Morris, State of New Jersey, for Refund of Overpayment for Properties Known as Block 61, Lot 23.10, Qual C2136

Motion to Approve By Consent: Councilman Cangiano
Second: Councilman Delaney
Roll Call:

Aye: Delaney, Loughridge, Sadow, Cangiano
 Absent: Council President Sorge, Windish
 None Opposed

Motion Approved

- 2018-148** Resolution of the Mayor and Borough Council of the Borough of Mount Arlington, in the County of Morris, State of New Jersey, Requesting the Court to Review and Approve an Affordable Housing Trust Fund Spending Plan

Motion to Approve: Councilman Sadow

Second: Councilman Delaney

Discussion: Borough Planner Jessica Caldwell stated that previously Council adopted a Development Fee Ordinance where a small percentage of any new development is paid for in the Affordable Housing Trust Fund. This plan essentially forecasts how much money we expect to get in the Trust Fund based on the last five years of building permits and what the values of those improvements were and then we allocate it to various projects which will be in our Housing Element and Fair Share Plans before the Land Use Board later this month. Essentially it is a plan to spend the money if and when we collect it on various programs for affordable housing within the community. This is required in order to actually spend the money that we did collect so we need to have a plan for it, it needs to be adopted by the Council via resolution and then we are submitting it to the Courts via our declaratory judgment action for approval by the Court. Once it is approved, we are able to spend money within the Borough on Affordable Housing. Funding is 1.5% on new residential construction and 2.5% on commercial construction, unless they have affordable housing included within the development, then they do not have to pay the fee; applies to new construction and new development.

Roll Call:

Aye: Delaney, Loughridge, Sadow, Cangiano
 Absent: Council President Sorge, Windish
 None Opposed

Motion Approved

17. Ordinances – Introduction

- 19-18** An Ordinance of the Mayor and Borough Council of the Borough of Mount Arlington, in the County of Morris, State of New Jersey, Amending Chapter 135, Sewers, of the Code of the Borough of Mount Arlington

The Mayor read Ordinance 19-18 by Title.

Motion: Councilman Cangiano stated that Ordinance 19-18 be introduced by Title and passed on First Reading and that a meeting be held on December 4, 2018 at 7:00 p.m. at the Municipal Building, 419 Howard Boulevard, Mount Arlington, NJ, for a Public Hearing, consideration of Second Reading and Passage of said Ordinance.

Second: Councilman Sadow

No Council Discussion

Roll Call

Aye: Delaney, Loughridge, Sadow, Cangiano
 Absent: Council President Sorge, Windish
 None Opposed

Motion Approved

- 20-18** An Ordinance of the Mayor and Borough Council of the Borough of Mount Arlington, in the County of Morris, State of New Jersey, Amending and Supplementing the Code of the Borough of Mount Arlington to Revise Chapter 17 Land Development, Article VIII Zoning, Section 17-28.12 PUD, Planned Unit Development Zone to Add a New Item D. Inclusionary Residential Affordable Low and Moderate Income Housing with a Subsection

(1) Howard Boulevard Inclusionary Zone and Subsection (2) Valley Road Inclusionary Zone

The Mayor read Ordinance 20-18 by Title.

Motion: Councilman Delaney stated that Ordinance 20-18 be introduced by Title and passed on First Reading and that a meeting be held on December 4, 2018 at 7:00 p.m. at the Municipal Building, 419 Howard Boulevard, Mount Arlington, NJ, for a Public Hearing, consideration of Second Reading and Passage of said Ordinance.

Second: Councilman Loughridge

Council Discussion

- Administrator Rinaldi stated we are introducing this ordinance tonight; it is scheduled to go to the Land Use Board on November 28th and then back to Council for the second reading.

- Borough Planner Jessica Caldwell stated Ordinance 20-18 is inclusionary zoning and then we are proposing through the Housing Element and Fair Share Plan to provide for units to be developed if a property owner should wish to add residential development to existing commercial zones in the form of mixed use buildings.

Roll Call

Aye: Delaney, Loughridge, Sadow, Cangiano

Absent: Council President Sorge, Windish

None Opposed

Motion Approved

- 21-18** An Ordinance of the Mayor and Borough Council of the Borough of Mount Arlington, in the County of Morris, State of New Jersey, Amending and Supplementing the Borough Code to Add a New Article XVII Affordable Housing Obligations to Chapter 17 Land Development

The Mayor read Ordinance 21-18 by Title.

Motion: Councilman Sadow stated that Ordinance 21-18 be introduced by Title and passed on First Reading and that a meeting be held on December 4, 2018 at 7:00 p.m. at the Municipal Building, 419 Howard Boulevard, Mount Arlington, NJ, for a Public Hearing, consideration of Second Reading and Passage of said Ordinance.

Second: Councilman Cangiano

Discussion: Borough Planner Jessica Caldwell stated Ordinance 21-18 is essentially adopting Affordable Housing regulations in compliance with State regulations, which is part of our requirement of the Court order.

Roll Call

Aye: Delaney, Loughridge, Sadow, Cangiano

Absent: Council President Sorge, Windish

None Opposed

Motion Approved

- 22-18** An Ordinance of the Mayor and Borough Council of the Borough of Mount Arlington, in the County of Morris, State of New Jersey, Amending and Supplementing the Code of the Borough of Mount Arlington Chapter 161 Trees to Amend Section 161-2, 161-5 and 116-7; and Add New Sections 161-13, 161-14 and 161-15 to Establish a Tree Bank

The Mayor read Ordinance 22-18 by Title.

Motion: Councilman Delaney stated that Ordinance 22-18 be introduced by Title and passed on First Reading and that a meeting be held on December 4, 2018 at 7:00 p.m. at the Municipal Building, 419 Howard Boulevard, Mount Arlington, NJ, for a Public Hearing, consideration of Second Reading and Passage of said Ordinance.

Second: Councilman Cangiano

No Council Discussion

Roll Call

Aye: Delaney, Loughridge, Sadow, Cangiano
 Absent: Council President Sorge, Windish
 None Opposed

Motion Approved

18. Ordinances – Second Reading

- 13-18** An Ordinance of the Mayor and Borough Council of the Borough of Mount Arlington, In the County of Morris, State of New Jersey, Authorizing the Termination of the May 19, 2011 Utility Easement from the Borough of Mount Arlington to the Borough of Mount Arlington for the Property Located in Block 18, Lot 12

The Mayor opened the Hearing to the Public on Ordinance #13-18 and read the Ordinance by title.

No Public Comment

Councilman Delaney stated, I move for adoption and final passage of Ordinance #13-18

Second: Councilman Sadow

No Council Discussion

Roll Call

Aye: Delaney, Loughridge, Sadow, Cangiano

Absent: Council President Sorge, Windish

None Opposed

Motion Approved

- 14-18** An Ordinance of the Mayor and Borough Council of the Borough of Mount Arlington, In the County of Morris, State of New Jersey, Approving and Authorizing the Recordation of a Deed of Restriction (Green Acres Restrictions) for the Property Located in Block 12, Lot 1

The Mayor opened the Hearing to the Public on Ordinance #14-18 and read the Ordinance by title.

No Public Comment

Councilman Sadow stated, I move for adoption and final passage of Ordinance #14-18

Second: Councilman Loughridge

No Council Discussion

Roll Call

Aye: Delaney, Loughridge, Sadow, Cangiano

Absent: Council President Sorge, Windish

None Opposed

Motion Approved

- 15-18** An Ordinance of the Mayor and Borough Council of the Borough of Mount Arlington, In the County of Morris, State of New Jersey, Amending and Supplementing the Code of the Borough of Mount Arlington to Add a New Chapter 180, Tattoo and Body Piercing Establishments

The Mayor opened the Hearing to the Public on Ordinance #15-18 and read the Ordinance by title.

No Public Comment

Councilman Delaney stated, I move for adoption and final passage of Ordinance #15-18

Second: Councilman Cangiano

No Council Discussion

Roll Call

Aye: Delaney, Loughridge, Sadow, Cangiano

Absent: Council President Sorge, Windish

None Opposed

Motion Approved

- 16-18** An Ordinance of the Mayor and Borough Council of the Borough of Mount Arlington, In the County of Morris, State of New Jersey, Amending and Supplementing the Code of the Borough of Mount Arlington to Reinstate and Add a New Chapter 200, Nuisances

The Mayor opened the Hearing to the Public on Ordinance #16-18 and read the Ordinance by title.

No Public Comment

Councilman Loughridge stated, I move for adoption and final passage of Ordinance #16-18

Second: Councilman Delaney

No Council Discussion

Roll Call

Aye: Delaney, Loughridge, Sadow, Cangiano

Absent: Council President Sorge, Windish

None Opposed

Motion Approved

- 17-18** An Ordinance of the Mayor and Borough Council of the Borough of Mount Arlington, In the County of Morris, State of New Jersey, Amending and Supplementing the Borough Code Chapter 175 Water, Sections 175-5. Water Services, and 175-7. Hydrants

The Mayor opened the Hearing to the Public on Ordinance #17-18 and read the Ordinance by title.

No Public Comment

Councilman Cangiano stated, I move for adoption and final passage of Ordinance #17-18

Second: Councilman Loughridge

No Council Discussion

Roll Call

Aye: Delaney, Loughridge, Sadow, Cangiano

Absent: Council President Sorge, Windish

None Opposed

Motion Approved

- 18-18** An Ordinance of the Mayor and Borough Council of the Borough of Mount Arlington, In the County of Morris, State of New Jersey, Amending and Supplementing the Chapter 4 Administration of Government, Section 4-8. Administrative, of the Code of the Borough of Mount Arlington

The Mayor opened the Hearing to the Public on Ordinance #18-18 and read the Ordinance by title.

No Public Comment

Councilman Sadow stated, I move for adoption and final passage of Ordinance #18-18

Second: Councilman Cangiano

No Council Discussion

Roll Call

Aye: Delaney, Loughridge, Sadow, Cangiano

Absent: Council President Sorge, Windish

None Opposed

Motion Approved

19. Motions
None

20. Executive Session

2018-152 Resolution of the Mayor and Borough Council of the Borough of Mount Arlington, in the County of Morris, State of New Jersey, Authorizing An Executive Session of the Mayor and Borough Council and Excluding the Public from that Portion of the Meeting

Attorney/Client Privilege:

- Personnel
 - Pending Litigation
 - Approval of Executive Minutes: October 2, 2018
- Action May or May Not Be Taken.

Motion to Go into Executive Session: Councilman Delaney

Second: Councilman Sadow

Roll Call

Aye: Delaney, Loughridge, Sadow, Cangiano

Absent: Council President Sorge, Windish

None Opposed

Motion Approved

Motion to Return to Open Session: Councilman Delaney

Second: Councilman Cangiano

Roll Call

Aye: Delaney, Loughridge, Sadow, Cangiano

Absent: Council President Sorge, Windish

None Opposed

Motion Approved

Motion to Approve Executive Session Minutes of October 2, 2018: Councilman Delaney

Second: Councilman Loughridge

Roll Call

Aye: Delaney, Loughridge, Cangiano

Abstain: Sadow

Absent: Council President Sorge, Windish

None Opposed

Motion Approved

21. Adjourn

Motion to Adjourn: Councilman Delaney

Second: Councilman Loughridge

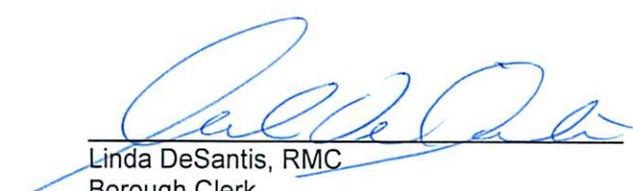
Roll Call:

All in Favor: Aye

Absent: Council President Sorge, Windish

None Opposed

Motion Approved



Linda DeSantis, RMC
Borough Clerk

Minutes Approved at Council Meeting on December 4, 2018.

Borough of Mt. Arlington

Tax & Utility Office

To the Mayor & Council of the Borough of Mt. Arlington
I hereby submit my report of collections for:

The Month of September 2018

Dated:

Completed by: Kayleen Pickering, CTC

Tax Collections:

<u>Description</u>	<u>Account #</u>	<u>Collections</u>
Current Taxes	8-01-17-001-001	\$ 117,130.37
2017 Taxes	8-01-15-499-200	34,168.90
2017 Taxes (Collected at Tax Sale)		
Prepaid Taxes	8-01-17-001-004	4,243.56
Municipal Redemption	8-01-17-004-001	
Interest & Costs	8-01-08-112-000	8,404.53
Interest & Costs (Collected at Tax Sale)		
Return Check Fee	8-01-16-500-047	20.00
Tax Searches	8-01-08-106-010	
Duplicate Bills	8-01-16-500-016	
O/S Lien Red./Subs	8-01-17-004-002	2,682.14
O/S Lien Red. Int.	8-01-17-004-003	165.01
O/S Lien Red. 6% YEP	8-01-16-500-025	
O/S Lien Red. Rec. Fee	8-01-17-004-003	62.00
Misc. Copies	8-01-16-500-017	
Tax Sale Costs	8-01-16-500-018	2,286.14
Tax Sale Costs (Collected at Tax Sale)		
Tax Sale Premiums	Trust Account	
6% Year End Penalty	8-01-16-500-025	
Tax Paid Certification	8-01-16-500-013	
Redemption Calculation Fee		
Total Tax Collections		<u>\$ 169,162.65</u>

Utility Collections:

Solid Waste		\$ 15,440.91
Sewer		51,653.98
Water		19,728.04
Sewer Connection Fee Install Plan		
Total Utility Collections		<u>\$ 86,822.93</u>
Total Collections for the Month		<u>\$ 255,985.58</u>

BOROUGH OF MOUNT ARLINGTON
FINANCE OFFICE

Finance Report Current Fund

September 2018

Receipts	384,370.46
Disbursements	1,405,877.43



**Borough of Mount Arlington
419 Howard Boulevard
Mount Arlington, NJ 07856
(973) 398-6832 ext 116
mountarlingtonnj.org**

DATE: November 7, 2018
TO: Mayor & Borough Council
FROM: Carolyn Rinaldi, CFO
RE: 2018 Best Practices Inventory Questionnaire

Each Municipality is required to complete and submit the Best Practices Worksheet to the Division of Local Government Services to determine whether some portion of the municipality's aid will be withheld as per Local Finance Notice 2018-26 dated October 15, 2018. This year the inventory has been expanded, 61 questions from 25 last year. The notice states that this year's questionnaire is expanding on policy focus while continuing to emphasize statutory compliance and core competencies.

The Chief Financial Officer is responsible for completing the questionnaire, which must be discussed with the Governing Body to ensure that you are apprised of the responses. The deadline for submission is November 12, 2018.

A copy of the completed inventory will be made available to you.

When a response was "no" or "n/a", I have provided comments or an explanation. "Prospective" response indicates a practice will be forthcoming. As per the criteria set for withholding aid, Mount Arlington's questionnaire responses indicate that we are in compliance with Best Practices standards and will continue to receive 100% of aid disbursed.

Should you have any questions, please let me know.