

Borough of Mount Arlington Board of Recreation

Reorganization Meeting Agenda

January 15th, 2018 7:00 PM

❖ Call to Order – Time _____

❖ Pledge of Allegiance

❖ Roll Call –

- | | | | |
|--|---|---------------------------------------|--|
| <input type="checkbox"/> Edwin Botero | <input type="checkbox"/> James Matthews | <input type="checkbox"/> Kim Rutzky | <input type="checkbox"/> Jennifer Tamburo |
| <input type="checkbox"/> Rebecca Keenan | <input type="checkbox"/> Kristin Biase | <input type="checkbox"/> Barry Yacker | <input type="checkbox"/> Jennifer Allen (Alt 1) |
| <input type="checkbox"/> Lisa Kleinschmidt (Alt 2) | <input type="checkbox"/> Christina Chismar, Secretary | | <input type="checkbox"/> Lee Loughridge, Council Liaison |

❖ **Re-Organization**

➤ The following are the 2018 terms and Mayor (re)appointments of members.

| 2017 | Member | Joined | Term | Expires |
|-------------|-------------------|---------------|-------------------------------|----------------|
| Full Member | Jennifer Tamburo | 06/11/13 | 5 Year Term | 12/31/2019 |
| Full Member | Rebecca Keenan | 07/21/14 | 5 Year Term | 12/31/2020 |
| Full Member | Edwin Botero | 11/27/12 | 5 Year Term | 12/31/2021 |
| Full Member | Barry Yacker | 01/05/16 | Filling Unexpired 5 Year Term | 12/31/2022 |
| Full Member | Kristin Biase | 01/01/14 | Filling Unexpired 5 Year Term | 12/31/2018 |
| Full Member | James Matthews | 09/06/12 | 5 Year Term | 12/31/2022 |
| Full Member | Kim Rutzky | 11/01/17 | 5 Year Unexpired Term | 12/31/2018 |
| Alternate 1 | Jennifer Allen | 11/20/17 | 5 Year Unexpired Term | 12/31/2020 |
| Alternate 2 | Lisa Kleinschmidt | 12/06/16 | 5 Year Term | 12/31/2021 |

❖ **Roll Call of the 2018 Board of Recreation Commission Members.**

- | | | | |
|--|---|---------------------------------------|---|
| <input type="checkbox"/> Kim Rutzky | <input type="checkbox"/> James Matthews | <input type="checkbox"/> Edwin Botero | <input type="checkbox"/> Jennifer Tamburo |
| <input type="checkbox"/> Rebecca Keenan | <input type="checkbox"/> Kristin Biase | <input type="checkbox"/> Barry Yacker | <input type="checkbox"/> Jennifer Allen (Alt 1) |
| <input type="checkbox"/> Lisa Kleinschmidt (Alt 2) | | | |

❖ **Nomination of Secretary**

○ Motion to appointment Christina Chismar, Recreation Administrative Clerk as Secretary for a 1-Year Term expiring 12/31/18.

▪ Motion _____ Second _____

- | | | | |
|---|-----------------------------------|---------------------------------|--|
| <input type="checkbox"/> Rutzky | <input type="checkbox"/> Matthews | <input type="checkbox"/> Botero | <input type="checkbox"/> Tamburo |
| <input type="checkbox"/> Keenan | <input type="checkbox"/> Biase | <input type="checkbox"/> Yacker | <input type="checkbox"/> Allen (Alt 1) |
| <input type="checkbox"/> Kleinschmidt (Alt 2) | | | |

❖ **Nomination of Officers**

○ **Chairperson** – Motion for a nomination for Chairperson of the Mount Arlington Board of Recreation Commission for 1 year expiring 12/31/18.

▪ Nomination _____ Made by: _____
• Second _____

- | | | | |
|---|-----------------------------------|---------------------------------|--|
| <input type="checkbox"/> Rutzky | <input type="checkbox"/> Matthews | <input type="checkbox"/> Botero | <input type="checkbox"/> Tamburo |
| <input type="checkbox"/> Keenan | <input type="checkbox"/> Biase | <input type="checkbox"/> Yacker | <input type="checkbox"/> Allen (Alt 1) |
| <input type="checkbox"/> Kleinschmidt (Alt 2) | | | |

- **Vice-Chairperson**– Motion for a nomination for Vice-Chairperson of the Mount Arlington Board of Recreation Commission for 1 year expiring 12/31/18

- Nomination _____ Made by: _____
 - Second _____

- | | | | |
|---|-----------------------------------|---------------------------------|--|
| <input type="checkbox"/> Rutzky | <input type="checkbox"/> Matthews | <input type="checkbox"/> Botero | <input type="checkbox"/> Tamburo |
| <input type="checkbox"/> Keenan | <input type="checkbox"/> Biase | <input type="checkbox"/> Yacker | <input type="checkbox"/> Allen (Alt 1) |
| <input type="checkbox"/> Kleinschmidt (Alt 2) | | | |

Newly appointed Chairperson now takes over the meeting.

- ❖ **Motion to name the *Daily Record* and the *Roxbury Register* as official newspapers of the Mount Arlington Board of Recreation Commission for 2018.**

- Motion _____ Second _____

- ❖ **Motion to approve and publish in the above approved newspapers the 2017/18 meeting dates to be held at 7:00 pm at Borough Hall on the dates as listed below.**

2018 Recreation Meetings

- January 15, 2018 (Reorganization & Regular Meeting)
- February 19, 2018
- March 19, 2018
- April 16, 2018
- May 21, 2018
- June 18, 2018
- July 16, 2018
- August 13, 2018
- September 17, 2018
- October 15, 2018
- November 19, 2018
- December 17, 2018
- January 21, 2019 (Reorganization & Regular Meeting)

- Motion _____ Second _____

- | | | | |
|--|-----------------------------------|---------------------------------|--|
| <input type="checkbox"/> Rutzky | <input type="checkbox"/> Matthews | <input type="checkbox"/> Botero | <input type="checkbox"/> Tamburo |
| <input type="checkbox"/> Keenan | <input type="checkbox"/> Biase | <input type="checkbox"/> Yacker | <input type="checkbox"/> Allen (Alt 1) |
| <input type="checkbox"/> Kleinschmidt(Alt 2) | | | |

- ❖ **Motion to approve the following Coordinators for 2018 & Winter 2019**

2018 Coordinators

- | | |
|-----------------------------|----------------|
| Concessions | Linda Yacker |
| Sponsorships | Jennifer Allen |
| Youth Programs | |
| Soccer | Kim Rutzky |
| RVSL League Representative | Kim Rutzky |
| Softball (Spring & Fall) | Barry Yacker |
| Tee-Ball (Spring & Fall) | Evy Duran |
| Coach Pitch (Spring & Fall) | Evy Duran |
| Volleyball (Summer) | VACant |
| Bowling (Winter 17/18) | Vacant |
| Pep Squad (Winter 17/18) | Vacant |
| Basketball (Winter 2018) | Rebecca Keenan |

Adult Programs

Women’s Volleyball
Basketball (Women’s)
Soccer

Stacey Opper
Shannon Mancuso & Kristin Biase
Kim Rutzky

Events

Art Program
Sand Castle
Youth Cleanup
Halloween Bash
Winter Activities
Movie Night
Easter Egg Hunt

Rebecca Keenan
Rebecca Keenan
Rebecca Keenan
Jennifer Tamburo
Jennifer Tamburo
Jennifer Tamburo
Jennifer Tamburo

▪ Motion _____ Second _____

- Rutzky Matthews Botero Tamburo
- Keenan Biase Yacker Allen (Alt 1)
- Kleinschmidt (Alt 2)

January Regular Meeting Agenda

- ❖ Minutes of previous meeting –Regular Meeting 12/18/17
 - Motion _____ Second _____ Opposed _____
- ❖ Finance
 - Review bill list (see attached)
 - Motion _____ Second _____ Opposed _____
- ❖ Sports Coordinator Reports
 - Basketball (Youth)
 - Softball
 - Women’s Volleyball
- ❖ Sponsorships Coordinator Report
- ❖ Subcommittee Reports (Special Events)
 - Holiday Light Contest - Recap
- ❖ Policy & Procedure
 - 2018 Schedule of events (Below) – Approve
 - Motion _____ Second _____ Opposed _____
 - Coaching Requirements
- ❖ Old Business
 - Use of Decker after 7pm
 - Roxbury fields
- ❖ New Business
 - Bowling
- ❖ Open to the Public
- ❖ Adjourn - Time _____

Discussions tabled

- Summer Camp 3rd/4th week of August
- Exercise to review pricing model for all sports – after Comm Pass has been up a year

Monthly Bill List January 2018
(Does not include PO's received after 01/12/18)

| | | | |
|----------|------------------|---------------------------|-----------|
| 17-01418 | Dezine Line | Basketball Uniforms | \$1550.00 |
| 17-01519 | Amazon | Air station inflator | \$50.00 |
| 17-01419 | Jennifer Tamburo | Fingerprint reimbursement | \$21.44 |
| 17-01481 | TJ's Sportwide | Fall Sponsor Plaques | \$57.75 |
| | | | |
| | | | |

MABORC 2018 Meeting & Event Dates
FOR UPDATING & SCHEDULING PURPOSES ONLY UNTIL APPROVAL

| | Date | Day | Event | Location | Coordinator |
|---------|--------------------------|-----------|----------------------------------|----------|--------------|
| MEETING | Jan 15 | Monday | Reorg Meeting & Regular Meeting | | |
| MEETING | Feb 19 | Monday | (Presidents Day) Regular Meeting | | |
| MEETING | March 19 | Monday | Regular Meeting | | |
| MABORC | March 24 | Saturday | Easter Egg Hunt (Easter on 4/1) | | Kleinschmidt |
| MEETING | April 16 | Monday | Regular Meeting | | |
| MABORC | April 21 | Saturday | Youth Community Clean Up | | Keenan |
| MEETING | May 14 | Monday | Regular Meeting | | |
| BOROUGH | May 28 | Monday | Memorial Day Parade- tentative | | |
| MEETING | June 18 | Monday | Regular Meeting | | |
| BOROUGH | July | Beginning | Beach Bash TBA | | |
| MEETING | July 16 | Monday | Regular Meeting | | |
| MABORC | July 28 | Saturday | Movie Night | | |
| MABORC | August 2 | Thursday | Sand Castle Contest | | Keenan |
| MEETING | August 13 | Monday | Regular Meeting | | |
| MEETING | Sept 17 | Monday | Regular Meeting | | |
| BOROUGH | | Saturday | Wargo 5K | | |
| MEETING | Oct 15 | Monday | Regular Meeting | | |
| MABORC | Oct 20 | Saturday | Halloween Bash | | Tamburo |
| MEETING | Nov 19 | Monday | Regular Meeting | | |
| BOROUGH | December 7 th | Friday | Borough Tree Lighting | | |
| MEETING | Dec 17 | Monday | Regular Meeting | | |
| MEETING | Jan 21, 2019 | Monday | Reorg & Regular Meeting | | |