

Borough of Mount Arlington Board of Recreation

2018 Reorganization/Regular Meeting Minutes

January 15th 2018- 7:00 PM

1. Call to Order – Time 7:01pm by Christina Chismar, Recreation Administrative Clerk/Secretary

Adequate notice of this meeting has been submitted to the Roxbury Register and Daily Record and notice is posted on our recreation website maborc.com.

2. Pledge of Allegiance

3. Roll Call

Current Members Present: Edwin Botero, Jennifer Tamburo, Kristin Biase, Barry Yacker, Rebecca Keenan, Kim Rutzky, Jennifer Allen, Lisa Kleinschmidt

Christina Chismar, Secretary/Recreation Administrative Clerk

Absent: James Matthews

4. Re-Organization

The following are the 2018 existing terms and (re)appointments of members.

➤ The following are the 2017 terms and Mayor (re)appointments of members.

2018	Member	Joined	Term	Expires
Full Member	Jennifer Tamburo	06/11/13	5 Year Term	12/31/2019
Full Member	Rebecca Keenan	07/21/14	5 Year Term	12/31/2020
Full Member	Edwin Botero	11/27/12	5 Year Term	12/31/2021
Full Member	Barry Yacker	01/05/16	5 Year Term	12/31/2022
Full Member	Kristin Biase	01/01/14	5 Year Term	12/31/2018
Full Member	James Matthews	09/06/12	5 Year Term	12/31/2022
Full Member	Kim Rutzky	11/20/17	Filling Unexpired 5 Year Term	12/31/2018
Alternate 1	Jennifer Allen	11/20/17	Filling Unexpired 5 Year Term	12/31/2020
Alternate 2	Lisa Kleinschmidt	12/06/16	Filling Unexpired 5 Year Term	12/31/2021

Roll Call of the 2017 Board of Recreation Commission Members.

Present: Rebecca Keenan, Eddie Botero, Jennifer Tamburo, Kristin Biase, Barry Yacker, Kim Rutzky, Jennifer Allen, Lisa Kleinschmidt

Christina Chismar, Secretary/Recreation Administrative Clerk

Absent: James Matthews

Nomination of Secretary

Motion to appointment Christina Chismar, Recreation Administrative Clerk as Secretary for a 1-Year Term expiring 12/31/17.

Motion to approve: Rebecca Keenan Second: Jennifer Allen

In favor: Rutzky, Botero, Tamburo, Biase, Yacker, Kleinschmidt

Absent: Matthews

None Opposed – Motion approved.

Nomination of Chairperson

- Nomination made by Barry Yacker to appoint Eddie Botero. Second: Jennifer Tamburo
- No other nominations made.

Motion to appoint Eddie Botero to Chairman of the Mount Arlington Board of Recreation Commission for 1-year expiring 12/31/18.

In favor: Rutzky, Botero, Tamburo, Biase, Yacker, Keenan, Kleinschmidt, Allen

Absent: Matthews

None Opposed – Motion approved.

Nomination of Vice-Chairperson

- Nomination made by Kristine Biase to appoint Jennifer Tamburo. Second: Rebecca Keenan
- No other nominations made.

Motion to appoint Jennifer Tamburo to Vice-Chairwoman of the Mount Arlington Board of Recreation Commission for 1-year expiring 12/31/18.

In favor: Rutzky, Botero, Tamburo, Biase, Yacker, Keenan, Kleinschmidt, Allen

Absent: Matthews

None Opposed – Motion approved.

Newly appointed Chairman Eddie Botero took over duration of the meeting.

Official Newspaper

Motion to name the *Daily Record* and the *Roxbury Register* as official newspapers of the Mount Arlington Board of Recreation Commission for 2018.

Motion to approve: Jennifer Tamburo Second: Kristin Biase

In favor: Keenan, Botero, Allen, Kleinschmidt, Yacker, Rutzky

Absent: Matthews

None Opposed – Motion approved.

Meeting Publication

Motion to approve and publish in the above approved newspapers the 2017/18 meeting dates to be held at 7:00 pm at Borough Hall on the dates as listed below.

2018 Recreation Meetings

January 15, 2018 (Reorganization & Regular Meeting)

February 19, 2018

March 19, 2018

April 16, 2018

May 21, 2018

June 18, 2018

~~July 2018 No Meeting~~

August 13, 2018

September 17, 2018

October 15, 2018

November 19, 2018

December 17, 2018

January 21, 2019 (Reorganization & Regular Meeting)

Motion to approve: Barry Yacker Second: Jennifer Allen

In favor: Rutzky, Botero, Tamburo, Biase, Keenan, Kleinschmidt

Absent: Matthews

None Opposed – Motion approved.

2018 Coordinators

Concessions Lisa Kleinschmidt

Sponsorships Jennifer Allen

Youth Programs

Soccer Kim Rutzky

RVSL League Representative Kim Rutzky

Softball (Spring & Fall) Barry Yacker

Tee-Ball (Spring & Fall) Evy Duran

Coach Pitch (Spring & Fall) Evy Duran

Volleyball (Summer) Vacant

Bowling (Winter 17/18) Vacant

Pep Squad (Winter 17/18) Vacant

Basketball (Winter 2018) Rebecca Keenan

Adult Programs

Women's Volleyball Stacey Opper

Basketball (Women's) Shannon Mancuso & Kristin Biase

Soccer Eddie Botero

Events

Art Program Rebecca Keenan

Sand Castle Rebecca Keenan

Youth Cleanup Rebecca Keenan

Halloween Bash Jennifer Tamburo

Winter Activities Jennifer Tamburo

Movie Night
Easter Egg Hunt
Holiday Lights Contest

Jennifer Tamburo
Lisa Kleinschmidt
Eddie Botero

Motion to approve the above Coordinators for 2017 & Winter 2018

Motion to approve: Rebecca Keenan Second: Kim Rutzky
In favor: Allen, Botero, Tamburo, Biase, Yacker, Kleinschmidt
Absent: Matthews
None Opposed – Motion approved.

End of Reorganization meeting - Regular January Monthly Meeting was held immediately following

1. Review and approve December 18th 2017 regular meeting minutes

Motion to approve: Jennifer Tamburo Second: Rebecca Keenan
In favor: Rutzky, Botero, Biase, Yacker, Kleinschmidt, Allen
Absent: Matthews
None Opposed – Motion approved.

2. Review and approve monthly bill list.

Motion to approve: Lisa Kleinschmidt Second: Jennifer Allen
In favor: Rutzky, Botero, Tamburo, Biase, Yacker, Keenan,
Absent: Matthews
None Opposed – Motion approved.

3. Sports Coordinator Reports

- **Youth Basketball** – Becky reports there are 51 total participants. Decided to scrap the shorts as part of the uniform in future. Will be evaluating pricing with changes to uniforms as well as possibly recycling shirts.
- **Softball** – Had first hiccup with Community Pass in regard to credit card payment; Christina has already reached out to resolve issue. Registration will be open until end of February. Will need to get waivers for practice to begin now. Planning on doing winter conditioning at Hit and Run; will not involve Rec department. Due to incident at MAPS, soft softballs will need to be ordered.
- **Women's Volleyball**- Working well with Community Pass; will start this week.

4. Sponsorships Report: Letters are out. Christina will send updated form to Jennifer Allen.

5. Subcommittee reports (Special Events)

- **Holiday Lights Contest** – 10 houses participated, 2 people from last year. Gift card from Longhorn and Cinders were a hit. Next year want to get something to indicate participating households.
- **Art Classes** – Working out logistics; determining if two days will be better. Will be moving to Spring Season so kids in Basketball can participate.

6. Policy & Procedure:

• **2018 Schedule of Events**

Motion to approve: Kleinschmidt Second: Tamburo

In favor: Rutzky, Botero, Allen, Biase, Yacker, Keenan

Absent: Matthews

None Opposed – Motion approved.

MEETING	Jan	15, 2018	Monday	Reorg Meeting & Regular Meeting
MEETING	Feb	19	Monday	(Presidents Day) Regular Meeting
MEETING	March	19	Monday	Regular Meeting
MABORC	March	24	Saturday	Easter Egg Hunt Easter on 4/1
MEETING	April	16	Monday	Regular Meeting
MEETING	May	14	Monday	Regular Meeting
BOROUGH	May	28 ^h	Saturday	Memorial Day Parade
MEETING	June	18	Monday	Regular Meeting
BOROUGH	July	Beginning		Beach Bash TBA
MEETING	July			CANCEL - Regular Meeting
MABORC	July	28	Saturday	Movie Night
MABORC	August	2	Thursday	Sand Castle Contest

MEETING	August	13	Monday	Regular Meeting
MEETING	Sept	17	Monday	Regular Meeting
BOROUGH			Saturday	Wargo 5K
MEETING	Oct	15	Monday	Regular Meeting
MABORC	Oct	20	Saturday	Halloween Bash
MEETING	Nov	19	Monday	Regular Meeting
BOROUGH	December	7	Friday	Borough Tree Lighting
MEETING	Dec	17	Monday	Regular Meeting
MEETING	Jan	21, 2019	Monday	Reorg & Regular Meeting

- **Coaching Requirements** – To reduce getting last minute coaches, we will be more proactive, starting with verifying twice a year whose fingerprinting will need to be updated. Currently we are short on Munchkin coaches and maybe coaches for E Division.

7. Old Business:

- **Use of Decker after 7pm**- Christina has reached out to the school and it is on their agenda to be discussed.
- **Roxbury Fields** – Carolyn is waiting to hear back answers to questions she had so she is able to go to Roxbury to discuss with all necessary talking points.
- **Gaga Ball** – May be able to use mesh. Where would it be set up?

8. New Business:

- Bowling has shown interest, but no one is stepping forward to be a coordinator.

9. Open to the Public - None

10. Adjourn 8:10 pm

Christina Chismar
Recreation Administrative Clerk
Approved February 19th, 2018