

BOROUGH OF MOUNT ARLINGTON
REORGANIZATION MEETING MINUTES
JANUARY 2, 2020
6:00 p.m.

1. Call to Order

Mayor Stanzilis called the meeting to order.

- 2. Adequate notice** of this meeting of the Mayor and Borough Council of the Borough of Mount Arlington was given as required by the Open Public Meetings Act as follows: Notice was published in the Daily Record and the Roxbury Register on December 12, 2019; notice was posted on the bulletin board in the main hallway of the Municipal Building on December 4, 2019, has been available to the public, and is on file in the Office of the Borough Clerk.

In accordance with the Open Public Meetings Act (N.J.S.A. 10:4-1 et seq.), the Borough Council opens every public meeting for comments of the public. However, in accordance with N.J.S.A. 10:4-12 : “Nothing in this Act shall be construed to limit the discretion of a public body to permit, prohibit or regulate the active participation at any meeting,....”

Speakers at Borough meetings shall have five minutes to present their comments to the Borough Council so as not to consume time that would otherwise be allotted to other persons who wish to speak.

3. Flag Salute

Mayor Stanzilis led the Flag Salute.

4. Roll Call

Councilman Delaney and Mayor Stanzilis were present.

Matthew Jessup, Esq., Borough Attorney and Carolyn Rinaldi, Borough Administrator and CFO, were also present.

5. Certification of Election

The Clerk read the Certification of Election into the record.

6. Swearing in of 2020 Elected Officials

Point of Order – Mayor Stanzilis noted Mrs. Farris was not yet at the meeting.

Borough Attorney Matthew Jessup administered the Oath of Office to:

- Mr. Cangiano
- Mr. Loughridge
- Ms. Galate

Council members took their place on the dais. Mayor Stanzilis congratulated each council member.

7. Roll Call – All Elected Officials

Councilman Loughridge, Councilman Delaney, Councilman Cangiano, Councilwoman Galate, and Mayor Stanzilis were present. Councilwoman Farris was absent.

Matthew Jessup Esq., Borough Attorney, and Carolyn Rinaldi, Borough Administrator and CFO, were also present.

8. Invocation

Mayor Stanzilis invited Father Paul Barboutz to deliver the Invocation.

9. Guests in Audience

Mayor Stanzilis acknowledged some of the honored guests in the audience, including Senator Anthony M. Bucco, representing himself and Senator Thomas H. Kean Jr., Morris County Freeholders Douglas Cabana and Stephen Shaw, Morris County Sheriff James Gannon, and Wharton Borough Mayor William Chegwidden.

Point of Order - Mrs. Farris arrived at the meeting. Borough Attorney Matthew Jessup administered the Oath of Office to Mrs. Farris, and she took her place on the dais. Mayor Stanzilis congratulated Councilwoman Farris.

10. Nomination of Council President for 2020

Councilman Loughridge made a motion to nominate Councilman Delaney to serve as Council President for 2020.

Councilwoman Farris seconded the motion.

Roll Call

Aye:	Farris, Loughridge, Cangiano, Galate,
Abstain:	Delaney
Opposed:	None

Motion Approved

11. Mayor's Address

Mayor Stanzilis thanked Council President Delaney for stepping up and taking a leadership roll.

Mayor Stanzilis went on to welcome everyone to the 2020 Reorganization meeting, and thanked everyone for their support. A transcript of the Mayor's Address is attached.

12. Mayor's Appointments

MAYOR: I recommend the following appointments to the Borough Council Committees, as well as the Borough Boards & Commissions.

Council Committees

FINANCE (includes Budget, Board of Education, Economic Development)

- Committee Chair - VACANT SEAT
- Councilman Loughridge
- Councilman Delaney

PUBLIC SAFETY (includes Police, Court, Fire, Rescue and OEM)

- Committee Chair - Councilwoman Galate
- Councilwoman Farris
- Councilman Delaney

PERSONNEL

- Committee Chair – Councilwoman Farris
- VACANT SEAT
- Councilman Delaney

PARKS & RECREATION (includes Green Team, Trails, Events)

- Committee Chair - Councilman Loughridge
- Councilman Cangiano
- Councilman Delaney

DPW, BUILDINGS, GROUNDS & UTILITIES (includes Water/Sewer)

- Committee Chair - Councilman Cangiano
- Councilwoman Galate
- Councilman Delaney

Borough Boards & Committees

LAND USE BOARD

- Class I Member – Mayor Stanzilis (1-year term, expiring 12/31/2020)
- Class II Member – Carolyn Rinaldi (1-year term, expiring 12/31/2020)
- Class III Member – Councilman Loughridge (1-year term, expiring 12/31/2020)
- Class IV Member – Robert Van Den Hende (2-year term, expiring 12/31/2020)
- Class IV Member – Tom Foley (4-year term, expiring 12/31/2021)
- Class IV Member – Melissa Fostle O’Brien (4-year term, expiring 12/31/2021)
- Class IV Member – Fran Hallowich (4-year term, expiring 12/31/2022)
- Class IV Member – John Driscoll (4-year term, expiring 12/31/2022)
- Alternate 1 Member – Joseph Lang (3-year unexpired term, expiring 12/31/2021)
- Alternate 2 Member – Eric Green (2-year unexpired term, expiring 12/31/2020)
- Alternate 3 Member – VACANT SEAT (2-year term, expiring 12/31/2020)
- Alternate 4 Member – Karen Meehan (2-year term, expiring 12/31/2020)

LIBRARY BOARD OF TRUSTEES

- Mayor Stanzilis
- Mayor’s Alternate – Councilman Delaney (1-year term, expiring 12/31/2020)
- Superintendent Monica Rowland
- Anna Travers (5-year term, expiring 12/31/2020)
- Jackie Coy (5-year term, expiring 12/31/2021)
- John Driscoll (5-year term, expiring 12/31/2021)
- Sheila Studint (5-year term, expiring 12/31/2021)
- Ana Van Den Hende (5-year term, expiring 12/31/2022)
- Lisa McQuade (5-year term, expiring 12/31/2023)
- Nita Galate (5-year term, expiring 12/31/2024)

BOARD OF HEALTH

- Beth BaRoss (3-year term, expiring 12/31/2021)
- Linda Tuorinsky (3-year term, expiring 12/31/2021)
- Sheila Studint (3-year term, expiring 12/31/2020)
- Roy Morance (3-year term, expiring 12/31/2020)
- Laura O'Reilly Stanzilis (3-year term, expiring 12/31/2022)
- Rebecca Keenan (3-year term, expiring 12/31/2022)
- Ken Kappy (3-year term, expiring 12/31/2021)
- Council Liaison – Councilman Cangiano (1-year term, expiring 12/31/2020)

BOARD OF RECREATION COMMISSION

- Bryan Higgins (5-year term, expiring 12/31/2024)
- Rebecca Keenan (5-year term, expiring 12/31/2020)
- Misty Nelson (5-year term, expiring 12/31/2021)
- Barry Yacker (5-year term, expiring 12/31/2022)
- Kristin Biase (5-year term, expiring 12/31/2023)
- Gail Delaney (5-year unexpired term, expiring 12/31/2022)
- Kim Rutzky (5-year term, expiring 12/31/2023)
- Alternate 1 – VACANT SEAT (5-year unexpired term, expiring 12/31/2020)
- Alternate 2 – VACANT SEAT (5-year unexpired term, expiring 12/31/2021)

MAYOR'S WELLNESS COMMITTEE

- Mayor Stanzilis
- Helen Giles
- Judith Loughridge
- Laura O'Reilly Stanzilis
- Police Chief Licata
- Carolyn Rinaldi
- Rebecca Keenan
- Joanne Matthews
- Christopher Merker
- Christina Chismar
- Brian Kincaid

LAKE HOPATCONG COMMISSION

- Borough Representative – Anne Pravs (2-year term, expiring 12/31/2020)
- Borough Alternate Representative – Tom Foley (2-year term, expiring 12/31/2020)

STORMWATER MANAGEMENT & GREEN INFRASTRUCTURE COMMITTEE

- Mayor Stanzilis
- Councilman Delaney
- Councilwoman Galate
- Carolyn Rinaldi
- Melissa Fostle O'Brien
- Julie Crawford
- Andrea Ramalho
- Anne Pravs
- Marty Kane
- Karen Porfido
- Tom Foley

GREEN TEAM

- Councilman Loughridge
- Councilman Cangiano
- Councilman Delaney
- Carolyn Rinaldi
- Paul Nelson
- Christina Chismar
- Julie Crawford
- Kathy Appleby
- David Karpman
- Darlene Kadel
- Gail Delaney
- Viviana Migliore
- Heidi Roldan

Motion to Approve: Councilman Cangiano

Second: Councilman Loughridge

Roll Call

Aye: Farris, Loughridge, Cangiano, Galate, Delaney

Opposed: None

Motion Approved

13. Mayor's Appointments with Advice & Consent of Council

Mount Arlington-Wharton Shared Municipal Court

MAYOR: I recommend the following appointments for a **1-year term**, expiring 12/31/20:

- Municipal Court Judge Honorable Gerard Smith, Esq.
- Municipal Prosecutor Douglas Cabana, Esq.
- Municipal Public Defender Daniel P. Agatino, Esq.

Motion to Approve: Council President Delaney

Second: Councilman Loughridge

Roll Call

Aye: Farris, Loughridge, Cangiano, Galate, Delaney

Opposed: None

Motion Approved

Fire Department Officers & Fire Official

MAYOR: I recommend the following appointments for a **1-year term**, expiring 12/31/20:

- Fire Chief – Gary Giacobbe
- Assistant Fire Chief – Jason Vivian
- Captain – Jonathan Feinberg
- 1st Lieutenant – John Morsch
- 2nd Lieutenant – Ed Dundon
- Fire Official – NJ DCA Division of Fire & Safety

Motion to Approve: Councilwoman Galate

Second: Councilman Cangiano

Roll Call

Aye: Farris, Loughridge, Cangiano, Galate, Delaney

Opposed: None

Motion Approved

Borough Officials

MAYOR: I recommend appointment of the following Borough Officials for a **1-year term**, expiring 12/31/20:

- Pension Certifying Official Kayleen Knight
- DPW Supervisor Paul Nelson
- Tax Search Officer Laura Adams
- Assessment Search Officer Beth Dwyer
- Clean Communities Coordinator Paul Nelson
- Recycling Coordinator Paul Nelson
- Licensed Water Operator Paul Nelson
- Police Matron Valerie Kourtz
- Lake Hopatcong Foundation
Trails & Open Space Efforts
Representative Councilwoman Galate
- League of Municipalities
Representative Mayor Stanzilis
- Liaison to the Board of Education Councilwoman Galate
- Liaison to the Board of Health Councilman Cangiano
- Liaison to the Board of Recreation Councilman Loughridge
- Liaison to the Seniors Club Councilman Loughridge
- MCJIF Commissioner Carolyn Rinaldi
- Alternate MCJIF Commissioner Kayleen Knight
- Morris County Historic
Preservation Review Board
Representative Councilwoman Galate
- Mount Arlington Historic Sites
Survey Representative Councilwoman Galate
- CDRS Representatives
- Council Representative Councilman Loughridge
- Volunteer Representative Gail Delaney
- Public Safety Coordinators Police Chief Licata
Paul Nelson
- OEM Coordinators Police Chief Licata
Councilman Delaney
- Deputy OEM Coordinators Fire Chief Giacobbe
Paul Nelson
- Chief Financial Officer Carolyn Rinaldi
- Qualified Purchasing Agent Carolyn Rinaldi

Motion to Approve: Councilman Cangiano
 Second: Councilwoman Galate
 Roll Call
 Aye: Farris, Loughridge, Cangiano, Galate, Delaney
 Opposed: None

Motion Approved

Professional Services

MAYOR: I recommend appointment of the following Professionals for a **1-year term**, expiring 12/31/20:

- Borough Attorney *McManimon, Scotland, Baumann, LLC*
Matthew D. Jessup, Esq.
- Borough Special Attorney *O'Toole Scrivo, LLP*
Joshua A. Zielinski, Esq.

Dorsey & Semrau, LLC
Fred Semrau, Esq.
- Borough Auditor *Nissivoccia, LLP*
Francis Jones, CPA, RMA, PSA
- Borough Bond Counsel *McManimon, Scotland, Baumann, LLC*
Matthew D. Jessup, Esq.
- Borough Engineer *CP Professional Services, LLC*
Stanley Puszcz, PE, BCEE, CME
- Borough Special Engineer *Maser Consulting, PA*
Andrew R. Hipolit, PE, PP, CME, CFM, CPW
- Borough Planner *J. Caldwell Associates, LLC*
Jessica Caldwell, PP, AICP, LEED GA
- Grant Consultant *Millennium Strategies, LLC*
Andrea Ramalho
- Land Use Board Attorney *Lavery, Selvaggi, Abromitis & Cohen*
Michael S. Selvaggi, Esq.

- Land Use Board Engineer *CP Professional Services, LLC*
David Clark, PE, CME
- Stormwater Management
Consultant *CP Professional Services, LLC*
Stanley Puszcz, PE, BCEE, CME
- Tax Appeal Appraiser *Real Estate Appraisal &*
Advisory Services
Scott Holzhauer, CTA, SCGREA

Motion to Approve: Councilman Cangiano

Second: Councilwoman Farris

Roll Call

Aye: Farris, Loughridge, Cangiano, Galate, Delaney

Opposed: None

Motion Approved

14. Resolutions – Vote By Consent

Resolutions 2020-01 through 2020-25

2020-01 Resolution Designating Official Newspapers of the Borough

2020-02 Resolution Authorizing Petty Cash Fund

2020-03 Resolution Authorizing the Official Depositories of the Borough

2020-04 Resolution Authorizing Signatures on Borough Checks

2020-05 Resolution to Affirm Civil Rights Policy with Respect to All Officials, Appointees, Employees, Prospective Employees, Volunteers, Independent Contractors, and Members of the Public that Come into Contact with Municipal Employees, Officials and Volunteers

2020-06 Resolution Establishing the Rate of Interest on Delinquent Municipal Charges for the Year 2020

2020-07 Resolution To Allow Cancellation of Tax and Utility Overpayments or Delinquent Amounts Less than \$10.00 for the Year 2020

2020-08 Resolution Authorizing a Tax Sale to Be Held in the Year 2020

- 2020-09** Resolution Authorizing The Assessor And/Or Borough Attorney To File And Prosecute Tax Appeals/Rollbacks
- 2020-10** Resolution Appointing Matthew Struck, of Treadstone Risk Management, as Risk Management Consultant
- 2020-11** Resolution Appointing Morris County Joint Insurance Fund Commissioner and Alternate I Member for the Borough of Mount Arlington
- 2020-12** Resolution Adopting a Form Required To Be Used for the Filing of Tort Claims Against the Borough of Mount Arlington in Accordance with the Provisions of the NJ Tort Claims Act, NJSA 59:8-6
- 2020-13** Resolution Supporting the Lake Hopatcong Commission
- 2020-14** Resolution Supporting and Participating in the Volunteer Tuition Credit Program (P.L. 1998, C. 145)
- 2020-15** Resolution Authorizing Professional Services Contracts for the Calendar Year 2020
- 2020-16** Resolution Appointing the Local Emergency Planning Council & OEM Coordinators
- 2020-17** Resolution Authorizing the Community Emergency Response Team
- 2020-18** Resolution Authorizing Temporary Appropriations for Operating Purposes
- 2020-19** Resolution Naming National Benefit Services LLC as the Borough's Flexible Spending Account Provider
- 2020-20** Resolution Approving and Authorizing Execution of the 2020 Duff & Phelps, LLC, Consulting Services Agreement
- 2020-21** Resolution to Waive the Food & Drink Licensing Fees for the Board of Recreation Commission Concession Stand for 2020
- 2020-22** Resolution Authorizing Execution of an Agreement with Lake Hopatcong Elks for Senior Citizens Meetings

2020-23 Resolution Authorizing Execution of an Agreement for Continuing Disclosure Agent Services and Independent Registered Municipal Advisor of Record

2020-24 Authorizing Execution & Submission of Grant Applications When Due Date is Between Scheduled Council Meetings

2020-25 Designating Council Meeting Dates for the Year 2020

Motion to Approve: Council President Delaney

Second: Councilman Cangiano

Roll Call

Aye: Farris, Loughridge, Cangiano, Galate, Delaney

Opposed: None

Motion Approved

15. Public Comment

None

16. Benediction

Mayor Stanzilis invited Pastor Edward Ramirez to delivered the Benediction.

17. Adjourn

Motion to Adjourn: Council President Delaney

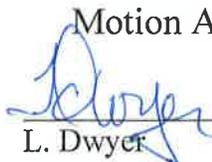
Second: Councilwoman Galate

Roll Call

All in Favor: Aye

Opposed: None

Motion Approved



L. Dwyer
Acting Borough Clerk

Minutes Approved at Council Meeting of March 3, 2020